

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF JULY 7, 2011

MEMBERS PRESENT: R. Foust (Chair), C. Groom, D. Horsley, J. Lee, K. Matsumoto, T. Nagel, J. Vreeland

MEMBERS ABSENT: None

STAFF PRESENT: A. Chan, M. Choy, G. Harrington, C. Harvey, R. Haskin, A. Hughes, J. Hurley, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, S. Murphy, M. Scanlon, M. Simon

Chair Rosanne Foust called the meeting to order at 5:02 p.m. Director Don Horsley led the Pledge of Allegiance.

Chair Foust said the Citizens Advisory Committee (CAC) report has been moved to a new place on the agenda, prior to the list of agenda items the Board will be discussing.

CITIZENS ADVISORY COMMITTEE REPORT

Chair Barbara Arietta said that at its July 5, 2011 meeting the CAC:

- Received a presentation from the Water Emergency Transportation Authority (WETA).
- Supported July 7, 2011 agenda items:
 - a. Acceptance of Statement of Revenues and Expenses for April 2011.
 - b. Authorization amending the Fiscal Year (FY) 2012 budget in the amount of \$1,584,003 from \$1,300,000 to \$2,884,003 and programming and allocating \$4,504,003 of Measure A funds for the Pedestrian and Bicycle Program.
- Received a State and Federal legislative update.
- Heard reports from her on the “Dump the Pump Day” open house at the SamTrans operations and maintenance facility in South San Francisco, the Metropolitan Transportation Commission approval of funds to support Caltrain, and CAC member Austin Mader-Clark resigned.

CONSENT CALENDAR

Director Karyl Matsumoto requested severing Consent Calendar Item 4b – Acceptance of Statement of Revenues and Expenditures for May 2011.

- **Approval of Minutes of June 2, 2011**

A motion (Horsley/Nagel) to approve the Consent Calendar was unanimously approved. (Groom abstained.)

Director Jim Vreeland arrived at 5:07 p.m.

Acceptance of Statement of Revenues and Expenditures for May 2011

Director Matsumoto said some grant proceeds on the revenue side are 64.1 percent worse than staff projections. She asked if this will affect any TA projects. Deputy CEO Gigi Harrington said many grants are on a reimbursement basis and staff projected proceeds to be further along on some projects. This revenue will come into the next fiscal year as the funds are expensed. What is not expensed in FY2011 will go into FY2012 and staff will bring back any mid-year adjustment to the Board.

A motion (Matsumoto/Vreeland) to accept the statement was unanimously approved.

PUBLIC COMMENT

Pat Giorni, Burlingame, requested to speak on agenda item #11, Allocation for the Pedestrian/Bicycle Program, at this point due to a later commitment. She said she didn't like seeing future funding brought forward for the current call for projects but it's one time only and urged support of the resolution to allocate additional funding to the program.

Greg Conlon, Atherton, said putting quad gates at the Watkins Avenue intersection in Atherton would mitigate an automobile driving around the gates. He said he would go to the California Public Utilities Commission next week and request they look at funding for crossings, which is about \$15 million per year in order to help Caltrain fund implementation of quad gates at the intersection.

CHAIRPERSON'S REPORT – ROSANNE FOUST

Nominating Committee for Citizens Advisory Committee (Foust, Groom)

The Nominating Committee (Chair Foust and Director Carole Groom) recommended appointment of Jeff Londer for the remainder of a term to end on May 31, 2013.

Mr. Londer's application was among those still on file from a recruitment earlier this year.

A motion (Lee/Horsley) to approve the appointment of Mr. Londer was unanimously approved.

An article appeared in a newspaper today that reports Caltrain leads the nation in having the most bike cars available for public transit.

SAMTRANS LIAISON REPORT – KARYL MATSUMOTO

The June 8, 2011 SamTrans report is included in the agenda packet. Director Matsumoto thanked staff for preparing the report in her absence.

Chair Foust said Redwood City Councilman Jeffery Gee was appointed by the City Selection Committee to the SamTrans Board.

JOINT POWERS BOARD REPORT (JPB)

Mr. Scanlon reported on the meeting of July 7, 2011:

- City of Burlingame Councilman Jerry Deal was sworn in to represent the City Selection Committee/SamTrans.
- Director Adrienne Tissier was elected vice chair for 2011.

