

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF MARCH 7, 2019**

MEMBERS PRESENT: D. Horsley (Chair), E. Beach (Vice Chair), M. Freschet, C. Groom, K. Matsumoto, R. Medina, C. Romero

MEMBERS ABSENT: None

STAFF PRESENT: J. Hartnett, A. Chan, C. Fromson, D. Hansel, J. Hurley, J. Slavit, J. Cassman, J. Brook, D. Seamans

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Don Horsley called the meeting to order at 5:03 pm and led the Pledge of Allegiance.

SWEARING IN

Director Carole Groom was sworn for a term ending December 31, 2020.

ROLL CALL

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Chair Horsley noted that the report was in the packet.

CONSENT CALENDAR

Approval of Minutes of the Board of Directors Meeting of February 7, 2019

Motion/Second: Medina/Romero

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley

Absent: None

REPORT OF THE CHAIR

Report from the March 1, 2019 Joint Ad Hoc Committee on the San Mateo US 101 Express Lanes Project - including Discussion on the Formation of a US 101 Express Lanes Joint Powers Authority

Chair Horsley reported out on the most recent meeting with C/CAG (City and County Governments of San Mateo County) on the Express Lanes project.

Vice Chair Emily Beach said there is absolute equality between the TA and C/CAG for joint governance, policy-making, and revenue expenditure under a single executive director. She said the committee is working out the details of achieving operational equality.

Director Karyl Matsumoto asked about TA getting reimbursed by C/CAG. Chair Horsley said C/CAG was not providing any funding but that TA would be receiving revenues once the facility is in operation. Chair Horsley and Joan Cassman, Legal Counsel, discussed how RM3 (Regional Measure 3) funding from bridge tolls would contribute to the project.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT

Chair Horsley noted that the report was in the packet.

PENINSULA CORRIDOR JOINT POWERS BOARD REPORT

Executive Director Jim Hartnett said the report was in the packet.

REPORT OF THE EXECUTIVE DIRECTOR

Mr. Hartnett said the report was in the packet. He said that the TA would like to make available for sale a portion of a parcel that it had acquired for the construction of the Broadway-Burlingame/101 project. He said the proceeds of the sale would be used to recover a portion of the \$7.5 million cost overruns.

Mr. Hartnett reported on the recent public meetings about the future plans for the Dumbarton Rail Corridor.

Chair Horsley asked which vehicles can use the express lanes for free. Joe Hurley, TA Director, said that this was an incentive for clean-air vehicles. He added that in order to preserve the integrity of the express lanes, LA Metro (Los Angeles County Metropolitan Transportation Authority) has just initiated charging drivers of clean-air vehicles to use their express lanes, with a 15 percent discount. He said that VTA (Santa Clara Valley Transportation Authority) would be following suit and charging clean-air vehicles as well at a 50 percent discount. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that the US 101 Express Lanes JPA can make those types of decisions for its clean-air vehicles.

Director Carlos Romero said he hoped that incentives for electric vehicles could continue. He asked about the appraisal process for the unused land parcel from the Broadway-Burlingame/101 project.

FINANCE

Award of Contract to Provide Project Management and Support Services for the US 101 Managed Lanes Project

Ms. Chan provided the background on the project.

Concepcion Gayotin, Manager, Contracts and Procurement, presented staff's recommendation as per the staff report.

Director Matsumoto asked about the bidding process. Ms. Gayotin said it was single source. Ms. Chan said the costs were included in the project budget.

Per Director Romero's question, Mr. Hurley and Ms. Chan said that construction management would be part of another proposal, separate from project management.

Approved by TA Resolution No. 2019-4

Motion/Second: Romero/Beach

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley

Absent: None

PROGRAM

San Mateo US 101 Express Lanes Project Update and Outreach Plan for the Construction Phase

Mr. Hurley gave a presentation, noting that the Managed Lanes project was rebranded as the "San Mateo US 101 Express Lane Project." He said the southern portion of the project is now being branded the "HOV (high occupancy vehicle) to Express Lane Conversion" (Santa Clara County line to Whipple Avenue), scheduled to open June 2021, and the northern portion is now branded as the "Express Lane Addition" (Whipple Avenue to I-380), scheduled to open May 2022. He gave an overview of the construction schedule and street closures.

Mr. Hartnett said the TA and C/CAG have an equal number of seats on the construction change management board. Mr. Hurley said that the construction contractor was integrated with the design team to mitigate some of the risks and keep the project on track.

Director Matsumoto asked about the construction contract arrangements. Mr. Hurley said that Caltrans was administering the construction contract. Director Matsumoto asked about access to Highway 92 during the construction. Mr. Hurley said the work windows would be during the night and that no lane closures were anticipated during commute periods.

Director Carole Groom asked why the Monte Diablo pedestrian overcrossing was not being rebuilt. Mr. Hurley said it is not being reconstructed but will stay in operation. He said that the project team was able to design the project so there would be no impact to the overcrossing and therefore it would not need to be removed and reconstructed.

Directors Rico Medina and Romero had questions about the change order process.

Public Comment:

Rich Hedges, San Mateo, talked about other public projects that came in under budget with PLAs (project labor agreements).

Casey Fromson, Director of Government and Community Affairs, continued with the presentation, talking about the outreach efforts for the different project components.

TA Strategic Plan 2020-2024

Joel Slavitt, Manager, Programming and Monitoring, and Ms. Fromson gave a presentation on the history and goals of the TA's strategic plan, including Measure A and Measure W funding.

Director Maureen Freschet asked if outreach included city council meetings. Ms. Fromson said they were targeting Countywide agencies but would be open to presenting at the city level if asked.

Vice Chair Beach thanked staff for their participation on the Measure W outreach efforts.

Director Romero asked for and received a definition from Ms. Fromson of the composition of the stakeholder and technical advisory groups.

Director Matsumoto asked if calls for projects could be combined. Ms. Chan said they were looking into ways to combine Measure A and Measure W funding as appropriate.

Chair Horsley appointed an ad hoc committee to work with staff on implementation strategies with Directors Groom, Romero, and Medina.

Measure A Semi-Annual Program Status Report

Connie Mobley-Ritter, Director of Treasury, discussed new Measure A versus original Measure A accounting.

Vice Chair Beach asked about a negative amount under Accessible Services. Ms. Mobley-Ritter said that they likely had not received the funds yet but would confirm.

Motion/Second: Medina/Freschet

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley
Absent: None

State and Federal Legislative Update

Ms. Fromson briefly summarized highlights of recent federal and state legislation.

Chair Horsley said that diversion of taxes to the airport in the past cost \$3.5 million and anticipated the same for Measure W funding. Joan Cassman, Legal Counsel, noted that Measure A funding was also subject to diversion per the FAA (Federal Aviation Administration).

REQUESTS FROM THE AUTHORITY

None.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

None.

DATE/TIME OF NEXT REGULAR MEETING

Chair Horsley announced that the next meeting would be on Thursday, April 4, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos Avenue, San Carlos, CA 94070.

REPORT OF LEGAL COUNSEL

None.

ADJOURN

The meeting adjourned at 6:32 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.