

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF APRIL 5, 2018

MEMBERS PRESENT: D. Horsley (Chair), E. Beach, C. Johnson, K. Matsumoto, R. Medina

MEMBERS ABSENT: C. Groom, M. Freschet

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, S. van Hoften, A. Chan, C. Fromson, C. Gumpal, J. Hurley, J. Slavitt

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Horsley called the meeting to order at 5:03 p.m. and led the Pledge of Allegiance.

ROLL CALL

Assistant District Secretary Gumpal called the roll. A quorum was present.

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

Barbara Arietta, Chair, Citizens Advisory Committee, provided a detailed report of a Transportation Authority Citizens Advisory Committee meeting held recently.

CONSENT CALENDAR

Director Matsumoto requested to discuss Consent Calendar item b separately.

- a. Approval of Minutes of March 1, 2018.

Motion/Second: (Johnson/Medina) moved approval of Consent Calendar item a.
Ayes: Beach, Johnson, Matsumoto, Medina, Horsley
Absent: Freschet, Groom

- b. Acceptance of Statement of Revenues and Expenses for February 2018.

Director Matsumoto inquired about a financial statement sales tax issue.

Motion/Second: (Matsumoto/Beach) moved approval of Consent Calendar item b.
Ayes: Beach, Johnson, Matsumoto, Medina, Horsley
Absent: Freschet, Groom

PUBLIC COMMENT

None

CHAIRPERSON'S REPORT

Chair Horsley announced upcoming vacancies on the Citizens Advisory Committee and highly encouraged the public to apply for the positions.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT – K. MATSUMOTO

Director Matsumoto referred to the monthly liaison report in the reading file. She highlighted CEO Hartnett's annual review and praised him for a job very well done over the past year.

JOINT POWERS BOARD REPORT – J. HARTNETT

Jim Hartnett, Executive Director referred to his written report to the Authority. He also highlighted the Caltrain budget workshop held earlier in the day, reviewing challenges and opportunities, including potential increase in member agency contributions to fund Caltrain's operations.

REPORT OF THE EXECUTIVE DIRECTOR – J. HARTNETT

Mr. Hartnett referred to his written report to the Authority.

DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR ON CERTAIN REAL ESTATE OFFERS, TRANSACTIONS AND PROPERTY RIGHTS CONVEYANCES

April Chan, Chief Officer, Planning/Grants/Transportation Authority, presented the staff report outlining the proposal to delegate the authority to the Executive Director, or his designee, regarding certain real estate offers, transactions and property rights conveyances, in consultation with the chair of the Board of Directors. The process would allow the streamlining of real estate processes. Ms. Chan noted that property under this provision would have to already have been budgeted. Staff would be required to report back quarterly on all transactions. Ms. Chan answered questions of the board members.

RESOLUTION:

Motion/Second (Beach/Medina) moved approval of Resolution 2018-08, Authorizing the Executive Director to Convey Certain Property Rights to Cities, Utility Companies and Other Third Parties to Support San Mateo County Transportation Authority, and Authority-Funded, Capital Projects.

Ayes: Beach, Johnson, Matsumoto, Medina, Horsley
Absent: Freschet, Groom

RESOLUTION:

Motion/Second (Beach/Medina) moved approval of Resolution 2018-09, Authorizing the Executive Director, In Consultation with the Chairperson of the Board of Directors, to Approve Certain Real Estate Transactions in Connection with San Mateo County Transportation Authority, and Authority-Funded, Capital Projects.

Ayes: Beach, Johnson, Matsumoto, Medina, Horsley
Absent: Freschet, Groom

PROGRAM

a. San Mateo County Shuttle Program Draft Funding Recommendations

Joel Slavitt, Manager of Programming and Monitoring, provided a detailed presentation on the San Mateo County Shuttle Program; a joint Transportation Authority and City/County Association of Governments project. Mr. Slavitt reviewed the shuttle program itself, the process of how the program is

administered, evaluation criteria used in the program and how applications are evaluated.

He provided the draft recommendations of which 35 applications achieved all of the requirements, noting that two applications failed minimum program requirements. He displayed a map showing the 35 shuttle locations and the subsequent communities served. Mr. Slavitt noted the growing trend for shuttles but that the program is constrained to \$10m. Finally, Mr. Slavitt reviewed the schedule and considerations for future call for projects and stated he would return in May for the final Transportation Authority board approval.

Board members provided commentary on the presentation regarding marketing of the services, performance and viability of new shuttle applications.

Public Comment

Rich Hedges, San Mateo, commented on the recommendations.

b. Program Report: Transit – Caltrain Modernization Program

Mr. Hartnett introduced John Fungi, Caltrain Modernization Chief Officer, formerly of San Francisco Municipal Transportation Agency (SFMTA).

Mr. Fungi, provided a brief history of Caltrain, followed by an extensive overview of the modernization program, including the key service benefits of electrification (vs. diesel fleet), construction phasing, project and catenary design, tracks and power system and interconnection design. Mr. Fungi mentioned that 35 catenary poles have been erected in San Bruno and that the first electric multiple unit ("EMU") vehicles would be arriving in July 2019 for testing prior to being placed into revenue service. Finally, Mr. Fungi discussed the budget and expenditures of the program, contingency and draw down of the funding.

Mr. Fungi answered numerous of board members.

c. State and Federal Legislative Update

Casey Fromson, Director of Government and Community Affairs, provided the monthly legislative report, highlighting relevant legislation pertinent to the Authority.

REQUEST FROM THE AUTHORITY

Director Matsumoto noticed that public comment section was restricted to one minute, but should be amended to reflect two. Mr. Hartnett noted the request.

