



# AGENDA

## CITIZENS ADVISORY COMMITTEE MEETING

### SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Bacciocco Auditorium, 2<sup>nd</sup> Floor  
1250 San Carlos Avenue, San Carlos, CA 94070

#### TELECONFERENCE LOCATION:

Members of the public also may attend the meeting via teleconference at  
2405 Kalaniana'ole Ave PH-11, Hilo, HI 96720

**January 7, 2020 – Tuesday**

**4:30 pm**

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Report of the Nominating Committee for 2020 Chair and Vice Chair MOTION
- 4) Approval of Minutes from December 3, 2019 MOTION
- 5) Public Comment For Items Not on the Agenda  

Public testimony by each individual speaker shall be limited to three (3) minutes
- 6) **Transportation Authority Board Meeting Agenda for January 9, 2020:**
  - 12 (a) Adoption of 2020 Legislative Program MOTION
  - 12 (b) State and Federal Legislative Update INFORMATIONAL
  - 12 (c) Status Report on Fiscal Year 2019 Transit Shuttle Program INFORMATIONAL
  - 12 (d) Joint TA and C/CAG San Mateo County Shuttle Program Call for Projects INFORMATIONAL
  - 7 (b) Acceptance of Statement of Revenues and Expenditures for November 2019 MOTION

**TA Citizens Advisory Committee Members 2020:** Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Jeff Londer, Olma O' Neill, Peter Ohtaki, Dave Reed, Mario Rendon, Daniel Ross-Jones

**Staff Liaison:** Joe Hurley, Transportation Authority Director

**CAC Secretary:** Jean Brook

San Mateo County TA CAC Meeting  
Agenda for January 7, 2020

- 7 (a)** Approval of Minutes of the Board of Directors Meeting  
of December 5, 2019

INFORMATIONAL

- 7) Report of the Chair  
8) Report from Staff  
9) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

- 10) Date/Time of Next Regular Meeting: Tuesday, February 4, 2020,  
4:30 pm at San Mateo County Transit District Administrative  
Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, CA 94070  
11) Adjourn

### **INFORMATION FOR THE PUBLIC**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

#### **Location, Date and Time of Regular Meetings**

Regular meetings are held at the San Mateo County Transit District Administrative Building located at 1250 San Carlos Ave., San Carlos, which is located one block west of the San Carlos Caltrain Station on El Camino Real. The building is also accessible by SamTrans bus routes ECR, 260, 295 and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5 p.m. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 p.m. at the San Mateo County Transit District Administrative Building.

#### **Public Comment**

If you wish to address the Board, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Board and included for the official record, please hand it to the Authority Secretary, who will distribute the information to the Board members and staff.

Members of the public may address the Board on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to one minute and items raised that require a response will be deferred for staff reply.

#### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

#### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**DECEMBER 3, 2019**

**MEMBERS PRESENT:** B. Arietta (Chair), K. Chin, J. Fox (Vice Chair), S. Green, R. Hedges, N. Hsu, K. Kuklin, P. Ohtaki, O. O'Neill, D. Reed, M. Rendon (arrived at 4:35 pm), D. Ross-Jones

**MEMBERS ABSENT:** D. Bautista, A. Chen, J. Londer

**STAFF PRESENT:** A. Chan, J. Hurley, A. Linehan, J. Slavitt, P. Skinner, C. Fromson, J. Brook

Chair Barbara Arietta called the meeting to order at 4:32 pm and requested that Daniel Ross-Jones lead the Pledge of Allegiance.

CAC Secretary Jean Brook called the roll. A quorum was present.

**APPROVAL OF MINUTES OF THE TA CAC MEETING OF NOVEMBER 5, 2019**

Motion/Second: Reed/Fox

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Ross-Jones

Absent: Bautista, Chen, Londer, Rendon

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR DECEMBER 5, 2019**

**11 (b) State and Federal Legislative Update**

Amy Linehan, Government and Community Affairs Officer, briefly summarized highlights of recent federal and state legislation.

She said that applications for Solutions for Congested Corridors Program (SCCP) and LPP (Local Partnership Program) funding are due January 2020 with program adoption in June.

*Mario Rendon arrived at 4:35 pm.*

She said that the President had signed a continuing resolution to keep federal programs funded at their current level until December 20th to temporarily stave off a government shutdown. She added that Congress is continuing to work its way through the appropriations process.

Rich Hedges asked if the R-1 (single unit residential) changes had been dropped from SB 50 in its second year. Ms. Linehan said that she had not heard anything, but would provide updates in the future.

Steven Green asked about a grade-crossing plan rule change. Ms. Linehan said it refers to implementing a new plan or updating an existing plan.

### **11 (c) 2020 Draft Legislative Program**

Ms. Linehan outline the proposed legislative changes for 2020.

Peter Ohtaki said that he did not see any funding identified for grade separations. He said that matching funding from cities could be added for those projects.

Chair Arietta said that she had heard from the County Manager about a potential regional approach to funding grade separations. Casey Fromson, Director, Government and Community Affairs, said that the Caltrain Business Plan proposed a corridor-wide approach to grade separations. She said that there are currently 20 active grade separation projects in the works in the three counties along the corridor. She said that no decision is being made right now about a new JPB board.