- Public comments covered quad gates at Watkins Avenue in Atherton, overcrowding on trains for the San Francisco Pride Parade and Giants games and bicycle ridership.
- Presented a resolution of appreciation to outgoing Director Nathaniel Ford.
- Received a report from the JPB CAC.
- Monthly Performance Statistics – May 2011 compared to May 2010
 - a. Total Ridership was 1,142,838, an increase of 9.7 percent.
 - b. Average Weekday Ridership was 42,550, an increase of 6.3 percent.
 - c. Total Revenue was \$4,609,509, an increase of 16.4 percent.
 - d. On-time Performance was 90.1 percent, a decrease of 3.8 percent.
 - e. Caltrain Shuttle Ridership was 6,976, an increase of 24.8 percent.
- Year-to-Date Performance Statistics – May 2011 compared to May 2010
 - f. Total Ridership was 11,484,247, an increase of 5.2 percent.
 - g. Average Weekday Ridership was 39,507, an increase of 5 percent.
 - h. Total Revenue was \$44,134,852, an increase of 13.4 percent.
 - i. On-time Performance was 93.2 percent, a decrease of 1 percent.
 - j. Caltrain Shuttle Ridership was 5,164, an increase of 6.3 percent.
- May and June on-time performance was impacted by mechanical issues, signal problems and large groups of riders and in both months, the performance is well below our standard of 95 percent.
- Fare and parking increases were implemented on July 1.
- The next Bicycle Advisory Committee meeting is scheduled for July 21, 2011.
- Baseball ridership is up 14 percent over 2010.
- Special service was provided for the Earthquakes soccer match at Stanford with 800 additional riders.
- July 4th service carried an additional 2,400 riders.
- Ms. Harrington locked in the fuel hedge at \$2.90 per gallon.
- The Federal Railroad Administration has announced the award of a \$16 million to the California High Speed Rail Authority (CHSRA) for design of a new, modernized signaling system. Funding will cover the first phase of Caltrain's Communications Based Overlay Signal System (CBOSS), which is critical for the non-funded mandate of all railroad systems to have Positive Train Control by 2015.
- The reading file included the May Safety and Security report.
- The Board:
 - a. Accepted the Statement of Revenues and Expenditures for May 2011.
 - b. Authorized the FY2012 Insurance Program for \$3.2 million.
 - c. Adopted the FY2012 Capital Budget for \$60.7 million.
 - d. Authorized a six-month extension of current police communications services with the San Mateo County Sheriff's office.
 - e. Authorized the Executive Director, in his discretion, to award a contract to procure and install digital video recording systems on locomotives. Requirements for storing the film and making it publically available will be reviewed.
 - f. Received a State and Federal Legislative report.
 - g. Cancelled the August JPB meeting.

Director Terry Nagel said she attended the July 1 Friends of Caltrain meeting and Acting Director, Caltrain Modernization Program Marian Lee provided excellent answers about why the

Environmental Impact Report on electrification might not be recirculated and reasons why Caltrain could go forward with that and not have to spend millions of dollars because it's only at 35 percent design. Director Nagel hopes this could be shared with other people interested in transportation issues in the interest of moving Caltrain electrification forward.

REPORT OF THE EXECUTIVE DIRECTOR

Mr. Scanlon reported:

- The groundbreaking event for the Highway 101 – Marsh to San Mateo County/Santa Clara County Line (Auxiliary Lanes) project is scheduled for July 20 at 9 a.m. at 190 Independence Drive in Menlo Park. This project leverages Proposition (Prop) 1B funding from the Congestion Mobility Improvement account.
- On June 15, the California Transportation Foundation awarded the Environmental Enhancement Project of the Year to the TA and Caltrans District 4 for the Foster City Consolidated Wetland Mitigation Project.
- The ribbon-cutting ceremony for the Belmont Pedestrian/Bicycle Highway 101 Overcrossing project is scheduled for the last week of September. Total project costs are about \$8 million and include \$600,000 from Measure A.

FINANCE

Authorize Amendment to the FY2012 Budget in the Amount of \$1,584,003 from \$1,300,000 to \$2,884,003 and Programming and Allocation of \$4,504,003 of Measure A Funds for the Pedestrian and Bicycle Program.

