

CITIZENS ADVISORY COMMITTEE
SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 San Carlos Avenue, San Carlos CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

August 5, 2008 - Tuesday

4:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Minutes:
 - a. June 3, 2008
 - b. July 7, 2008
4. Public Comment
Public testimony by each individual speaker shall be limited to three minutes
5. Transportation Authority Board Meeting Agenda for August 7, 2008
 - a. Acceptance of Statement of Revenues and Expenses for May 2008 (TA Item 3b)
 - b. Information on Statement of Revenues and Expenses for the Period Ending June 30, 2008 (TA Item 3c)
 - c. Annual Approval and Reaffirmation of Investment Policies (TA Item 3d)
 - d. Authorize Award of Contracts to Ross Financial-Robert Kuo Consulting, LLC of San Francisco and PFM Group of San Francisco to Provide On-call Financial Advisory Services for a Total Not-To-Exceed Cost of \$200,000 Over a Three-year Period (TA Item 10a)
 - e. Authorize Award of Contracts to Ross Financial-Robert Kuo Consulting, LLC of San Francisco, PFM Group of San Francisco and AECOM Consult, Inc. of Arlington, VA to Provide On-call Financial Analysis Services for a Total Aggregate Not-To-Exceed Cost of \$250,000 Over a Three-year Period (TA Item 10b)
 - f. Allocation of \$3,555,900 to the Peninsula Corridor Joint Powers Board for San Mateo County's Local Share for the Caltrain Systemwide Capital Improvement Program for FY 2009 (TA Item 10c)
 - g. Allocation of \$500,000 to the City and County Association of Governments (C/CAG) Funding Agreement Amendment for Various Services and Programs (TA Item 10d)
 - h. Allocation of Measure A Transportation Systems Management (TSM) Funds in the Amount of \$59,487 to the City of Menlo Park and \$398,103 to the Peninsula Traffic Congestion Relief Alliance for TSM Program Funding for FY 2009 (TA Item 10e)

- i. Authorization to Execute an Amended and Restated Agreement for State Administration of District Sales and Use Taxes with the State Board of Equalization and to Enter into and Execute an Agreement with a Third-party Collection Agent for the Collection and Distribution of the New Measure A Funds (TA Item 10f)
 - j. Authorization to Appoint Tamalpais Wealth Advisors as Investment Advisors for Three Years and Two One-year Options (TA Item 10g)
6. Report of the Chair – Pat Dixon
 7. Report from Staff – Ian McAvoy
 8. Member Comments/Requests
 9. Date, Time and Place of Next Meeting: Tuesday, September 2, 2008 at 4:30 p.m., San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070
 10. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: Barbara Arietta • Jim Bigelow • Pat Dixon (Chair) • John Fox • Rich Hedges • Randall Hees • Steve Krause • Austin Mader-Clark • Doris Maez • Larry Shaine • Nancy Stern • April Vargas • Paul Young (Vice-Chair) • George Zimmerman

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant Authority Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday preceding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Rosemary Lake at San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@smcta.com; or by phone at 650-508-6223, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**CITIZENS ADVISORY COMMITTEE
SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS CA 94070
BACCIOCCO AUDITORIUM, 2ND FLOOR**

MINUTES OF JUNE 3, 2008

MEMBERS PRESENT: B. Arietta, P. Dixon (Chair), J. Fox, R. Hedges, R. Hees, S. Krause, A. Mader-Clark, D. Maez, L. Shaine, P. Young (Vice-Chair), A. Vargas, G. Zimmerman

MEMBERS ABSENT: J. Bigelow, R. Gomez, N. Stern

STAFF PRESENT: C. Dunn, J. Hurley, R. Lake, T. Reavey, I. Tzur

Chair Pat Dixon called the meeting to order at 4:35 p.m. and Rich Hedges led the Pledge of Allegiance.

APPROVAL OF MINUTES

A motion (Hees/Zimmerman) to approve the minutes of April 29, 2008 was passed.

Larry Shaine missed the April meeting and said the minutes were so thorough he felt he had attended the meeting.

