

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF NOVEMBER 7, 2019**

MEMBERS PRESENT: E. Beach (Vice Chair), C. Groom, D. Horsley (Chair), J. Mates, R. Medina, C. Romero

MEMBERS ABSENT: K. Matsumoto

STAFF PRESENT: C. Mau, A. Chan, J. Slavitt, J. Hurley, S. van Hoften, J. Epstein, D. Hansel, G. Fleming, H. Beckford, J. Brook, D. Seaman

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Don Horsley called the meeting to order at 5:01 pm and led the Pledge of Allegiance.

SWEARING IN OF JULIA MATES FOR A TERM ENDING 12-31-2020 (REPRESENTING CENTRAL JUDICIAL CITIES)

Authority Secretary Dora Seamans performed the swearing-in ceremony for incoming Director Julia Mates.

ROLL CALL

Authority Secretary Seamans called the roll. A quorum was confirmed.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Chair Horsley noted that the report was in the packet.

CONSENT CALENDAR

- Approval of Minutes of the Board of Directors Meeting of October 3, 2019
- Acceptance of Statement of Revenues and Expenses for September 2019
- Acceptance of Quarterly Investment Report for the Period Ending September 30, 2019
- Approval of the 2020 Board of Directors Calendar

Public Comment:

Drew requested that a correction be made to his comment during the SamTrans Liaison Report on Page 2 of 7 of the minutes of October 3: where it is indicated that the FCX bus slows down at the 101/State Route 92 interchange, it should say that the bus slows down on Mariner's Island Boulevard at the SR 92 overcrossing.

The minutes were approved as amended.

Motion/Second: Medina/Romero

Ayes: Beach, Groom, Horsley, Mates, Medina, Romero

Absent: Matsumoto

REPORT OF THE CHAIR

Appointment of Representative to the San Mateo County Express Lanes Joint Powers Authority

Chair Horsley recommended the appointment of Director Rico Medina.

Motion/Second: Horsley/Groom

Ayes: Beach, Groom, Horsley, Mates, Medina, Romero

Absent: Matsumoto

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT

Chair Horsley said that the report was in the packet.

JOINT POWERS BOARD LIAISON REPORT

Chair Horsley noted that the November Peninsula Corridor Joint Powers Board (JPB) meeting had been cancelled, so there was no report.

REPORT OF THE EXECUTIVE DIRECTOR

Carter Mau, Deputy General Manager/CEO, said that the report was in the packet.

FINANCE

Approve Funding for San Mateo US 101 Managed Lanes South of I-380 Project

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided a presentation.

Director Carlos Romero asked if contracts are GMP (guaranteed maximum price). Mr. Scott said no, that civil contracts do not have a built-in escalation mechanism. Director Romero asked why the escalation was not anticipated earlier. Mr. Scott said that the escalation was based on what they are seeing true in the Bay Area. Mr. Romero asked what the contingency numbers were on the north civil and toll system contracts. Mr. Scott said the project report contingency was initially 12 percent.

Director Romero asked if it would be appropriate to include the Holly Street interchange project in the Managed Lanes project. April Chan, Chief Officer, Planning, Grants/Transportation Authority, answered that it was not specifically being included as part of the 101 Express Lanes Project. She said that the TA is not counting it as an additional project cost, and is increasing the loan amount to cover a shift in the scope and delay costs.

Director Romero had further questions about contractual obligations. Chair Horsley suggested that he confer further with staff offline.

Director Emily Beach noted that the original contingency for the project was insufficient. She said that the toll system did not have a contingency in the original contract. Mr. Scott said that it had an approximate 12 percent contingency.

Director Beach asked if equity studies were part of the project cost. Ms. Chan said no. Director Beach said that in cities, a 1 percent contingency is typically added per month to keep up with escalating construction costs.

Public Comment:

Drew said that there was an original contingency that has since disappeared. He said that the scope of the project appeared to have changed by about \$10 million. He expressed frustration that simple low-cost ramp fixes have been denied and opined that the loan to JPA for beyond the first year needs to be transparent.

Chair Horsley asked if he meant the interest on the loan; Drew said that he was referring to operations costs.

Director Romero asked what was meant by risk contingency. Mr. Scott responded that a project's known risks are monetized to quantify the cost to the project if realized.

Ms. Chan walked the Board through the proposed actions.

