

## **Report from the TA Citizens Advisory Committee Meeting of December 1, 2020**

The TA CAC meeting held on December 1 was chaired by Vice Chair John Fox due to Chair Barbara Arietta's inability to access Internet and cell phone service. Chair Arietta did participate by calling in from a landline.

The committee met online via a Zoom meeting with TA staff. The CAC heard presentations and reviewed reports, and there were both informational items as well as agenda items requiring a motion with roll call vote.

### **The informational items were:**

- Silicon Valley Bike Coalition Update

Patrick Gilster introduced Emma Shlaes from Silicon Valley Bike Coalition (SVBC), who gave a slide presentation about SVBC, their goals and also the results of a survey. The survey was taken pre-COVID, and asked about various factors that are perceived as encouraging safe and effective cycling for recreation, for commuters, children and teens to school, and for around-town shopping. Results were broken down by age group, various demographic groups, and were interesting in highlighting some of the reported percentage of bicycle use, perceived challenges for the average rider.

The committee discussed some of the ways information such as this can help guide us as we look at future Bike and Ped projects, and judge their effectiveness after implementation. Joe Hurley commented that in the past the evaluation panelists toured proposed project sites to get a better sense of the proposals. All agreed that post-COVID such site tours and oversight visits would be very helpful.

- State and Federal Legislative Update

We heard a report from Amy Linehan on both State and Federal actions.

- 2021 Draft Legislative Program

We heard from Amy Linehan of the plans for new legislative outreach and strategic plans to be ready for future funding and grant opportunities. There was interested discussion with the committee regarding directions a new administration might take in terms of transportation and infrastructure investments. All agreed that being proactive, understanding potential new opportunities, and ready with proposals, is an important task for the TA.

- Approval of Minutes of the Board of directors Meeting of October 1, 2020

There were no comments or suggested edits.

- Report from Staff

Joe Hurley reported for the TA.

**There were agenda items requiring a motion and vote.**

- Approval of CAC Minutes from November 3, 2020

Minutes were approved with one small edit to clarify the wording from the discussion on the 28th Avenue proposal in the Pedestrian and Bicycle projects.

- TA Board Item 10a - Acceptance of Fiscal Year 2020 Comprehensive Annual Financial Report

Motion passed unanimously after some discussion with Staff about the overall financial audit and review of the year.

- TA Board Item 10b - Programming and Allocation of \$7M of Measures A and W Funds for 12 Pedestrian and Bike Projects

This item was the follow-on from the informational item on the proposals and rankings presented in the last meeting. At that meeting one project (the 28th Avenue proposal from San Mateo) generated much discussion, with comments from the public and committee. Since our last TA CAC meeting, a separate meeting to review this proposal in more depth and the state of the Caltrain station construction project was held with representation from TA staff (Patrick Gilster and Peter Skinner), CAC members (Naomi Hsu and John Fox), San Mateo city staff, and representatives from the Bay Meadow Homeowners Association. All felt that the meeting was very constructive. After this meeting, the City of San Mateo sent the TA a letter asking to expand use the proposed grant funding to look more broadly at the bicycle and pedestrian aspects of the larger project area, not just a short segment immediately at the train station. Motion passed unanimously.

The second project that was discussed was the Menlo Park Caltrain undercrossing. Peter Ohtaki sought clarification about the partial funding, and asked what would happen if the City was delayed in their ability to get the necessary matching funds. Mr. Gilster reported that the deadline to obtain the matching funds was set to align with possible external grants from County, state, and federal sources. It was reported that Menlo Park is at work on obtaining these matching grants to coordinate with the TA partial funding. The motion passed unanimously.

- TA Board Item 5(b) Acceptance of Statement and Revenues and Expenditures for period ending October 31, 2020

This motion passed unanimously after brief discussion with staff.

- TA Board Item 5(c) Acceptance of Capital projects Quarterly Status Report for 1st Quarter FY 2021

The discussion was brief, to clarify with Staff the state of the Peninsula Ave. project, and the state of the Holly Street project. The motion passed unanimously.

The meeting concluded with:

- Report of the Chair and Appointment of Nominating Committee for 2021 Officers

Chair Barbara Arietta sought members for the nominating committee to select Chair and Vice-Chair of the CAC for calendar year 2021. Rich Hedges, Karen Kuklin, and Jeff Londer accepted the committee assignment and will do outreach to the committee members before the next meeting. Barbara also expressed best holiday wishes to everyone, and the committee and staff concurred.

- Report from Members

Members expressed holiday greetings to staff and thanked everyone for the dedication and care during this most unusual year. All look forward to 2021.

Submitted December 3, 2020

John D. Fox

TA CAC Vice Chair