

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

**MINUTES
JANUARY 3, 2008**

MEMBERS PRESENT: M. Church, R. Foust (Chair), R. Gordon, J. Lee,
R. O'Mahony, J. Vreeland

MEMBERS ABSENT: None

STAFF PRESENT: G. Cameron, V. Harrington, C. Harvey, R. Haskin, J. Hurley, R. Lake,
M. Martinez, I. McAvoy, D. Miller, M. Scanlon, M. Simon, C. Wolf

Chair Rosanne Foust called the meeting to order at 5:04 p.m. and led the Pledge of Allegiance.

The Authority Secretary administered the Oath of Office to Rich Gordon (representing the Board of Supervisors), John Lee (representing Cities-at-Large) and James Vreeland (representing North County)

ELECTION OF 2008 OFFICERS

The motion (O'Mahony/Church) to elect Chair Foust as the Chair for 2008 passed unanimously.

The motion (Lee/Church) to elect Director O'Mahony as the Vice-Chair for 2008 was passed unanimously.

Chair Foust thanked the Board for electing her to the position of chair. She said the TA has a great board, CAC and staff. She welcomed Jim Vreeland as the newly elected North County representative and congratulated Directors Gordon and Lee on being re-elected. A SamTrans Board representative to the TA will be appointed shortly.

CONSENT CALENDAR

A motion (O'Mahony/Church) was passed to approve the consent calendar.

- a) Approval of Minutes of December 6, 2007
- b) Acceptance of Statement of Revenues and Expenses for November 2007

PUBLIC COMMENT

None

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

Chair Pat Dixon reported the following:

- Director of TA Programs Joe Hurley presented details on the TA Year-end Report and 2008 Forecast.
- Mr. Hurley reviewed the South San Francisco Caltrain station project.
- CAC members requested presentations on the status of Caltrain electrification and the Dumbarton Rail Project.
- Jim Bigelow gave an update on the High Speed Rail alignment selection.
- The February 5 meeting may be moved to February 6 due to Election Day activities.
- Pat Dixon and Paul Young were elected to Chair and Vice Chair for 2008, respectively,

CHAIRPERSON'S REPORT

Chair Foust presented a Certificate of Appreciation to outgoing CAC Chair Rick Gomez.

Mr. Gomez said it was an honor and pleasure to serve as Chair for two years. He thanked Mr. Hurley, Assistant District Secretary Rosemary Lake, the TA Board and CAC for their support during his tenure as Chair.

Chair Foust said that when she and her colleagues talk about citizen participation at public events they refer to the great work done by the TA CAC. Mr. Gomez said he measures his work with other non-profit organizations by the success of the CAC.

SAMTRANS LIAISON REPORT

Chair Foust, in the absence of a SamTrans representative, said the December report was included in the agenda packet.

JOINT POWERS BOARD REPORT (JPB)

Executive Director Michael Scanlon reported on the January 3 JPB meeting:

- a. The Board:
 - Elected Director Jim Hartnett as Chair and Director Don Gage as Vice-Chair.
 - Authorized Award of Contract to Sire Technologies, Inc. for Provision of an Electronic Document and Records Management System and Software Maintenance and Support Services for a Fixed Price of \$76,969.
 - Adopted a 2008 Caltrain State and Federal Legislative Program.
 - Approved a Resolution of Appreciation for outgoing Board Chair José Cisneros.
 - Presented a Certificate of Appreciation to outgoing JPB CAC Chair Michael Kiesling.
- b. MTC liaison Sue Lempert reported on High Speed Rail, which may be on the November 2008 ballot.
- c. Mr. Kiesling reported on the December CAC meeting.
- d. Congratulated 2008 CAC Officers: Chair Bruce Jenkins and Vice-Chair Gerald Graham.
- e. Performance Statistics for November 2007 compared to November 2006
 - Total Ridership was 948,390, an increase of 9.2 percent.
 - Average Weekday Ridership was 36,454, an increase of 9.3 percent.
 - Farebox Revenue was \$3,129,883, an increase of 18.2 percent.
 - On-time Performance was 93.35 percent, a decrease of 1.8 percent.
 - Caltrain Shuttle Ridership was 5,192, an increase of 4.9 percent.Year-to-Date Statistics:
 - Total Ridership was 5,015,090, an increase of 8.1 percent.
 - Average Weekday Ridership was 37,987, an increase of 7.7 percent.
 - Farebox Revenue was \$16,826,603, an increase of 16 percent.
 - On-time Performance was 93.22 percent, a decrease of 1.3 percent.
 - Caltrain Shuttle Ridership was 5,292, an increase of 7.8 percent.
- f. BART started their new service model this week, which discontinues direct service between Millbrae Intermodal and SFO. There has been some customer confusion with the change.
- g. There will be a grand opening ceremony at 11:30 a.m. on January 9 for the privately operated Warm Planet Bike Valet shop at the 4th and King Caltrain station.
- h. Extra train service was provided on New Years Eve. About 2,500 to 2,700 passengers were carried.

