

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070  
MINUTES OF OCTOBER 1, 2020**

**MEMBERS PRESENT:** E. Beach (Chair), C. Groom, D. Horsley, J. Mates, K. Matsumoto,  
**Via** R. Medina (Vice Chair), C. Romero  
**Teleconference**

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, J. Hurley, J. Cassman, S. van Hoften,  
D. Hansel, V. Baum, P. Skinner, J. Brook, D. Seamans

**1. CALL TO ORDER**

Chair Emily Beach called the meeting to order at 5:00 pm.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE**

Authority Secretary Seamans confirmed that a quorum was present.

Chair Beach led the Pledge of Allegiance.

Ms. Seamans reviewed how attendees may use the Zoom raise the hand feature for public comment.

**3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**4. REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Beach noted that the report was in the packet.

**5. CONSENT CALENDAR**

**a) Approval of Minutes of the Board of Directors Meeting of September 3, 2020**

**d) Acceptance of Measure A Semiannual Program Status Report**

**e) Approval of the 2021 Board of Directors Calendar**

Director Karyl Matsumoto requested to pull Items #5b and 5c from the consent calendar. Director Julia Mates requested to comment on Item #5b.

Motion/Second: Romero/Medina

Ayes: Beach, Groom, Horsley, Mates, Matsumoto, Medina, Romero

Absent: None

**b) Acceptance of Statement of Revenues and Expenditures for the Period Ending June 30, 2020**

Director Matsumoto said there was a sharp swing in reported expenditures between May and June. Derek Hansel, Chief Financial Officer, said they recognize expenses as they come in, but other expenses do not get accrued until June.

Director Mates thanked the voters for passing Measure W.

Motion/Second: Medina/Matsumoto

Ayes: Beach, Groom, Horsley, Mates, Matsumoto, Medina, Romero

Absent: None

**c) Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2020**

Director Matsumoto asked about the sharp swing in administrative expenses from July to August. Mr. Hansel said that that was due to the TA paying for certain post-employment benefits in July to take advantage of a pre-payment discount.

Motion/Second: Matsumoto/Medina

Ayes: Beach, Groom, Horsley, Mates, Matsumoto, Medina, Romero

Absent: None

**6. REPORT OF THE CHAIR**

Chair Beach noted that she and Director Don Horsley attended the groundbreaking of the State Route 1 Improvement Project in Half Moon Bay earlier that day.

**7. JOINT POWERS BOARD LIAISON REPORT**

Jim Hartnett, Executive Director, said that the report had been posted to the website.

**8. REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said that the report was provided in the packet. He elaborated on the JPB liaison report, saying that the JPB Board had adopted a first quarter budget. He said that the Board worked on coming up with budget reduction options for the future.

Director Horsley acknowledged Mr. Hartnett's role in balancing the needs of three counties.

Director Matsumoto asked about an inquiry at the JPB Board meeting about the availability of San Mateo County sales tax funds. Mr. Hartnett said that JPB Director Steve Heminger had asked about sales tax funding to provide extra support for Caltrain.

Director Romero expressed his appreciation for staff and the Board for handling a difficult political situation.

**9. PROGRAM**

**a) US 101/Produce Avenue Project Update**

Michelle Cheung, Project Manager, introduced Ramsey Hissen, Consultant, AECOM,

and representatives from the City of South San Francisco, which included City Manager Mike Futrell and Principal Engineer Matt Ruble.

Mr. Hissen provided the presentation.

Mr. Hartnett expressed thanks to Mr. Futrell and staff and the City Council for their support of the TA's activities.

Director Matsumoto noted the high residential and commercial growth in South San Francisco.

Mr. Futrell said that the City's goal is to get the project to the shovel-ready stage in a few years.

Chair Beach said she was pleased that the project encompasses a mindfulness of complete streets.

Mr. Hissen said that they were implementing the best practice plans for bicycles.

Director Matsumoto noted that in South San Francisco, biotech companies have been buying up old rail spurs to provide bicycle/pedestrian paths, called "Rails to Trails."

#### **b) Paratransit Program Update**

Peter Skinner, Director of Grants and Funds Management, introduced Tina Dubost, Manager, Accessible Transit Services, who provided the presentation.

Director Carole Groom expressed her appreciation for Ms. Dubost's leadership of the program.

Director Mates acknowledged the importance of the service.

Chair Beach asked about the vulnerability of the program's funding sources. She also asked about District sales taxes as a funding source. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that some sources are more vulnerable since they are regional. She said that currently the sources are relatively stable, but they will continue to be monitored. Mr. Hansel said that the District sales tax numbers indicate the amount of sales tax required to balance out that particular service but does not include funds that must be used for a specific purpose.

### **10. FINANCE**

#### **a) Allocation of \$16,597,344 in Measure A Funds to the San Mateo County Transit District for the SamTrans Paratransit Program and Caltrain**

Virginia Baum, Acting Budgets Manager, presented the staff report.

Director Horsley observed that San Francisco and Santa Clara Counties are considering reducing their respective contributions and he wondered if San Mateo County would do the same thing. He said that historically the partner contributions go down to the lowest common denominator.

Chair Beach asked about the County contributions. Mr. Hartnett explained that the joint powers agreement specifies how the contributions by the partners are determined.

*Approved by Resolution No. 2020-24:*

Motion/Second: Mates/Groom

Ayes: Beach, Groom, Horsley, Mates, Matsumoto, Medina, Romero

Absent: None

## **11. STATE AND FEDERAL LEGISLATIVE UPDATE**

Casey Fromson, Director, Government and Community Affairs, summarized highlights of recent federal and state legislation.

On the federal side, she said that the House had just passed the HEROES (Health and Economic Recovery Omnibus Emergency Solutions) Act, including \$32 billion for transit funding. MTC (Metropolitan Transportation Commission) said if this passes into law, \$1 billion would go to the Bay Area. She said that the President signed a CR (continuing resolution) that will keep the government funded through December.

On the state side, she said the Governor had signed an executive order directing that all new vehicles sold be zero-emission by 2035.

Chair Beach asked if there was hope on passing the \$2.2 trillion coronavirus relief package. Ms. Fromson said based on news reports and the word from the TA's federal advocates that the package was unlikely to pass.

Director Matsumoto expressed encouragement that the new regional measure on the November 3 ballot, Measure RR, will pass, providing a funding source for Caltrain to continue running.

## **12. REQUESTS FROM THE AUTHORITY**

Director Mates noted that she had reviewed the quarterly update that she had requested from staff at the September Board meeting and said that she had requested that staff provide some additional information as part of that report.

## **13. WRITTEN COMMUNICATIONS TO THE AUTHORITY**

Chair Beach noted that the correspondence was available on the website.

## **14. DATE/TIME OF NEXT REGULAR MEETING**

Chair Beach announced that the next meeting would be on Thursday, November 5, 2020, 5:00 pm, via Zoom teleconference.

## **15. REPORT OF LEGAL COUNSEL**

Ms. Cassman said that there was nothing to report.

## **16. ADJOURN**

The meeting adjourned at 6:29 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).