PUBLIC COMMENT

Pat Giorni, Burlingame, agreed with Mr. Shaine that the TA CAC minutes are some of the best she reads.

Ms. Giorni had addressed various transportation agencies to ask for support for a grant funding request led by San Mateo County Parks and Recreation to provide signage for the north/south county bicycle route. She apologized that an error in the proposal disallowed its submission. She promised every effort will be made to make future attempts perfect for approval or implementation and thanked all for their forbearance.

STAFF REPORT

Director of Transportation Authority Programs Joe Hurley requested that a briefing on the Strategic Plan public outreach schedule be presented at this time as part of his staff report.

Project Manager Ivy Tzur is managing the strategic planning efforts for the reauthorized Measure A Expenditure Plan. The purpose of this briefing is to update the CAC on the status of the TA Strategic Plan and present a master schedule of public outreach.

Ms. Tzur presented the following details:

- This is the first Strategic Plan (Plan) required by the 2004 Measure A Transportation Expenditure Plan, which is to be completed by December 31, 2008.
- The Plan will have a five-year range and provide a framework for project prioritization and decision-making consistent with the Expenditure Plan and countywide transportation plan.

- The Plan will address six program categories including transit, highways, local streets/transportation, grade separations, pedestrian and bicycle and alternative congestion relief.
- The Plan addresses project submittal procedure and guidance, evaluation criteria for selection and prioritization, performance measures and monitoring programs.
- Staff will receive project support by the consultant firm, URS.
- Responsible parties and committees for the project include the TA Board subcommittee, City/County Association of Governments (C/CAG) Technical Advisory Committee (TAC), City Manager Ad Hoc Committees and the TA CAC.
- The project schedule proposes:
 1. A seven-month process to prepare and adopt the Plan.
 2. May/June: Focus on program development and developing a public outreach strategy and public information process.
 3. July/August: Stakeholder group meetings.
 4. September: Public-at-large meetings in Daly City, Redwood City, Pacifica and Burlingame.
 5. October/November: Draft prepared for release and final round of public comments.
 6. December: Adoption by the TA Board.

**ITEMS FOR REVIEW – TRANSPORTATION AUTHORITY BOARD MEETING
AGENDA OF JUNE 5, 2008**

TA Item 3a) Adoption of the FY 2009 Operating Budget in the Amount of \$23,307,086

Finance Director Trish Reavey was present to answer questions.

Randy Hees asked if there were any changes in the operating budget since the presentation of the budget at the April 29 CAC meeting. Ms. Reavey said the county pool reassessed their projected interest rate and this will affect the TA interest income. The only other small change involved administration costs.

George Zimmerman asked what happens if the TA experiences cost overruns and/or revenue shortfalls. Ms. Reavey said many TA expenses are predetermined. The sales tax and revenues are conservatively projected and expenses are watched closely.

Mr. Hurley said capital funds are not money the TA hopes to receive but rather money that is actually in the bank.

Mr. Hurley said if there is an anticipated cost overrun, corrective action is taken to bring the project in under budget and on time.

TA Item 3b) Adoption of the FY 2009 Capital Budget in the Amount of \$46,336,000

Mr. Hurley said there were no changes to the Capital Budget that was presented at the April 29, 2008 CAC meeting.

Mr. Zimmerman asked if Caltrain safety improvements are preventative or are they evaluated after an accident. Mr. Hurley said they are preventative. He said railroad safety improvements are currently underway at a number of locations in San Mateo County. These may be

raised medians at the rail crossing designed to block a vehicle from going around another vehicle. Other preventative-type improvements include pedestrian gates at rail crossings.

A motion (Hees/Arietta) to recommend adoption of the FY 2009 Operating and Capital budgets was passed.

TA Item 4b) Acceptance of Statement of Revenues and Expenses for April 2008

No discussion.

TA Item 4c) Adoption of Appropriations Limit for FY 2009 at \$504,634,435

Ms. Reavey said this item accompanies the budget that sets the limits. The limits are a direct calculation, which is included in the appropriations staff report in the June 5 TA agenda packet.

A motion (Hees/Arietta) to recommend adoption of the appropriations limit for FY 2009 was passed.