- i. The Martin Luther King, Jr. Freedom Train will run from San Jose to San Francisco on January 21. This is sponsored by the VTA.
- j. The 98 train schedule will be implemented on March 3, 2008.
- k. The Holiday Train ran on December 8 and 9. 4,200 toys and almost \$2,000 were collected for needy children. In the last seven years, 35,000 gifts have been donated for children.
- l. Fuel costs for the first 26 weeks of FY2008 are 7.2 percent over budget. A budget amendment to move money into the fuel line item is being planned for the February Board meeting.
- m. An electronic travel time sign has been installed in Redwood City that compares driving time to San Francisco on Highway 101 versus using Caltrain. An electronic sign in Millbrae shows southbound travel time savings.
- n. President Bush appointed a Presidential Emergency Board to address outstanding labor negotiation issues between Amtrak and various unions.
- o. A draft of the Short Range Transit Plan was presented.
- p. Staff of the Transbay Terminal Joint Powers Authority gave a presentation on the Transbay Terminal Project.
- q. A letter will be sent to Congressman Tom Lantos by Mr. Scanlon on behalf of Caltrain, SamTrans and TA Boards expressing heartfelt appreciation for the 30 years Mr. Lantos helped the region with transit issues.

Director Gordon said one of his staff takes his bicycle on Caltrain daily and says the bike cars are very congested. He asked if this situation will improve. Mr. Scanlon said Caltrain carries about 2,300 bikes a day, more than any transit agency in the country. Caltrain bike cars vary in capacity from 16 to 32 bikes per car and Caltrain continues to try to provide as much access as possible. Approximately 800 of 1,200 bike lockers are in use at stations. Peak hour trains are very crowded. BART does not allow bikes on its trains in peak hours.

Director O'Mahony asked if Caltrain could motivate the lack of use of the bike storage by charging twenty-five cents for every bike at the bike entrance and exit of the train car. Mr. Scanlon said staff has talked about a bike surcharge. The problem involves the proof of payment system, which would require modification of ticket vending machines. Mr. Scanlon said he would take Director O'Mahony's suggestion back to the Caltrain Board.

Director O'Mahony said it is wonderful that money was spent on 3,800 feet of fencing for rail protection from Broadway to Oak Grove Avenue in Burlingame, which is a great safeguard for children.

Director O'Mahony said Harry Chin is to be commended for the fabulous team that takes care of broken bricks at the Burlingame Avenue station, especially one from the early days of 1894 that is very special to the Historical Society.

Director Lee said he would like the TA Board to echo the comments of Mr. Scanlon about Congressman Tom Lantos as a great supporter of transportation in San Mateo County. He also asked if the TA Board should send a letter to acknowledge the work Mr. Chin is doing. Authority Secretary Martha Martinez said the Historical Society had sent a letter regarding Mr. Chin's work. Caltrain's staff will forward the letter and their commendation for his work to Mr. Chin.

REPORT OF THE EXECUTIVE DIRECTOR

Mr. Scanlon gave the following comments:

- a. Congratulated and welcomed back Directors Gordon and Lee and welcomed newly-elected Director Vreeland who is a passionate advocate for the TA project on Route 1 along the coast.
- b. Extended congratulations to Chair Foust and Director O'Mahony for their election to Chair and Vice-Chair, respectively.
- c. Congratulated newly-elected CAC Chair Pat Dixon and thanked outgoing Chair Rick Gomez.
- d. Announced Caltrain and C/CAG will host the California Transportation Commission on February 13 and 14.

Director Lee complimented Mr. Scanlon and staff for the emphasis on safety improvements in 2007.

FINANCE

Authorize Allocation of \$898,969 in Measure A Funds to the Peninsula Corridor Joint Powers Board for Design, Utility Relocation and Advance Materials Procurement Associated with the South San Francisco Station Project

Joe Hurley, Director, TA Programs, said this project addresses safety issues at the South San Francisco Station. Staff recommends an allocation of \$898,969 as the 20 percent local match to the Peninsula Corridor JPB. This grant reflects the TA's ability to leverage other dollars because the 20 percent will allow the JPB to secure \$3,595,874 in federal funding towards this project. Major features of the project include eliminating the hold out rule, construction of a new pedestrian underpass and new center boarding platform, addition of a new shuttle drop-off and new signal bridge and additional lighting. Construction is to begin in the fall of 2008 with completion in the spring of 2010.

The Board (Church/Lee) approved the allocation for the South San Francisco Station Project, by roll call.

REQUESTS FROM THE AUTHORITY

None.

WRITTEN COMMUNICATIONS TO AUTHORITY

None

REPORT OF LEGAL COUNSEL

None.

DATE AND PLACE OF NEXT MEETING

Thursday, February 7, 2008 at 5 p.m. in the Bacciocco Auditorium, Second Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.

ADJOURNMENT

The meeting adjourned at 5:58 p.m.