Director Medina stated that the TA should be transparent about anything they missed including at the beginning of the contract.

Director Romero questioned how costs would be funded out of the loan. He said he had concerns about adding costs to the loan.

Chair Horsley said that the San Mateo County Express Lanes Joint Powers Authority (JPA) recognizes that the equity needs to be repaid first.

Ms. Chan said that the JPA has secured a program manager and will conduct an equity study. Director Romero commented that equity programs will cost the JPA money.

Director Beach noted that the project has had an accelerated timeline. She said there are many studies happening concurrently and suggested sharing information in an efficient way so as not to duplicate efforts.

Ms. Chan said that MTC (Metropolitan Transportation Commission) and the City of San Francisco are talking to each other and making many efforts to increase efficiency.

Director Mates asked how the \$2.6 million figure was arrived at. Ms. Chan explained that some funds from the 101 Express Lanes project were transferred to the City of San Carlos.

Approved by Resolutions No. 2019-26, 2019-27, and 2019-28:

Motion/Second: Beach/Medina

Ayes: Beach, Groom, Horsley, Mates, Medina, Romero

Absent: Matsumoto

Approve Funding for San Mateo US 101 Managed Lanes North of I-380 Project

Joe Hurley, TA Director, gave an overview of the project.

Director Beach said that in the environmental phase, differing footprint options are being studied and asked if the TA was considering the impact of the lanes moving from the Santa Clara County line to San Francisco, e.g., the maximum footprint. Mr. Hurley said that the TA is covering several of the options.

Director Romero asked if \$7 million was allocated for a different project. Mr. Hurley said yes, that a decision was made to hold off on using Measure A funds to add an auxiliary lane.

Approved by Resolutions No. 2019-29 and 2019-30:

Motion/Second: Groom/Romero

Ayes: Beach, Groom, Horsley, Mates, Medina, Romero

Absent: Matsumoto

Programming and Allocation of Measure A Funds in the Amount of \$11.3 Million for the South San Francisco Caltrain Station Improvement Project

Joel Slavitt, Manager, Programming and Monitoring, introduced Howard Beckford, Senior Project Manager, Capital Project Management, who provided the presentation. Director Beach said that she was thankful for the Measure A funding of the project. She asked about the reasons for the project delays. Mr. Beckford said that when a project is over budget, it is necessary to either descope the project or come up with additional funding. He said that there were delays in getting the airspace agreement and encroachment permit. Director Beach conceded that it has been a learning experience for future Caltrain station projects.

Chair Horsley asked which agency was responsible for the delays. Mr. Beckford said that the culpability falls on the JPB.

Ms. Chan said that there was the assumption on the part of the project team that the agreements were in place at project inception.

Gary Fleming, Director of Capital Program Delivery, Caltrain, said that the project team was trying to complete the project prior to electrification. He added that the culpability with the delays lies with JPB project management.

Director Romero said he felt that the current station layout was inconvenient and potentially dangerous. He said he thought that the reconstruction was a fabulous project for the City and the corridor, and praised the team for cleaning up the project management issues.

Director Medina said that the project was desperately needed for economic growth, residents, and riders.

Approved by Resolution No. 2019-31:

Motion/Second: Mates/Medina

Ayes: Beach, Groom, Horsley, Mates, Medina, Romero

Absent: Matsumoto

PROGRAM

State and Federal Legislative Update

Jessica Epstein, Government and Community Affairs Officer, briefly summarized highlights of recent federal and state legislation.

She said that 700 bills had been sent to Governor's office. She discussed bills supported or watched by the TA that the Governor had vetoed.

She said that the impeachment proceedings continue to dominate on the federal side.

Director Beach asked about the reauthorization of transportation funding. Ms. Epstein said that that was going back to the House for consideration.

2019 Caltrain Annual Passenger Count

Catherine David, Principal Planner, Caltrain Rail Operations, provided a presentation.

REQUESTS FROM THE AUTHORITY

There were no requests.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

The correspondence was included in the reading files.

DATE/TIME OF NEXT REGULAR MEETING

Chair Horsley announced that the next meeting would be on Thursday, December 5, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos Avenue, San Carlos, CA 94070.

REPORT OF LEGAL COUNSEL

Shayna van Hoften, Legal Counsel, said that she had nothing to report.

ADJOURN

The meeting adjourned at 7:01 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.