

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY**  
**1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**  
**MINUTES OF APRIL 4, 2019**

**MEMBERS PRESENT:** D. Horsley (Chair), E. Beach (Vice Chair), M. Freschet, C. Groom, K. Matsumoto, R. Medina, C. Romero

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, C. Fromson, D. Hansel, J. Hurley, J. Slavitt, J. Cassman, J. Brook, D. Seamans

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Don Horsley called the meeting to order at 5:00 pm and led the Pledge of Allegiance.

**ROLL CALL**

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Rich Hedges, San Mateo, requested that the Board support the grade separation project at Broadway in Burlingame. He expressed concern that it is a particularly dangerous intersection and said he felt that the project should be a priority.

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Horsley noted that the report was in the packet.

**CONSENT CALENDAR**

- Approval of Minutes of the Board of Directors Meeting of March 7, 2019
- Acceptance of Statement of Revenues and Expenditures for February 2019

Motion/Second: Medina/Romero

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley

Absent: None

- Award of Contract for Federal Legislative Advocacy Services – Approved by Resolution No. 2019-05
- Award of Contract for State Legislative Advocacy Services – Approved by Resolution No. 2019-06

Motion/Second: Matsumoto/Freschet

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley

Absent: None

## **REPORT OF THE CHAIR**

Chair Horsley appointed Directors Carole Groom and Maureen Freschet to the TA CAC recruitment committee.

### **Report from the March 22, 2019 Joint Ad Hoc Committee on the San Mateo US 101 Express Lanes Project - staffing models for the TA & C/CAG Joint Powers Agency**

Chair Horsley reported out on the most recent meeting with C/CAG (City and County Governments of San Mateo County) on the Express Lanes project.

## **SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Chair Horsley noted that the report was in the packet.

## **JOINT POWERS BOARD LIAISON REPORT**

Executive Director Jim Hartnett said the report was in the packet.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said the report was in the packet.

## **PROGRAM**

### **Paratransit Program Report**

Tina Dubost, Manager, Accessible Services, gave a presentation outlining the SamTrans paratransit program's services.

Director Karyl Matsumoto asked about fare assistance. Ms. Dubost said that riders need to qualify periodically for services. She said the funding comes from the District's sales tax.

Mr. Hartnett said that the structural deficit is an expenditure mandated by the Americans with Disabilities Act (ADA).

Director Freschet asked how to get the word out to seniors regarding service offerings. Director Groom said that hospitals and doctors' offices provide pamphlets about paratransit services. Ms. Dubost talked about outreach programs.

Director Matsumoto mentioned that the City of South San Francisco's quarterly newsletter has a link to the SamTrans website for paratransit services. Ms. Dubost said there is now a Mobility Center website.

Director Emily Beach clarified that Measure A funds go to SamTrans directly. She asked if paratransit was part of the Strategic Plan. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said they just completed a study of paratransit services and the senior population.

Director Carlos Romero asked if people could apply directly; Ms. Dubost said they can call to make an appointment. She said the standard fare is \$4.25 each way and \$1.75 with fare assistance.

Regarding the budget, Director Romero asked if the expenses to provide the service

would be reduced in the event of a reduction in the number of users. She said the contract contains both fixed costs and a per-hour rate. She said that the fixed costs portion of the expenses would remain the same, even if the number of users dropped. Mr. Hartnett added that the calculations take into account many factors.

Ms. Dubost said there was an increase in customers requesting fare assistance. She said that income is not a factor in determining eligibility for paratransit services.

Director Rico Medina asked if there were statistics for the different communities in the County. Ms. Dubost said the most eligible customers were in Daly City, San Mateo, and Redwood City. She said a disproportionate number of trips originate in Burlingame.

Public Comment:

Rich Hedges, San Mateo, said there was a get-around program in conjunction with the Sierra Club with \$5.00 taxi rides.

**Pedestrian & Bicycle Program Report**

Joel Slavit, Manager, Programming and Monitoring, gave a presentation on the new California Avenue Roundabout and introduced staff from the City of Burlingame: Andrew Wong, Senior Civil Engineer, and Lisha Mai, Associate Engineer. Mr. Wong thanked the Board for the funding for the roundabout project, which he described as the gateway to the City's downtown, Caltrain station, and auto row. He continued with the presentation on the project design, which included a promotional video about how to use the new roundabout, and added that the ribbon-cutting for the project would be on April 17.

Director Matsumoto asked if they were using permeable pavement. Ms. Mai explained that the bioswales capture and filter rainwater.

Chair Horsley asked if they would need to purchase additional property to accommodate expansion. Ms. Mai said once complete, the project would be two lanes.

Director Romero commented that people fear roundabouts in the US, while they are popular in other countries such as Mexico.

Director Beach said that the Burlingame City Council is very proud and excited about the roundabout.

**State and Federal Legislative Update and Approval of Legislative Proposals**

Casey Fromson, Director, Government and Community Affairs, briefly summarized highlights of recent federal and state legislation. She mentioned discussion in the Senate around the reauthorization of the FAST (Fixing America's Surface Transportation) Act.

She noted they were requesting the Board's support on a number of bills.

Motion/Second: Matsumoto/Beach

Ayes: Beach, Freschet, Groom, Matsumoto, Medina, Romero, Horsley

Absent: None

**REQUESTS FROM THE AUTHORITY**

None.

**WRITTEN COMMUNICATIONS TO THE AUTHORITY**

None.

**DATE/TIME OF NEXT REGULAR MEETING**

Chair Horsley announced that the next meeting would be on Thursday, May 2, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos Avenue, San Carlos, CA 94070.

**REPORT OF LEGAL COUNSEL**

None.

**ADJOURN**

The meeting adjourned at 6:06 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).