

SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF SEPTEMBER 5, 2019

MEMBERS PRESENT: C. Groom, E. Beach (Vice Chair), K. Matsumoto, R. Medina, C. Romero

MEMBERS ABSENT: M. Freschet, D. Horsley (Chair)

STAFF PRESENT: C. Mau, A. Chan, J. Slavitt, J. Hurley, S. Murphy, J. Cassman, J. Brook, D. Seamans

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Acting Chair Emily Beach called the meeting to order at 5:01 pm and led the Pledge of Allegiance.

ROLL CALL

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Acting Chair Beach noted that the report was in the packet.

CONSENT CALENDAR

- Approval of Minutes of the Board of Directors Meeting of August 1, 2019
- Acceptance of Capital Projects Quarterly Status Report 4th Quarter Fiscal Year 2019
- Information on Statement of Revenues and Expenses for June 2019

Motion/Second: Medina/Romero

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

- Acceptance of Statement of Revenues and Expenditures for July 2019

Director Karyl Matsumoto had a question about the "Checks written" item on Page 11 of 11 for the HOV managed lanes. She asked if the amount was the TA's share or would the five items be divided. Derek Hansel, Chief Financial Officer, said that he would investigate and get back to her. She asked about the \$6,000 for consultants. Joe Hurley, TA Director, said that the figure referred to contracts with PG&E (Pacific Gas and Electric) for supplying power for the 101 Express Lanes project.

Director Rico Medina clarified that the figure to PG&E includes the actual work and the charges passed on to the TA. Mr. Hansel concurred, and said this differentiates it from a typical utility fee.

Motion/Second: Matsumoto/Medina

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

REPORT OF THE CHAIR

Acting Chair Beach reported out on the August 23 San Mateo County Express Lanes JPA Finance Committee meeting.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that Director Carole Groom would report out on the August 15 Strategic Plan Ad Hoc Committee meeting. Director Groom gave the following report:

- TA staff has been working with the stakeholder and technical groups to develop evaluation criteria and to assess comments and recommendations received.
- The Ad Hoc committee discussed a number of fund programming issues, including Measure W Project Eligibility for the Highway Program, and approaches on incentivizing transportation demand management strategies, including a potential set-aside from the Highway category to promote/incentivize alternatives to single occupancy travel on the highway system.
- Staff shared some preliminary concepts on how the proposed evaluation criteria could be weighted taking into account the applicability of the 11 Measure W Core Principles with respect to the discretionary Measure W program categories.
- TA staff also reported they had a productive meeting with a subset of representatives from the stakeholder group at their request, to listen their concerns and find middle ground.

Director Groom added that the draft Strategic Plan report would be presented to the Board at the October meeting.

Director Medina thanked staff for all their support of the Strategic Plan process.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORTS

Carter Mau, Deputy Executive Director, said that the reports were in the packet.

JOINT POWERS BOARD LIAISON REPORT

Mr. Mau said that the report was in the packet. He mentioned highlights, including a new fare proposal, a reduction on Clipper fares, the Caltrain long-range service plan presentation, and a report on 2019 passenger counts.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Chan said the report was in the packet. She noted that there will be a ribbon-cutting ceremony was coming up to open the Highway 101/Willow Road Interchange on September 24 at 11:00 am. She extended the invitation to the Board and said that details on the location would follow.

FINANCE

Award of Contracts for On-Call Financial Consulting Services

Concepcion Gayotin, Procurements Manager, Contracts & Procurement, presented a staff report.

Director Medina asked if the five-year contract cycle was normal practice, and Ms. Gayotin said it was.

Director Groom asked if they had sought out local contractors. Ms. Gayotin said that they had only seven bidders.

Acting Chair Beach said that the contract is 50 percent different. Ms. Gayotin said that the new contracts are agency-specific and that the older contracts encompassed all three agencies.

Approved by Resolution No. 2019-15:

Motion/Second: Medina/Romero

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

Authorize the Execution of a Four-Party Agreement to Provide Toll System Design Services Associated with the San Mateo County 101 Express Lanes Project

Mr. Hurley presented a staff report. He outlined three components of the project: Santa Clara County line to Whipple Avenue, Whipple Avenue to Highway 380, and the toll system infrastructure, which will be operated by Bay Area Infrastructure Financing Authority (BAIFA). He said that BAIFA brought \$95 million to the project through bridge toll revenue.

Director Matsumoto requested that staff develop a visual guide to show the areas of responsibility for each of the involved parties.

Approved by Resolution No. 2019-16:

Motion/Second: Romero/Medina

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

Authorize Loan of \$53 Million for the Construction of the San Mateo County 101 Express Lanes Project

Ms. Chan explained key details of the staff report.

Director Matsumoto said that she was concerned about payback scheduling because C/CAG (City/County Association of Governments) does not have their own funding source. Mr. Hansel said that payback was tied to the capital loan itself. He said that the TA will borrow money secured by the TA's balance sheet plus tax revenues. He said that the TA's loan to the project will be fully backed by project revenues, not on C/CAG member contributions.

Director Romero said he had concerns about pledging Measure A revenues. Mr. Hansel said that Measure A funds have a total availability of \$100 million.

Director Groom requested a task list/playbook that illustrates how funding and the loan will work. Mr. Hansel said they would be providing such a document later in the Fall.

Director Medina said that he agreed that it is a complex process and advocated for transparency.

Joan Cassman, Legal Counsel, proposed amendments to the resolution.

Approved by Resolution No. 2019-17 (as amended by Acting Chair Beach and Ms. Cassman):

Motion/Second: Romero/Medina

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

PROGRAM

State and Federal Legislative Update and Approval of Legislative Proposals

Casey Fromson, Director of Government and Community Affairs, summarized recent legislation.

She gave an update on the FAA's (Federal Aviation Administration) attempt to enforce its rule to appropriate \$250 million of general sales tax revenue collected by local and state government for airport use only, and that the California Department of Finance had sent the FAA a letter to confirm California's compliance with the rule.

She said that they had met with the FTA (Federal Transit Administration) administrator on August 28 to brief her on Caltrain electrification and the Dumbarton Corridor.

Ms. Fromson asked for Board support of SB 664.

Motion/Second: Matsumoto/Romero

Ayes: Beach, Groom, Matsumoto, Medina, Romero

Absent: Freschet, Horsley

Caltrain Business Plan Update

Sebastian Petty gave a presentation on the latest version of the business plan.

Director Romero said that the actively planned project amount may be significantly larger than indicated.

Director Matsumoto asked where the plan had received the most support versus the most pushback in terms of outreach.

Director Medina said regarding a community meeting that was held in San Bruno that residents have trouble visualizing the 2040 scenario. He suggested simplifying the vision in future versions.

Director Romero asked Mr. Petty to include an equity analysis on the project. He expressed concern about the amount of money dedicated to the Caltrain corridor in light of many other communities being left out. He proposed a land value capture mechanism as a possible finance option. He asked if there were plans to build a second transbay tube. Mr. Petty shared options from the analysis.

Acting Chair Beach praised the report and said that she also supported having an equity analysis.

REQUESTS FROM THE AUTHORITY

None.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

The correspondence was included in the reading files.

DATE/TIME OF NEXT REGULAR MEETING

Acting Chair Beach announced that the next meeting would be on Thursday, October 3, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos Avenue, San Carlos, CA 94070.

REPORT OF LEGAL COUNSEL

There was no report.

ADJOURN

The meeting adjourned at 6:25 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.