TA Item 11a) Award of Contracts to Ross Financial-Robert Kuo Consulting, LLC and KPMG, LLP to Provide On-call Auditor and Technical Analysis for Services for an Aggregate Not-to-Exceed Sum of \$250,000 for a Three-Year Term

Ms. Reavey said the TA, Joint Powers Board (JPB) and SamTrans did a request for proposals together for a multitude of services including financial advisory services, financial analysis services and audit and technical services. This provides for review of contracts, business processes, auditor and technical analysis services and strategic planning. Ross Financial will provide expertise in small reviews and technical and analysis services, which is especially important at this time with the transition from the original Measure A to the reauthorized Measure A.

Mr. Hees asked if the JPB or SamTrans currently uses these services. Ms. Reavey said yes.

Chair Dixon asked if this item had been discussed in the past. Ms. Reavey said she previously discussed the TA investment manager resolution with the CAC. A subcommittee was developed and has been meeting to do due diligence on the topic and will be reporting back to the TA Board. She said Epic Wealth Management changed their name to Tamalpias Wealth Advisors. Staff has met with Bill Osher from Epic Wealth Management and County Treasurer Lee Buffington in order to gather information to make a recommendation to the Board.

Doris Maez asked if administrative costs involved in the on-call auditor and technical analysis services were factored into the administrative costs and if there was a ceiling in terms of costs. Ms. Reavey said the costs are incorporated into the operating budget and will not exceed the ceiling.

Mr. Hees asked if the vendors, when called, would make a decision on a request from the TA or would the TA ask for bids for a specific piece of work. Ms. Reavey said that if a job required a CPA, staff would choose KPMG for a more involved range of services versus using Ross-Financial-Robert Kuo for quicker, smaller reviews. If both firms qualified for a specific project,

the TA would go out for a competitive bid between the two but it is more likely that staff would be going out for competitive pricing on each type of project that goes out.

Ms. Maez said, because there is such a small number of competitive bidders, these very same parties may be working for some of the entities the TA will have contracts with. Ms. Reavey said that is more likely with KPMG. She said if there was a conflict of interest staff would go out for bids. Ross Financial-Robert Kuo has worked with the TA, JPB and SamTrans as advisors in the past and the TA has fewer problems with a conflict of interest because Ross Financial-Robert Kuo is a much smaller firm.

A motion (Hees/Arietta) to recommend award of the on-call contract was passed.

TA Item 12a) Capital Project Status Report – 3rd Quarter FY 2008

Mr. Zimmerman commented on Project #725 - 3rd Avenue to Millbrae Auxiliary Lane. He said northbound access to Highway 101 from Third Avenue is dangerous. Mr. Hurley said he drove this section of Highway 101 and understands the concerns. He said the gawk screens have been lowered and suggested they may be peeled back a bit more.

Mr. Zimmerman asked about Project #708 – Outside boarding platform at the Broadway station. He asked if service would begin soon or if this was simply a safety project. Mr. Hurley said the project is on hold pending the outcome of the footprint study and involves elimination of the hold-out rule.

Mr. Zimmerman asked about Project #757 – Grade Separation Study-Menlo Park. He asked if the current Menlo Park City Council is generally supportive of the proposed grade separation identified for Menlo Park. Mr. Hurley said the formal position by the council is dated because the council has changed. A former city council looked at a number of alternatives and did not support an elevated railroad throughout the community. Staff has presented early stages of the footprint study to the new city council, explained what the TA is proposing to do and looked at alternatives. The city council reserved the right to either approve or disapprove anything until they have a formal presentation in terms of specific alternatives.

Austin Mader-Clark asked if trains honk horns on a grade-separated track. Mr. Hurley said they are not required to sound their horns. Ms. Mader-Clark said she lives near a railroad crossing and this would be one selling point for grade separation.

Mr. Hurley said the Federal Railroad Administration requires horns to be sounded as a safety precaution at grade crossings. If the crossing is grade separated and there is a platform, sounding the horn is at the discretion of the engineer and based on safety issues.

