

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070  
MINUTES OF FEBRUARY 7, 2019**

**MEMBERS PRESENT:** D. Horsley (Chair), E. Beach (Vice Chair), M. Freschet, K. Matsumoto, R. Medina, C. Romero (arrived at 5:09 pm)

**MEMBERS ABSENT:** C. Groom

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, C. Fromson, D. Hansel, J. Hurley, S. van Hoften, J. Cassman, J. Brook, D. Seamans

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Don Horsley called the meeting to order at 5:03 pm and led the Pledge of Allegiance.

**SWEARING IN**

Directors Maureen Freschet and Karyl Matsumoto were sworn for terms ending December 31, 2020.

**ROLL CALL**

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Horsley noted that the report was in the packet.

**CONSENT CALENDAR**

Director Karyl Matsumoto requested that Item #5b be removed from consent.

- Approval of Minutes of the Board of Directors Meeting of January 3, 2019

Motion/Second: Medina/Freschet

Ayes: Beach, Freschet, Matsumoto, Medina, Horsley

Absent: Groom, Romero

*Director Romero arrived at 5:09 pm*

### **ACCEPTANCE OF STATEMENT OF REVENUES AND EXPENDITURES FOR DECEMBER 2018**

Director Matsumoto questioned why the TA was \$902,000 under budget in the fourth quarter of the fiscal year. Derek Hansel, Chief Financial Officer, confirmed that the TA was under budget for the fourth quarter of the fiscal year yet was over budget for the entire year. He emphasized that most of the discrepancies are related to true-ups and timing.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that there are reports available that show the amount of funding in each of the categories.

Motion/Second: Matsumoto/Medina

Ayes: Beach, Freschet, Matsumoto, Medina, Romero, Horsley

Absent: Groom

### **REPORT OF THE CHAIR**

Chair Horsley summarized the outcome of the February 1<sup>st</sup> meeting of the Joint Ad Hoc Committee on 101 Managed Lanes: the TA and the City and County Association of Governments of San Mateo County (C/CAG) agreed to have Bay Area Infrastructure Financing Authority (BAIFA) operate the facility, while the County would own it. The Committee agreed to recommend to their respective Boards to enter into a joint powers agreement (JPA) with three representatives each from the TA and C/CAG. He said that Joan Cassman, Legal Counsel, would draft a JPA prior to the Committee's next meeting on March 1<sup>st</sup>.

Director Emily Beach, who also serves on the Committee, said she was looking forward to hearing how the details would be handled in the draft JPA.

Director Rico Medina spoke in support of the JPA as proposed.

Chair Horsley said there had been discussion about whether or not to have alternate Committee members serve once a JPA has been formed. He said that the conclusion for now was not to have alternates due to the irregular meeting schedule of the Committee and the complexity of the project and subject matter. Director Medina said he thought maintaining a membership of only six was sufficient for the time being.

### **SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Director Matsumoto said the information was in the packet. She reported that she was enthusiastic about the new microtransit pilot on the Coastsides.

### **PENINSULA CORRIDOR JOINT POWERS BOARD REPORT**

Executive Director Jim Hartnett said the report was in the packet. He noted that the JPB had authorized a resolution for Caltrain to work with MTC (Metropolitan Transportation Commission) and others on a pilot program for a means-based fare product where qualifying riders would receive a 20 percent discount.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said the report was in the packet. He talked about the Highway 92/101 Interchange project where the TA is working with Caltrans, the City/County Association of Governments (C/CAG), and the Cities of Foster City and San Mateo. He said the purpose of the project was to relieve congestion on the on-ramps and off-ramps.

Director Carlos Romero said he was interested in knowing what the costs would be for the dedicated ramp leading to the managed lane.

In response to Director Maureen Freschet's question if the dedicated ramp would be similar to the dedicated ramp leading from Highway 101 to Highway 85, Ms. Chan provided confirmation.

## **FINANCE**

### **Acceptance of Quarterly Investment Report for the Period Ending December 31, 2018**

Connie Mobley-Ritter, Treasury Director, introduced Isaac Chyou, Consultant, Public Finance Management (PFM), who summarized the report. Director Matsumoto asked if the TA were going to be placed in a more fiscally defensive position; Mr. Chyou concurred.