Ms. Lee reported:

- In June, staff brought a recommendation to the Board to use Measure A money to fund 12 TA projects and together the TA and the City/County Association of Governments (C/CAG) would be able to fund the top 17 ranked projects.
- There was extensive discussion at the June 2 TA Board meeting about geographic equity of the investment decisions. Staff was asked to explore the idea of funding more money for a project along the north coast of the county.
- Staff is recommending using \$1.5 million in funding from future pedestrian/bike projects, which would make a total of \$4.5 million available for this call for projects. This will allow funding for a total of 16 TA projects, 12 from the original list and four additional TA projects. With TA and C/CAG investments, the top 21 ranked projects will be funded.
- This was the first call for projects and received good input from the CAC and TA Board. Lessons learned will be carried forward to the next call for projects. Any recommended changes will be brought back to the CAC and TA Board.

Public Comment

Jim Bigelow, Belmont, said the initial call for projects was the right thing to do and it is appropriate to allocate additional funding. Criteria can be adjusted in the next call for projects.

Director Matsumoto said she would not support the recommendation. She sits on C/CAG's Bicycle Pedestrian Advisory Committee and said geographic equity was not going to be considered in the criteria. She said she would rather step back and learn from the experience with this call because there are things that need to be ironed out, which could have leveled the playing field. She said there are other cities with projects that did not receive funding.

Director Horsley thanked Mr. Scanlon for finding the extra money to fund additional projects.

Director Jim Vreeland said he understood there was public input and transparency in the process. He said the Pacifica Headlands project is time sensitive due to the construction of the Devil's Slide project.

A motion (Horsley/Vreeland) to amend the FY2012 budget and program and allocate Measure A funding for the pedestrian/bicycle call for projects was approved. (Matsumoto voted no).

Director Nagel asked how this will impact the spring 2013 funding call for projects. Ms. Lee said there is generally \$3 million available for every two years so the next call will have \$1.5 million available for projects. Cash flow can be managed unless all of the projects happen immediately.

Director Nagel said she thought some of the unfunded projects could be funded under the Safe Routes to School program.

Director Groom said she hopes a review committee could sit down and make a list of what went right or wrong with this call for projects process. She said she had no problem with the Pacifica Headlands project and suggested geographic equity be evaluated if it is to be included.

Chair Foust said there are nine cities that did not receive projects. If geographic equity is to be considered, it must be done at the beginning of the process.

PROGRAM

Program: Transit: South San Francisco and Redwood City Ferry Projects

South San Francisco Ferry Project – WETA Planning and Development Director John Sindzinski reported:

- The South San Francisco ferry will travel to and from the East Bay cities of Oakland and Alameda and serve riders who work at employment sites east of Highway 101. Service will be provided at terminals in Oakland's Jack London Square and in Alameda.
- The terminal at Oyster Point is a destination terminal and ridership models suggest 99.9 percent of ridership will be traveling east to west in the morning, but there will be modest parking for reverse commuters at the Oyster Point Marina.
- WETA received grant funding from the TA for shuttle support and has met with the Peninsula Traffic Relief Congestion Alliance (Alliance), which is completing a survey to measure commute patterns. Data indicates 75 percent would ride the ferry at least twice a week; over 60 percent would ride 4-5 times a week, which means riding in both directions; over 60 percent are now driving alone to work and more than 65 percent of survey responders said they would use Clipper.
- WETA has the ultimate responsibility for coordinating all ferry operations in the event of a major disaster; the project is being built to meet earthquake-safe standards; boats will be able to refuel at the Oyster Point Marina, which can continue to operate during a major incident and radio systems in the boat will be integrated with local responders, the Coast Guard and bus operators.
- Construction is completed on the concrete float, which is more cost effective than steel.

Director Groom asked if the terminal will have security similar to airports. Mr. Sindzinski said not typically unless there was a marine advisory security issue.

- The terminal is about 150 feet long and 15 feet wide and will respond to climate and sea level changes. There is a viewing terrace to meet the Americans with Disabilities Act access requirements.
- WETA, the Alliance and Genentech staff will sort out final shuttle schedules.
- The project will be completed within budget with service launch expected for spring 2012.

Redwood City Terminal Update – WETA Planner/Analyst Chad Mason reported:

- Redwood City is under contract for both the conceptual design and environmental process.
- WETA will negotiate a lease for the land for the project, which is under control of the California State Tidelands.
- Stakeholder outreach is underway.
- A Request for Proposals for all WETA operations and maintenance is out with award expected in October 2012.
- Initial results are expected in July 2012 for WETA's ridership model update.