John Fox said, as a Menlo Park resident and City Commissioner for Menlo Park, there is a visioning program in Menlo Park for El Camino Real development in terms of car dealerships and other things changing. The focus is on the mix of housing, retail, and professional offices, use of El Camino Real, adjacent properties to Caltrain tracks, configuration and desirability of a pedestrian bike tunnel under the tracks to Burgess Park, etc. He said these issues are significant to the community in terms of what and how things would coordinate in a positive way with

changes to the rail grade and grade separation option. He said this is a good time to talk with the Menlo Park City Council as they are in flux as to the ultimate configuration.

Barbara Arietta asked about Project #615 – Route 1 Fassler Avenue to Westport. She said it seems there is a floating completion date under the preliminary engineering status. She thought the project completion would be in the fall of 2009 but is scheduled for January 2009.

Mr. Hurley said there have been some challenges gaining access to the adjacent quarry property for environmental studies.

Ms. Arietta asked how legal issues will impact the project. Mr. Hurley said entry is not possible to the property without permission to access the property for environmental field testing.

Mr. Shaine asked if the quarry would benefit from the project. Mr. Hurley said it would improve traffic flow in the area

REPORT OF THE CHAIR

- Rick Gomez submitted his letter of resignation from the CAC due to workload issues.
- The current CAC absence policy was distributed as an information item.

REPORT FROM STAFF (CONTINUED)

Mr. Hurley reported:

- Attended a California Transportation Commission (CTC) meeting in San Diego. The CTC adopted the State Transportation Improvement Program (STIP) in response to the May revision of the state budget. Transportation dollars are still available but are being pushed out to later years. In order to keep projects on schedule, projects will need to be frontloaded with Measure A dollars with the balance of the funding coming from STIP dollars when available.
- The CTC approved an allocation of \$10 million to San Mateo County for the Smart Corridor Project – Intelligent Transportation System, which will deal with signal coordination and other issues in the event of an accident on Highway 101. Three million dollars of Measure A funding were used to leverage this funding

Mr. Hees said the success story of the CTC allocation of \$10 million should be made public to indicate successes of leveraging Measure A dollars.

The TA project for changeable message signs along Highway 101 that compares Caltrain and freeway travel times to specific locations is one of three finalists for the statewide transportation Tranny Awards. Awards will be announced this week.

Mr. Hees said it is great seeing changeable message sign information on Highway 101 with the ability to exit Highway 101 to a train station. Mr. Fox said parking charges could be included in the changeable message.

Mr. Shaine said there is no need to have ramp metering lights on southbound Highway 101 at 3 p.m. since this is not during commute hours. Mr. Hurley will check this.

COMMITTEE COMMENTS

Mr. Hees expressed his concerns regarding out-of-control activities at the 4th and King Caltrain station on Friday, May 9 after a Giants game. He contacted Caltrain staff and Caltrain Transit police dispatch about the station problems including staff being overwhelmed with crowds, lack of barriers, inability to see signage, lack of information on which train to board and a mobility. Once on the train, there were many people in their twenties that were intoxicated and abusive to passengers and there were no trainmen or policemen on his car. He said Caltrain Transit police led away many unruly passengers from the station platforms at the 4th and King and South San Francisco stations.

Mr. Hees met with Caltrain staff and suggested the police dispatch number be prominently posted in cars and signage in stations improved. He complimented Caltrain staff for the ways they reacted to the problems.

Ms. Arietta said she sees these problems at the South San Francisco station and the events of May 9 were not an exception.

Mr. Hedges said on May 9 he was forewarned by two police officers to not get on the first Giants train after the game. He took the first train and saw two armed uniformed police officers on the train that could not control the overwhelming crowds and out-of-control passengers.

Mr. Hees said the total Caltrain Transit police department consists of 11 officers for 24 hours a day and seven days a week. He said it was extreme to have six officers at one scene on May 9.

Mr. Hees said he was going to make some suggestions on crowd control after Giants games to the Joint Powers Board (JPB) meeting on June 5 and June 18 JPB Citizens Advisory Committee meeting. He suggested doing outreach at the San Mateo County Fair in August and having volunteers standing at key Caltrain station points giving direction to specific trains and providing train times and directions.