Director Romero asked if there were a trend to retire debt thus affecting yield curve; Mr. Chyou concurred.

Director Medina asked where the TA was going with tightening and ensuring the best return on investments. Mr. Chou and Mr. Hansel reviewed the detailed information from the report.

Motion/Second: Romero/Matsumoto

Ayes: Beach, Freschet, Matsumoto, Medina, Romero, Horsley

Absent: Groom

## **PROGRAM**

### **Approval of Owner and Operator for the San Mateo US 101 Express Lanes Project**

Ms. Chan updated the Board on the decisions arrived at by the Joint Ad Hoc Committee.

Director Matsumoto asked about the Committee make-up of three members each from the TA and C/CAG. She suggested having a mediator. Mr. Hartnett said there would be flexibility built into the JPA to allow for a mediator or facilitator. Director Matsumoto asked if any revenue losses experienced by the operation of the Express Lanes in the future would be divided equally between both agencies – SMCTA and C/CAG. Chair Horsley said that the JPA could not obligate the TA or C/CAG for funding. She asked if bonding may be a mechanism of financing shortfalls for the capital project. Ms. Chan said that if there are cost overruns for the project, the project team would pursue first to see if there are any potential grant sources.

Director Romero emphasized the importance of an equal partnership between the two

agencies.

Director Beach said more discussion is needed to determine voting majorities on certain issues. She asked Ms. Chan if the California Transportation Commission (CTC) was supportive of the project. Mr. Hartnett said that Caltrans is not going to maintain ownership and that the ownership must be transferred to another agency.

Director Freschet said she appreciated the opportunity to work cooperatively with BAIFA.

Director Matsumoto asked if the project would be extended north of Highway 380. Mr. Hartnett said it likely will be.

#### Public Comment:

Drew said that he supported the idea of having an independent person on the Committee to provide a seventh vote.

#### Approved by Resolution No. 2019-3

Motion/Second: Beach/Freschet

Ayes: Beach, Freschet, Matsumoto, Medina, Romero, Horsley

Absent: Groom

### **Transit – Peninsula Corridor Electrification Program**

John Funghi, Chief Officer/Caltrain Planning, CalMod, provided background information on the electrification project and a progress report on construction.

Director Beach asked if PG&E (Pacific Gas and Electric) was able to fulfill their obligations on the project in light of their bankruptcy filing. Mr. Funghi said that PG&E now has a judicial body that oversees ongoing work and this has added a 30-day lag, but that the project is otherwise on track. He said CalMod pays the upfront construction costs and then petitions the state and federal utility bodies for reimbursement.

Director Freschet asked about the added capacity. Mr. Funghi said a few seats would be added but that most of the additional capacity would result from the increased frequency of trains.

Director Romero asked about capacity for bikes. Mr. Funghi said the capacity for bikes on trains may not increase. He said that the agencies have hired a bike coordinator to make station improvements, which would include bike storage and bike sharing.

### **State and Federal Legislative Update**

Casey Fromson, Director, Government and Community Affairs, said that the government is open and is waiting for an agreement to keep it open. She said they were waiting to hear about federal infrastructure packages. She said there were conversations at the state level about the link between transportation and housing development. Ms. Fromson said the California Transit Association was leading a task force – which includes District representatives – to investigate the Transportation Development Act's (TDA) formula program.

**REQUESTS FROM THE AUTHORITY**

Director Matsumoto requested that the meeting be adjourned in memory of Director Freschet's mother.

**WRITTEN COMMUNICATIONS TO THE AUTHORITY**

Chair Horsley noted that correspondence was contained in the packet.

**DATE/TIME OF NEXT REGULAR MEETING**

Chair Horsley announced that the next meeting would be on Thursday, March 7, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos Avenue, San Carlos, CA 94070.

**REPORT OF LEGAL COUNSEL**

None.

**ADJOURN**

The meeting adjourned at 6:50 pm in memory of Director Freschet's mother, Kathleen Freschet.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).