**RESOLUTION NO. xx – xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF xxxx SUPPORTING THE xxxx PROJECT AND SUBMITTING AN APPLICATION FOR SAN MATEO COUNTY SHUTTLE PROGRAM FUNDING FOR THE xxx PROJECT**

**RESOLVED** by the City Council of the City of xxx; that

**WHEREAS**, [there is an issue at some location]; and

**WHEREAS**, [there is a proposed project to address the issue] (Project); and

**WHEREAS**, [it will cost $xxxx to implement the project scope]; and

**WHEREAS**, the City wishes to sponsor [the implementation of the project scope]; and

**WHEREAS**, the City seeks $xxx for [the project scope]; and

**WHEREAS**, on June 7, 1988, the voters of San Mateo County approved a ballot measure to allow the collection and distribution by the San Mateo County Transportation Authority (TA) of a half-cent transactions and use tax in San Mateo County for 25 years, with the tax revenues to be used for highway and transit improvements pursuant to the Transportation Expenditure Plan presented to the voters (Original Measure A); and

**WHEREAS,** on November 2, 2004, the voters of San Mateo County approved the continuation of the collection and distribution by the TA the half-cent transactions and use tax for an additional 25 years to implement the 2004 Transportation Expenditure Plan beginning January 1, 2009 (New Measure A); and

**WHEREAS**, the Board of Directors of the City/County Association of Governments (C/CAG) of San Mateo County at its February 14, 2002 meeting approved the Congestion Relief Plan and subsequently reauthorized the Congestion Relief Plan in 2007, 2010, 2015 and 2019; and

**WHEREAS**, a component of the C/CAG Congestion Relief Plan is support for Local and Employer Based Shuttle Programs; and

**WHEREAS,** theTA and C/CAG issued a joint Call for Projects for the San Mateo County Shuttle Program on January XX, 2023; and

**WHEREAS**, the TA and C/CAG require the City's governing board to adopt a resolution:

1. Supporting the Project and the City's application for [$xxx] in TA Measure A Shuttle Program funds for the Project;
2. Committing the City to the completion of the Project, including the commitment of matching funds in the amount of [$xxx] needed for implementation;
3. Certifying that any funds awarded by the TA or C/CAG will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and
4. If funds are awarded, authorizing the City Manager, or designee, to sign a funding agreement or memorandum of understanding (MOU) with the TA and, if necessary, C/CAG, for Shuttle Program funding for the Project and to take any other actions necessary to give effect to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of xxxx

1. Directs staff to submit an application to the San Mateo County Shuttle Program for [$xxx] for the [*spell out name of project*];
2. Authorizes the City Manager, or designee, to execute a funding agreement or MOU with the San Mateo County Transportation Authority and, if necessary, the City/County Association of Governments of San Mateo County to encumber San Mateo County Shuttle Program funds;
3. Commits to completing the Project, including contributing [$xxx] of matching funds needed for Project implementation, if the requested funds are awarded;
4. Certifies that any funds awarded by the TA or C/CAG will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and
5. Authorizes the [*chief executive position*], or designee, to take any other actions necessary to give effect to this resolution.

\* \* \* \* \*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of xxx, California, held on the xxx day of xxxx, 2023 by the following vote:

**AYES**, Councilmembers: xx, xx, xx,

**NOES**, Councilmembers: xxx

**ABSENT**, Councilmembers: xx

**ABSTAIN**, Councilmembers: xx

 CITY OF xxxx

 By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Name, Title*

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Name, Title*