Mr. Hedges said the Giants train problems are a matter of personal responsibility and there couldn't be enough police to control these problems as long as people feel they have a license to be intoxicated and out-of-control, which is exacerbated by a backed-up court and penal system.

Mr. Krause said the Burlingame Station project looks great. He said people initially objected to the project but are now very happy with the outcome.

Mr. Fox said he was disappointed that BART eliminated the direct southbound connection from the Millbrae Station to SFO. Mr. Hurley said a fix might involve reintroduction of an airport shuttle.

Paul Young said BART trains at the South San Francisco station run more frequently and the parking lot is now full due to the changes in the BART schedule to SFO.

Mr. Shaine said he sees a lot of fare evasion on the trains. Mr. Hees said the proof-of-purchase has solved some of this problem.

Ms. Maez said Caltrain maintenance staff discovered hairline cracks in the wheel assembly in 13 percent of the trains. She asked if the speed of express trains could have a bearing on this problem. Mr. Hurley said the crack is in the frame of some of the rolling stock but not in the Bombardier cars. Inspection is on-going. Caltrain is working with other agencies to secure a loan of some rolling stock.

Mr. Hees said frame cracks in heavy-duty, heavy trains would be a good argument for the lightweight European rolling stock proposed for Caltrain because the cracked assembly carries the entire weight of the train car. He complimented Caltrain maintenance crews for discovering the crack.

Mr. Zimmerman appreciates the improvement in BART's direct service to Millbrae.

Mr. Zimmerman said it is economic discrimination for the governor to axe funding for public transit. It hits those who cannot afford the price of gasoline and who are shifting to public transit.

Ms. Arietta referred to the previously discussed Capital Project Status Report Project #615 – Route 1 Fassler Avenue to Westport. She asked if the project is doomed if access for environmental testing is not allowed to the quarry property by January 31, 2009. Mr. Hurley said staff is working closely and cooperatively with the property owner to gain access for the testing.

Mr. Hedges received a positive reply from Chief Operating Officer Chuck Harvey's office regarding a situation he reported on shuttle scheduling. He acknowledged the District's good response to complaints.

NEXT MEETING

The next regular meeting of the TA CAC will be held on Tuesday, July 1, 2008, at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070.

ADJOURNED

The meeting adjourned at 6 p.m.

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SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS CA 94070
BACCIOCCO AUDITORIUM, 2ND FLOOR**

**SPECIAL MEETING
MINUTES OF JULY 7, 2008**

MEMBERS PRESENT: B. Arietta, J. Bigelow, P. Dixon (Chair), J. Fox, R. Hedges, R. Hees, A. Mader-Clark, S. Maez, L. Shaine, N Stern, P. Young (Vice Chair), A. Vargas, G. Zimmerman

MEMBERS ABSENT: S. Krause

STAFF PRESENT: M. Choy, C. Dunn, R. Haskin, J. Hurley, R. Lake, M. Lee-Skowronek, T. McIntyre, I. Tzur

Chair Pat Dixon called the meeting to order at 4:30 p.m.

PUBLIC COMMENT

None

PRESENTATION – STRATEGIC PLAN (PLAN) OUTREACH STRATEGY

Project Manager Ivy Tzur reported on the draft public outreach strategy Plan goals and explained materials for presentation at public outreach meetings.

- Goals include information sharing about the TA 2004 Expenditure Plan, purpose and the funding request process.
- Public input will be solicited on the types of projects, program criteria categories (need, policy consistency, readiness, effectiveness and other criteria) and program monitoring of capital and transit service projects.
- Public presentation materials will outline TA Board members, details of the 1988 Measure A program, 1988 Measure A program sample accomplishments, 2004 Measure A program, program categories, Strategic Plan purpose and content and the project funding process.
- Program categories will include transit, highways, local streets/transportation, grade separations, pedestrian/bike and alternative congestion relief.
- Transit categories to be discussed include Caltrain, local shuttles, accessible services, ferry service, Dumbarton Rail Corridor service and BART. Each of these categories will review purpose, program estimate, eligible sponsors, application and call for projects.
- Caltrain improvements topics include state of good repair, reliability/safety, enhancement, operations and customer service.
- Commuter and community based local shuttle service will be outlined.
- Accessible services topics include Redi-Wheels, RediCoast and senior mobility.
- Highway and roads projects include interchange reconstruction, mainline widening, and highway auxiliary lanes.