Director Matsumoto said she understands the terminal will not be staffed and staff onboard ferries would assist persons needing assistance. Mr. Sindzinski replied yes. He said the terminal is designed for mobility impaired people to be able to travel without other assistance.

Director Matsumoto asked if the terminal will have digital signage. Mr. Sindzinski said there will be LED signs, LCD monitors and cameras that can be monitored from afar. There will be a public announcement system for arrivals, departures and service delays.

Director Matsumoto asked who would help if someone fell into the water. Mr. Sindzinski said passengers are not allowed in areas where one could fall into the water.

Director Matsumoto asked about schedules and shuttles to downtown South San Francisco. Mr. Sindzinski said there will be two ferries during morning and evening rush hours but no weekend service. WETA has hired a consultant to develop a fare policy by October. He said shuttle service wouldn't be add-ons to existing routes but specific from the Oyster Point Terminal.

Director Matsumoto asked about farebox recovery. Mr. Sindzinski said WETA has a mandatory goal of 40 percent.

Director Matsumoto asked how long it would take to get to the East Bay from South San Francisco. Mr. Sindzinski said it would take about 40 minutes.

Director Nagel asked about price points. Mr. Sindzinski said the range is between \$6 to \$8.

Chair Foust said it is important to know that even if signs are posted on the gangway in different locations telling people to stay off these areas, they will ignore the signs as they do on train tracks and bridges. Mr. Sindzinski said secure gates will avoid that possibility.

Update on State and Federal Legislative Program

Government Affairs Manager Seamus Murphy reported:

State

- The State budget maintains the terms of the gas tax swap provisions that provide funding for highways, local streets and roads and transit operations. There were some line item vetoes that affect the High Speed Rail (HSR) program and about \$200 million of Prop 1A connectivity funding, which is allocated to agencies that operate systems that will connect to the HSR system. Caltrain's share of Prop 1A connectivity funding is about \$42 million and \$4 million is appropriated by the Legislature. Caltrain wasn't expecting to spend these funds and they would be available in future years as long as it is appropriated by the Legislature and signed by the governor.
- The Caltrain Memorandum of Understanding with the California High Speed Rail Authority (CHSRA) was a separate line item in the CHSRA administration budget for \$1.1 million to support the program, but the governor eliminated the line item and specifically directed the CHSRA to fund the program out of the capital outlay portion of their budget. Staff has been in discussions with CHSRA on how that request can be accommodated.
- Staff is supporting AB 1105 – High Occupancy Toll (HOT) lanes by Assemblyman Rich Gordon that would allow the Santa Clara Valley Transportation Authority's HOT lane program to extend into San Mateo County; the existing carpool lane extends about six miles into San Mateo County on Highway 101.

Federal

House Transportation and Infrastructure Committee Chairman John Mica announced his proposal for the Surface Transportation Reauthorization bill, which is about \$60 billion less than current authorization, consistent with the House direction to reduce overall programs by about 30 percent, and \$100 million less than the president's \$556 billion proposal. With California Environmental Quality Act regulations, staff is not certain any relief at the Federal level is going to give us relief with the State level. The bill does eliminate the existing 10 percent set aside for bike and pedestrian projects.

REQUESTS FROM THE AUTHORITY

Director Nagel said Alliance Executive Director Christine Maley-Grubl prepared a one-sheet summary of all programs employers can implement to encourage their employees to get out of their cars. The City of Burlingame has been distributing this to local hotels and businesses. She asked if this could be made available to board members of transportation agencies and C/CAG.

Chair Foust said this will be sent to chambers of commerce and businesses to post on websites.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

Correspondence from CAC member John Fox provides comments on the pedestrian and bicycle call for projects.

REPORT OF LEGAL COUNSEL

No report

DATE AND PLACE OF NEXT MEETING

Chair Foust asked for and received agreement to cancel the August 4 meeting from all board members.

The next meeting is scheduled for Thursday, September 1, 2011 at 5 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd floor, 1250 San Carlos Avenue, San Carlos CA 94070.

The meeting was adjourned in memory of former San Mateo Mayor Jane Baker who served the City of San Mateo for many years.

The meeting adjourned at 6:34 p.m.