DATE/TIME OF NEXT REGULAR MEETING: Thursday, May 3, 2018, 5:00 p.m. at San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Ave., San Carlos, CA.

REPORT OF LEGAL COUNSEL

Legal Counsel van Hoften announced that closed sessions were not necessary at that time.

- a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast v. California Department of Transportation, et al.; San Mateo County Superior Court Case No. CIV-523973
- b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; U.S. District Court, Northern District of California Civil Case No. 3:15-cv-02090-VC

DATE AND PLACE OF NEXT REGULAR MEETING

Thursday, May 3, 2018 at 5:00 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos CA 94070

ADJOURN

The meeting adjourned at 6:16 p.m.

**TA CAC Chair's Report
March 1, 2018**

Good evening Chairman Horsley and Members of the Board,

I have the following to report from Tuesday's meeting of the CAC:

(TA Item 4a) The CAC reviewed the Board's Minutes of March 1, 2018, without questions or comments.

(TA Item 4b) The CAC supported the Acceptance of the Statement of Revenues and Expenses for February 2018, without questions or comments.

(TA Item 10) After a brief presentation by Brian Fitzpatrick, the CAC supported the Board's Delegation of Authority to the Executive Director on Certain Real Estate Offers, Transactions, and Property Rights conveyances. The CAC thought that it was a good idea and that the elimination of time consuming trips back and forth to the Board for approval of every little item, would afford District staff the ability to conduct business more efficiently which will benefit both the property owners and the District.

(TA Item 11a) Joel Slavit, Manager of Programming and Monitoring, gave the CAC a comprehensive report on the San Mateo County Shuttle Program Draft Funding Recommendations. The CAC was pleased to see that 35 out of 37 applicants were approved. There were a few questions on why the SFOX shuttle was not recommended, but the CAC understood the reasons for the refusal after learning that the service for this shuttle would actually be a duplication of service with other modes of transportation. Members of the CAC questioned if there might be the ability to increase funding for the shuttles, in the absence of the sales tax on this year's ballot passing. Joel explained that there is some capacity, but increased levels of funding would not be sustainable. Some members of the CAC also expressed concern about going to employers for private funding too much, less they be overburdened and that source of funding subsequently be "dried up".

A member of the public in attendance at our meeting asked if shuttles that are underperformers can be cut in their first year of performance and the monies for that shuttle be given to some other shuttle. Joel advised that the District works with underperformers and gives them the full two years to bring the performance up to par. He advised the member of the public that he monitors both progress and annual reports with the sponsor, in an effort to help make them successful. The CAC was pleased to learn that.

(TA Item 11b) As part of an ongoing series about the various programs of the Transportation Authority (TA), this month the CAC received a report on Transit: Caltrain Modernization Program from Lori Low, Government and Community Affairs Officer. The CAC was pleased with the progress thus far and questioned where the test work is being done on the vehicles and learned that it was Switzerland before being sent to Utah for final assembly. The CAC commented that it will be very important to be pro-active in making the Caltrain Modernization visible and that a very active outreach program should be employed. There was a strong sentiment that all the jobs being created as a result of this project should be included in the outreach.

The CAC also questioned how the 25% diesel fleet will be utilized and what will happen to them after their usefulness is over. The CAC was pleased to hear that the remaining 25% diesel fleet will be replaced by electric cars and the goal is to have a 100% electric fleet in the future. Some members brought up questions about the multiplicity of new massive housing developments that have been approved by various cities on the peninsula and if the anticipated 30% Caltrain capacity growth will be enough to handle the new influx of residents that would take the train. Others question how many station stops might there be per hour in areas of high density developments (South San Francisco, Millbrae and Hayward Park).

(TA Item 11c) The CAC received a brief Federal and State Legislative update from Lori Low. She advised the CAC that the District supports SB 1262, a bill regarding the construction manager/general contractor (CM/GC), an alternate project delivery method. The CAC agreed with supporting this alternate delivery method. The CAC also agreed with supporting the June 5th Proposition 69 Ballot Measure, the Transportation Taxes and Fees Lockbox Bill, which protects SB1 funds from being used for anything else but transportation. Laurie also advised the CAC that a \$1.3 Trillion Omnibus Bill was signed on March 23 and that the Speaker of the House is working on five separate Infrastructure Bills at the present time. The CAC looks forward to receiving more money for the infrastructure projects that this country so sorely needs.

CAC CHAIR'S REPORT:

In my own report to the CAC, I advised the CAC that there were two upcoming Caltrain Modernization presentations. The first will be held at the Redwood City Council meeting on Monday April 9, 2018 from 7pm to 8pm and the second will be held at the Belmont City Council on Tuesday, April 10, 2018 between 7pm and 8pm.

I also advised the CAC that the MTC is inviting comments on its Draft 2018 Public Participation Plan which highlights opportunities for Bay Area residents to engage in the range of MTC's planning work and funding allocations. It is slated for adoption in June 2018 and the public

can go to the MTC website for information on how to make comments. All comments must be received by 4pm, Monday, May 7, 2018.

STAFF REPORT TO CAC:

Joe Hurley, Transportation Authority Program Manager, advised the CAC that Began Satrapy, long time Regional Director of CALTRANS retired at the end of March and will be greatly missed by all those who have worked with him these past 36 years.

Joe also informed the CAC that we are rapidly approaching the end of the Hwy 92/ El Camino Real Project and that a celebration of this is being planned for either late April or early May.

Respectfully submitted,

BARBARA ARIETTA
Chair, San Mateo County Transportation Authority CAC