- Estimated funding for local streets and transportation uses a formula that is based 50 percent on population and 50 percent on road miles and will be adjusted annually.
- Railroad grade separation candidate projects will include new grade separation projects, Dumbarton Corridor and upgrades to existing grade separations.

April Vargas arrived at 4: 51 p.m.

- Bicycle/pedestrian projects include overcrossings, paths/trails, bike lanes, crosswalks and pedestrian signalization.
- Alternative congestion relief projects include Intelligent Transportation Systems and commute alternatives.

Special Projects Manager Todd McIntyre reported on public outreach meeting details and public meeting notification.

- Strategy will be directed by the TA Board Strategic Plan subcommittee with ongoing input from City/County Association of Governments (C/CAG) Technical Advisory Committee, city manager ad hoc committee, TA CAC and San Mateo County Transit District staff.
- Public outreach will be scheduled in two phases: Existing stakeholder groups in July and August and four public-at-large meetings in September to be held in four regions of the county: North (Daly City), South (Redwood City), Coast (Pacifica) and Central (Burlingame).
- Public meeting notification will include news releases, newspaper ads, TA Web site and Peninsula TV.
- Specific notification groups include the TA, SamTrans, Joint Powers Board (JPB), SamTrans, TA and JPB CACs, C/CAG, city managers and councils, planning commissions, San Mateo County Economic Development Association, Chambers of Commerce, Bicycle and Pedestrian Advisory Committee, Peninsula Traffic Congestion Relief Alliance, Menlo Park Transportation Management Program, San Mateo County Paratransit Coordinating Council, senior and disabled organizations, community centers, libraries and 2004 Expenditure Plan participants.

Comments/Questions

Larry Shaine urged the presenters to identify the differences between the original Measure A and reauthorized Measure A. He said the funding for cities increased from 20 percent to 22.5 percent. People think this is a 2.5 percent increase but it is actually an 11 percent increase. Mr. Shaine said program criteria have changed and need to be explained.

Mr. Shaine said some cities have local cable TV stations for public meeting notification.

Randy Hees said the presentation needs to strengthen the idea that application for the TA is sponsored-created projects versus TA-identified issues. He said the presentation needs to emphasize that there are different rules in the Expenditure Plan for different projects and he doesn't see a differential between the rules.

Mr. Hees said the slide on page five of the presentation detailing categories of transit spending needs a title. He said a transit category application is listed as competitive when only one sponsor is listed. He said it needs to be made clear that, in the case of shuttles, SamTrans isn't the only agency doing shuttles and there are a number of agencies that could compete. The role of the sponsor needs to be made clearer.

Mr. Hees said that historically what has been called TSM is now called Alternative Congestion Relief and there is no mention of this. The Menlo Park version and the alliances are not listed as eligible sponsors. Ms. Tzur said the sponsors listed in the presentation are the only sponsors listed in the Expenditure Plan and this and the role of the sponsor may need to be defined more clearly.

George Zimmerman said the Plan is very comprehensive and in the planned outreach, least expectations should be raised to high among some of the constituents and guidelines for the extension of Measure A must be reinforced. He asked if one city reneges in its support of a project, even though it benefits the county and sub region, would the resources go to some other area.

Mr. Zimmerman said, although it's capital intensive, some type of camera and TV monitoring at key points on Caltrain should be considered so engineers could see something ahead that might be an obstacle in order to prevent a tragedy.

Chair Dixon asked if the CACs would be involved in outreach. Mr. McIntyre said the TA Board and CAC would have some involvement in the outreach process.

Austin Mader-Clark said it is important to explain how projects were included in the Expenditure Plan in the first place.

Barbara Arietta asked what type of category a highway project fits into when it is not listed on the map of candidate projects. Mr. Hurley said it would be a supplemental highway project.

