



CALL FOR PROJECTS
SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
MEASURE A PEDESTRIAN AND BICYCLE PROGRAM
FUNDING APPLICATION FOR FISCAL YEARS 2014 and 2015

I. PROJECT FUNDING REQUEST

- a. AGENCY / SPONSOR:
- b. PROJECT NAME:
- c. TOTAL MEASURE A FUNDS REQUESTED: \$
- d. APPLICATION CHECKLIST:
 - Required Sponsor Governing Board Resolution*
**An endorsement letter from the sponsor's City Manager/Executive Director must be provided if the resolution is not obtained by the application January 17, 2014 application deadline.*
 - Required Non-Supplantation of Funds Certification
 - Project Location Map, Plans, Photographs (Section II.1a.iii)
 - Policy & Plan Consistency Documentation (Sections II.2.b and IV.a)
 - Letters of Support (Section II.e)
 - If request is for Right of Way (ROW) acquisition, attach environmental clearance and documentation for estimate of value (Section II1.b)

II. Project Readiness and Need - up to 35 points

- 1. *Project Readiness – up to 20 points*
 - a. Clear and Complete Proposal
 - i. Overall Project Description: Describe the overall project that is ultimately to be constructed. If the overall project is larger than the project scope for which the Measure A funds are requested, state the work that may have already been completed and the work that may remain.

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ii. Project Scope: Describe the work and phases (see list of phases in the table for project schedule, iv., below) that will be completed with the requested Measure A funds and if it is the same or a subset of the overall project description.

iii. Attach a Map(s), any plans, drawings and relevant photos of the overall project and scope for the requested Measure A funds.

iv. Project Schedule - Indicate the anticipated beginning and end date for each phase of the project. If a phase is not applicable for this application, write "N/A".

If the PS&E phase is underway, indicate the percent complete to date: _____

Phase	Month and Year	
	Phase Start	Phase End
Pre-Project Planning		
Preliminary Engineering(PE)/Environmental (ENV)		
Plans, Specifications & Estimates (PS&E)		
ROW Acquisition and Utilities		
Construction and Procurement		

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v. Project Budget – Provide a detailed budget for all applicable phases of work for which Measure A funds are requested:

Phase	Measure A Request	Matching Funds	Total
Pre-Project Planning			
PE/ENV			
PS&E			
ROW Acquisition and Utilities			
Construction and Procurement			

b. ROW certification completed?

Yes or N/A No

Comments:

If request is for, or includes ROW acquisition, describe the extenuating circumstances for the need to acquire the right of way:

c. Permits, Agreements and/or Environmental Clearance approved?

Yes No N/A

List all permits, agreements and environmental clearance (both CEQA and NEPA) approved and/or needed, to date:

Permit/Agreements/Environmental Clearance	Status	Date Approved

Comments:

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- d. Discuss the public planning process that occurred, or will occur, for the proposed project:
- e. Comment on level of public support. As appropriate, attach documents of support and state composition of relevant committee. (*examples: letters, meeting minutes, etc.*)

2. *Project Need – Up to 15 points*

- a. Does the project meet commuter and/or recreational purposes? Yes No

Explain:

- b. Is the project identified in the San Mateo County Comprehensive Bicycle and Pedestrian Plan (CBPP) as part of the Countywide Bikeway Network or located in a Pedestrian Focus Area in the CBPP?

c. Yes No

Page number(s):

- Is the project identified in a local Bicycle and/or Pedestrian Plan? Yes No

Document Name and Page number(s):

- d. Is pedestrian and/or bicycle safety improved because of the project? Yes No

Explain and cite any relevant history pertaining to accidents and safety issues in the immediate project vicinity:

III. EFFECTIVENESS – Up to 35 points

- a. Does the project provide facilities that accommodate both pedestrians and bicycles? If so, please describe.

- b. What is the relationship of the project to other bicycle or pedestrian routes/facilities (i.e. does it provide access to, or close a gap in the countywide bicycle or pedestrian network)?

- c. Does the project provide access to bicycle and/or pedestrian facilities in high use activity centers (schools, transit stations and other activity nodes)? If so, please describe.

- d. Describe the cost effectiveness of the project. Does the project provide a relatively high impact for the cost?

- e. Does the project serve a low income/transit dependent population in the immediate vicinity? Provide supporting documentation.

IV. POLICY CONSISTENCY – Up to 10 points

- a. Demonstrate how the project is consistent with policy documents. List each document or policy, the publication date and the page upon which the project can be found. Attach relevant pages.

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Document or Policy	Publication Date	Page

V. **FUNDING** – Up to 10 points

- a. Using the table below, indicate the sources of funding as well as the percentage that have been secured for the proposed Measure A project work scope. Add rows as needed.

Funding Source	Total	Percentage
Measure A Request	\$ _____	%
	\$ _____	%
	\$ _____	%
	\$ _____	%
Total Project Cost	\$ _____	%

Total matching funds to be provided:	\$ _____
Total project costs	\$ _____
Local match percentage =	$\frac{\text{total matching funds provided}}{\text{total project cost}}$

- b. Discuss any potential funding shortfalls or risks associated with any of the listed funding sources, and how they will be addressed.

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- c. Can the project be divided into phases or segments if full funding is not available?

Yes No

If "Yes", describe the different phases/segments and costs associated with each.

VI. <u>SUSTAINABILITY</u>

- a. What are the environmental benefits of the project (e.g. reduces emissions and improves air quality, utilizes low environmental impact/green development practices)?
- b. Does the project improve links or facilities between Transit Oriented Development (TOD) and transit stations/other high-use activity centers? How does it contribute toward the creation of livable, walkable, and healthy communities?
- c. Does the project support existing economic activity and/or new economic development in the immediate vicinity?

PROJECT CONTACT INFORMATION

Primary Contact Person:

Title:

Telephone Number:

Email Address:

Secondary Contact Person:

Title:

Telephone Number:

Email Address:

San Mateo County Transportation Authority Measure A Sales Tax Program

Non-Supplantation of Funds Certification

This certification, which is a required component of the sponsor's grant application, affirms that San Mateo County Transportation Authority Measure A Pedestrian and Bicycle Program funds will be used to **supplement** (add to) existing funds, and will not **supplant** (replace) existing funds that have been appropriated for the same purpose. Potential supplantation will be examined in the application review as well as in the pre-award review and post award monitoring.

Funding may be suspended or terminated for filing a false certification in this application or other reports or documents as part of this program.

Certification Statement:

I certify that any funds awarded under the San Mateo County Transportation Authority Measure A Pedestrian and Bicycle Program Call for Projects covering Fiscal Years 2014 and 2015 will be used to supplement existing funds for program activities, and will not replace existing funds or resources.

Project Name: _____

Sponsor: _____

PRINT NAME

TITLE*

SIGNATURE

DATE

* This certification shall be signed by the City or County Manager or other such top-ranking official of the sponsor's organization