Dave Reed had a question about the TA's jurisdiction over housing. Ms. Linehan said the TA is attempting to apply a more holistic approach encompassing both transportation and housing going forward.

### **10 (a) Acceptance of Fiscal Year 2019 Comprehensive Annual Financial Report**

Joe Hurley, TA Director, summarized highlights of the Comprehensive Annual Financial Report (CAFR) and said that no adjustments were proposed. He noted, among other things, the creation of the San Mateo County Express Lanes Joint Powers Authority.

Naomi Hsu asked what the revenue item "Other Income" referred to. Mr. Hurley said that it includes rental income, interest, and grants.

Mr. Ohtaki had several questions about revenues. He asked from a financial managerial standpoint how to look at the annual profit and loss statement. Mr. Hurley said in addition to taking into consideration the revenue for the year itself, the revenue that was not expended in prior years is always available to draw upon in subsequent years. He pointed out that the semiannual report contains the balances calculated for each of the different programs.

Motion/Second: Hedges/Reed

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

## 11 (a) Adoption of Final Strategic Plan 2020-2024

Joel Slavit, Manager, Programming and Monitoring, provided a presentation.

### Public Comment:

- Eduardo Gonzalez, Youth Leadership Institute, TEAMC, expressed gratitude for the project readiness indicators and the inclusion of community engagement. He talked about changing some of the priorities.
- Emma Shlaes, Policy Director, Silicon Valley Bicycle Coalition, said that she was happy with the weighting of the principles and inclusion of criteria. She said that she wants to ensure projects that get funded comply with the core principles.
- Sandhya Laddha, Silicon Valley Bicycle Coalition, TEAMC, said that Complete Streets should be a criterion for all categories, not just for the Highway category. She said she supported making the selections from the call for projects public.

Mr. Ohtaki thanked Mr. Slavit for his hard work on the Plan. Regarding Table 4-1, he a question about a comparable table with SamTrans. Mr. Slavit said that transit has a Measure A-specific firewall. He said that for Measure W, the table does not break out the SamTrans portion.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that SamTrans is embarking on its Comprehensive Operational Analysis, Reimagine SamTrans. She elaborated on how SamTrans arrives at their 50 percent portion.

Mr. Green asked if the project selection process is transparent. Mr. Slavit said that the TA releases the process results post selection.

Mr. Hedges said that he liked the way the criteria and project categories are set out.

Motion/Second: Hedges/Reed

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

## 5 (b) Acceptance of Statement of Revenues and Expenditures for October 2019

Chair Arietta requested that future statements be provided using a larger font for the sake of readability.

Motion/Second: Hedges/Ross-Jones

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

## 5 (c) Acceptance of Capital Projects Quarterly Status Report 1<sup>st</sup> Quarter FY 2020

Chair Arietta asked for a definition of "PID." Mr. Hurley said that it stands for Project Initiation Document.

Mr. Hurley noted that the City of San Carlos is the lead on the Holly Street interchange and pedestrian overcrossing project and is working with the TA on how to proceed.

Ken Chin inquired and Mr. Hurley responded regarding the budget and bids for the project.

Motion/Second: Hedges/Ohtaki

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

#### **5 (a) Approval of Minutes of the Board of Directors Meeting of November 7, 2019**

There were no comments.

#### **REPORT OF THE CHAIR**

##### **Appointment of Nominating Committee for 2020 Chair and Vice Chair**

Mr. Reed, Mr. Hedges, and Ms. Hsu volunteered to be on the committee.

Chair Arietta read the resolution of appreciation that was to be presented to Mr. Slavik at the December 5th Board meeting. She noted that he was leaving the TA after 19½ years and moving on to a position at the San Mateo County Office of Sustainability. Mr. Slavik said that he would be working on transportation and housing project implementation in his new position.

#### **REPORT FROM STAFF**

Mr. Hurley said that the k-rail on the 101 corridor is from construction that is scheduled to begin on the northern portion of the express lanes project in early 2020. He said that robust community outreach is needed to communicate information to the public about the construction schedule. He announced an upcoming community meeting at the Mid-Peninsula Boys and Girls Club in San Mateo on December 9th.

Mr. Hedges asked if concrete had been poured for the southern portion. Mr. Hurley said that it had been poured in the median where the toll system equipment was installed, but the k-rail is being set up for the northern contract. He said that the k-rails are for protecting the contractor and traveling public during construction.

Mr. Hedges commended Mr. Slavik and the TA CAC for contributions to projects in 2019, including the commencement of the Express Lanes Project.

Chair Arietta inquired about the overpass on Manor Drive in Pacifica. Mr. Hurley said that there was a concern from the community about the addition of a new on-ramp.

#### **MEMBER COMMENTS/REQUESTS**

The committee members concluded by wishing everyone happy holidays, expressing their admiration for Mr. Slavik's work, and their appreciation of the Strategic Plan.

Mr. Hedges reported that he had spoken to Robert Powers, the new BART general manager, about his concerns about ridership levels and crime on BART.

**DATE, TIME, AND PLACE OF NEXT REGULAR MEETING**

Chair Arietta announced that the next meeting would be held on Tuesday, January 7, 2020 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, CA.

**ADJOURNMENT**

The meeting adjourned at 6:05 pm.