Mr. Hees suggested a slide be included early in the presentation that explains there is an ongoing old process and that some projects are still in existence that don't need to be listed in the new process.

April Vargas said it should be made clear what is happening in each phase of the Plan, who is responsible and that 60 percent of county voters wanted Measure A. She said public coastside newspapers, *Coastsider* and *Pacifica Rip Tide*, and local Internet news are important vehicles for public notification of Plan outreach. She said it is important to establish relationships with newspaper editors to carry updates.

Nancy Stern said it is important to have a timeline of where the TA has been with the Plan, where it is now, where it will go and how it will be monitored. She said the formula for how project criteria are weighted should be available. She asked how successful Plan outreach will be measured. Mr. McIntyre said the TA would like to see substantive buy-

in from the community and as much approval of the Plan as was seen in passage of Measure A.

Jim Bigelow said the slide explaining stakeholder group meetings could include an additional group titled stakeholders, which could include environmentalists, paratransit contacts, the League of Women Voters, etc.

Mr. Bigelow asked staff to check on the project cost for Dumbarton Rail in the amount of \$445 million. Mr. Hurley will follow up on this request.

Mr. Bigelow said he has heard nothing about C/CAG as a TA partner. The TA policy is to leverage every local dollar and C/CAG is the congestion management agency, which usually gives about 50 percent on a congestion-oriented highway project. Mr. Hurley said reference is made to the C/CAG Technical Advisory Committee (TAC).

Mr. Bigelow said the public may ask questions about High Speed Rail (HSR) and a major decision will be made this week on HSR. Mr. Hurley said if the November HSR bond is successful the TA could leverage dollars to help fund grade separations in San Mateo County. He said there is no reference to HSR in the 2004 Expenditure Plan.

Mr. Bigelow said geographic equity should be mentioned in the presentation. Ms. Tzur said it will be clarified that the TA does not have funds for all projects; there are criteria in place to screen which projects get prioritized and selected but not all projects will be funded.

Ms. Arietta suggested outreach notifications be published no later than two weeks prior to outreach meetings.

Doris Maez asked is there were any plans to broadcast the outreach meetings, which is important for the shut-in population. Mr. McIntyre said he would look into this possibility.

John Fox said he was curious about the meaning of public outreach, which could mean many things because individual citizens or public have no role in creating applications/proposals for TA projects except to the degree that they may lobby individual cities/city councils. Mr. Hurley said the TA wants to provide an opportunity for public input. Public input from the outreach meetings will be taken to the policy makers (TA Board), and the information will find its way into the process. Mr. Fox asked to state this information at the beginning of the presentation where this is a chance for citizens to advise on the policy level the kinds of transit alternatives, priorities and options for future projects. He said Plan follow up is important through media, community events and public agencies.

Rich Hedges said the purpose of the Plan needs to be stated clearly at the beginning of the presentation. He said there are tremendous construction inflation costs now and going forward and that must be considered.

Mr. Bigelow said it is important to explain that the reauthorized Measure A plan approved by voters in 2004 is the 2009 Measure A plan to be adopted. He said citizens may ask what has been going on since 2004 with the reauthorized Measure A. Mr. Hurley said he understands the concern but we want to be consistent with naming the Expenditure Plans based on the year of voter approval.

Mr. Hees said the outreach meetings would present an opportunity to capture contact information for potential CAC applicants.

Mr. Hees said staff needs to be very literate in current Measure A projects so when citizens ask about specific project for their cities, staff can explain the old and new Measure As, old and new projects and funding challenges and using the citizen's project to steer them back to criteria categories and how they relate to individual projects.

Ms. Stern said CAC members will be a valuable asset to citizens in the outreach meetings by explaining issues that affect projects in the geographical areas represented by the CAC members.

Mr. Shaine asked for a schedule of outreach meetings. Mr. McIntyre said a schedule would be available soon and will notify the CAC.

NEXT MEETING

The next meeting of the TA CAC will be held on Tuesday, August 5, 2008 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos CA 94070.

The meeting adjourned at 6:55 p.m.