

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070  
MINUTES OF OCTOBER 7, 2021**

**MEMBERS PRESENT:** E. Beach (Chair), D. Horsley, J. Mates, R. Medina (Vice Chair),  
M. Nagales, C. Romero  
**Via  
Teleconference**

**MEMBERS ABSENT:** C. Groom

**STAFF PRESENT:** C. Mau, A. Chan, J. Hurley, J. Cassman, S. van Hoften, D. Hansel,  
P. Gilster, P. Skinner, J. Williams, J. Brook, D. Seamans

**1. CALL TO ORDER**

Chair Emily Beach called the meeting to order at 5:01 pm.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE**

Ms. Seamans confirmed that a quorum was present.

Chair Beach led the Pledge of Allegiance.

**3. ADOPTION OF RESOLUTION MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY FOR COVID-19 CONTINUES TO IMPACT THE BOARD'S AND COMMITTEES' ABILITY TO MEET SAFELY IN PERSON – *Approved by Resolution No. 2021-25***

Joan Cassman, Legal Counsel, summarized the resolution and noted that there were sufficient grounds to facilitate the continued use of remote meetings.

Motion/Second: Medina/Horsley

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Ethan Mizzi said he would only support managed lanes if no additional lanes are added.

**5. REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Beach noted that the report was posted on the website.

**6. CONSENT CALENDAR**

- a) **Approval of Minutes of the Board of Directors Meeting of September 2, 2021**
- b) **Acceptance of Statement of Revenues and Expenditures for the Fiscal Year Ended June 30, 2021**
- c) **Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2021**
- d) **Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund –**

*Approved by Resolution Nos. 2021-26 & 2021-27*

- e) Authorize the Filing of Highway Program Call for Projects Applications and Adopt a Resolution in Support of Three Countywide Significant Projects** – *Approved by Resolution No. 2021-28*
- f) Proclamation Declaring the Month of October as Cybersecurity Awareness Month**
- g) Acceptance of Measure A and Measure W Semiannual Program Status Report**
- h) Approval of the 2022 Board of Directors Calendar**

Chair Beach requested to pull Item #6d for discussion.

The Board approved Items #6a through 6c and Items #6e through 6h in one motion:

Motion/Second: Mates/Horsley

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

Chair Beach proposed having a future Board presentation on ESG (environment, social, and governance) portfolios, which other Directors supported. Derek Hansel, Chief Financial Officer, said staff would work with the TA's investment advisor to bring additional information regarding the ESG portfolios back to the Board for further discussion. Connie Mobley-Ritter, Director of Treasury, said that the advisors could include ESG in their report at the November Board meeting.

The Board approved Item #6d:

Motion/Second: Beach/Medina

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

## **7. REPORT OF THE CHAIR**

Chair Beach provided an update on the recent ACR (Alternative Congestion Relief)/TDM (Traffic Demand Management) Ad Hoc Committee meeting on September 15. She also noted that the 25<sup>th</sup> Avenue Grade Separation ribbon-cutting was on September 17. She announced that there would be a ribbon-cutting for the State Route 1 (SR 1) Safety and Operational Improvement Project in Half Moon Bay on October 13.

## **8. SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Vice Chair Rico Medina said that the report was posted on the website and provided a brief summary of Board actions.

## **9. JOINT POWERS BOARD LIAISON REPORT**

Carter Mau, Acting Executive Director, said the report was posted on the website. He announced that Pranaya Shrestha is the new CalMod Chief Officer. He said there was a lengthy discussion on the MTC (Metropolitan Transportation Commission) fare integration study. He said the study also outlined an institutional pass that could work for

all transit agencies, noting that these are recommendations only and no action is to be taken yet.

## **10. REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Mau said that his report was in the packet. He announced that a joint SamTrans and TA public workshop on autonomous vehicles will be held on November 17.

On a separate note, Director Don Horsley asked if the City of Half Moon Bay would be required to maintain the roadway for the SR 1 Safety and Operational Improvement Project. Joe Hurley, TA Director, said the City would maintain the signals but not the roadway.

## **11. PROGRAM**

### **a) Program Report: South San Francisco Caltrain Station Project**

April Chan, Chief Officer, Planning, Grants/Transportation Authority, summarized the project and introduced Rob Barnard, Deputy Chief, Rail Development, who provided the presentation.

Director Nagales asked what the lessons learned were in terms of Caltrain project delivery for the future. Mr. Barnard highlighted the need for a multi-pronged approach consisting of a focus on rebuilding and strengthening the project team, tools and reporting, organizational development, and delivery tools. Director Nagales asked about additional project delivery risks for the project. Mr. Barnard noted that there is a risk with getting power to the signal from PG&E (Pacific Gas and Electric), but that it would not prevent opening of the station.

Director Romero asked if there had been a proportional split of what each partner contributed for the cost overruns. Mr. Barnard said the project had stipulated that money from the City of South San Francisco would be the last in and would be only used if needed.

### **b) Program Report: Pedestrian and Bicycle Program**

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation.

Chair Beach asked about the funds accrued so far for Measure W. Mr. Gilster responded that \$9.8 million had already accrued between Measure A and Measure W and will probably have a million or two dollars on top of that by the time the TA releases next year's call for projects.

### **c) Program Report: Safe Routes to School**

Mr. Gilster introduced Theresa Vallez-Kelly, Safe Routes to School Program Coordinator, who provided the presentation.

Director Mates commended Ms. Vallez-Kelly's presentation and said she had recently heard from constituents asking for sidewalk and road improvements so that their children could safely walk or bike to school.

Director Romero asked what the sample size was in the survey; Ms. Vallez-Kelly said approximately 1,500. Director Romero said that the neighborhood schools are becoming more like magnet or charter schools in that they are located increasingly farther away from people's homes, thus reducing the walking rates.

Chair Beach asked if in future surveys would be distributed to all schools in the county or just the grantees. Ms. Vallez-Kelly said her communication team sends the surveys to all schools.

## **12. STATE AND FEDERAL LEGISLATIVE UPDATE**

Casey Fromson, Acting Chief Communications Officer, briefly summarized the highlights of recent federal and state legislation. She said October 31 is the projected date for the infrastructure bill and the reconciliation package

She noted that the State Senate is in recess until January 2022 and noted that the anticipated transportation package did not come to fruition during their last session of 2021.

## **13. REQUESTS FROM THE AUTHORITY**

There were no requests.

## **14. WRITTEN COMMUNICATIONS TO THE AUTHORITY**

Chair Beach noted that the correspondence was available on the website.

## **15. DATE/TIME OF NEXT REGULAR MEETING**

Chair Beach announced that the next meeting would be on Thursday, November 4, 2021, 5:00 pm via Zoom teleconference.

## **16. REPORT OF LEGAL COUNSEL**

Ms. Cassman said that there was nothing to report.

## **17. ADJOURN**

The meeting adjourned at 6:33 pm in memory of former TA Director and four-time Burlingame Mayor Rosalie O'Mahony, who passed away in August.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).