

**Liaison Report (Karyl Matsumoto)  
Summary of San Mateo County Transit District's (District)  
Meeting of August 3, 2016**

The Community Relations Committee and Board

Tina Dubost, Manager, Accessible Transit Services, said staff met with the paratransit eligibility contractor and reviewed internal processes and policy issues.

Mike Levinson, Chair, Paratransit Coordinating Council (PCC), said the education committee will have a table at the Transition to Independence Youth Fair on October 15 at Hillsdale High School. The PCC made a presentation at Leslie Terrace in Belmont.

Average Weekday Ridership – June 2016 Compared to June 2015

Bus: 36,520, a decrease of 6.5 percent

All modes: 167,700, an increase of 0.5 percent

The Finance Committee and Board

Accepted the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2016.

Authorized Amendment to the District Investment Policy and the Paratransit Trust Fund Investment Policy and Reauthorized Investment of Monies with the Local Agency Investment Fund. Changes include amending the Investment Policies' benchmarks to be more consistent with each other, to reflect the District's and the Paratransit Trust Fund's current portfolio, update authorized investment descriptions to those used in California State Codes, and update the authorized investments explicitly listed in the Investment Policies to include bonds, notes, warrants, or other evidences of indebtedness of any local agency within the State.

Authorized Filing Annual Claim with the Metropolitan Transportation Commission (MTC) for Transit Development Act (TDA), State Transit Assistance (STA) and Regional Measure 2 (RM2) Funds in the Amount of \$42,455,992. TDA and STA funding allocated by MTC supports the District's fixed-route bus and paratransit services. The District claims STA funds to pass through to several Lifeline Transportation Program claimants in San Mateo County. The District's RM2 claim will offset operating costs for Route 397, which provides late-night Owl Service from the Palo Alto Caltrain Station to San Francisco International Airport and then to the Transbay Terminal in San Francisco.

Authorized Entering into a Grant Agreement with the California State Department of Transportation for the US 101 Express Feasibility Study in the Amount of \$180,000. The study will examine the feasibility of implementing express bus service, potentially integrated with and operating in a managed lane environment to improve operational performance and attractiveness of public transit along US 101 corridor.

Authorized Entering into a Funding Agreement with the California State Department of Transportation for the Grand Boulevard Initiative: Creating Safe and Healthy Corridor Communities Project in the Amount of \$135,108. The District was awarded \$349,074

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towards a total Project budget of \$394,000. The Project facilitates the design of multimodal streetscape improvements and associated community outreach efforts in Redwood City and Palo Alto to create a roadway that is safe and accessible for all users, is integrated with proposed sustainable development, and enhances modal choices by encouraging pedestrian and transit activity.

Authorized Entering into Funding Agreements with City/County Association of Governments (C/CAG) of San Mateo County to Receive Measure M Funds. The District is the agency designated by C/CAG to receive Measure M funds to support countywide paratransit operations and senior transportation programs. The District must enter into funding agreements on a bi-annual basis with C/CAG to receive the funds. This action provides this authority for the life of the Measure M Program.

Authorized Approval and Ratification of the Fiscal Year 2017 District Insurance Program with Wells Fargo Insurance Services for a Total Premium Cost of \$1,882,676. The premium increased only 2 percent over last year.

Authorized the Extension of the Contract with Dunbar Armored, Inc. for Provision of Armored Car Transit Revenue Collection, Transportation and Processing Services for a Not-to-Exceed Amount of \$470,475 for 12 Months for a Total Contract Amount of \$839,675.

Received a Small Business Enterprise Update and Local Business Enterprise Preference Presentation.

Received Information on the Statement of Revenues and Expenses for the Period Ending June 30, 2016.

Legislative Committee

Senator Jim Beall and Assemblymember Jim Frazier have been working together for the past several weeks to merge their separate transportation funding proposals into one proposal that they hope will pass the Legislature with the required two-thirds vote. As they work to advance a compromise, several members have raised concerns about funding transit by increasing the diesel sales tax due to the perceived adverse impact on trucking, or increasing funding to the Cap and Trade programs given the recent low auction results and uncertainty about the program's future. Staff continues to stress the need for transit funding to be included in the final transportation funding package that is developed.

Assemblymember Kevin Mullin amended Assembly Bill (AB) 1889, which is a Peninsula Corridor Joint Powers Board sponsored bill. The bill now clarifies that early investments in the bookends and elsewhere along the high-speed rail system, which will ultimately be used by high-speed trains, are consistent with the intent of the Legislature in appropriating funding and with the will of the voters in approving Proposition 1A. The bill made it out of Senate Transportation and Housing and was heard in Senate

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Appropriations on August 2. Staff anticipates it will be voted on in committee sometime next week.

AB 2030, sponsored by Assemblymember Mullin, increases the levels that SamTrans is required to solicit bids for both small purchase contracts and supplies, equipment and materials, made it out of the Senate and is now back in the Assembly for concurrence on the amendments. Staff expects it to pass out of the Assembly and be sent to the Governor sometime next week.

Staff also expects that the California State Transportation Agency will be announcing the projects that will receive funding under the Transit and Intercity Rail program later this month. Staff has applied for these for the Caltrain Electrification Project.

August 31 marks the end of the regular session and the Governor has until September 30 to sign or veto regular session legislation. The Special Session on Transportation can run until November 30.

On the Federal side, there has been no movement in the House or Senate on their respective Transportation, Housing and Urban Development appropriations bill. Congress will likely pass a continuing resolution during September since the end of the fiscal year is September 30.

#### Planning, Development and Sustainability Committee

Received a Presentation on the SamTrans Triennial Customer Survey and Focus Groups. The survey was conducted in October 2015. The results provided rider and trip characteristics, demographics and ratings for 12 key performance indicators. Key findings include half of SamTrans riders are long-time users, most rely on the system as their primary mode of transportation and fares are paid either with cash or a monthly pass. SamTrans scored highest on personal security, courtesy of operators, and cleanliness of the bus. Key findings from the focus groups include applications and mobile website access are emerging as preferred methods of accessing schedules and other information and non-riders are willing to try SamTrans, particularly if it goes somewhere fun and can get a free ride or two.

#### The Board of Directors

##### TOD Ad Hoc Committee Update

Director Adrienne Tissier reported the Committee met and discussed workforce housing. The committee has decided to do a survey among the employees to ensure there is a need as big as the Board thinks. The committee directed staff to continue to collect data on what the need is.

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Audit Committee Update

Director Jeff Gee reported the Audit Committee met on July 21 with the auditors, Vavrinek, Trine, Day and Co., LLP. The committee will meet with the auditors again after their work is completed in the fall.

The Board presented a Resolution of Appreciation to retiring Deputy CEO, Chuck Harvey.

Jim Hartnett, General Manager/CEO, reported:

- Two transit police deputies attended the funeral services in Dallas of the police officers killed in the line of duty.
- SamTrans will be providing a bus bridge between the Daly City and Glen Park Bay Area Rapid Transit stations during their weekend closures through October. SamTrans is being reimbursed the cost of providing the service.
- Maintenance continues to exceed the goal standards on both the fixed-route and paratransit service.
- Runbook 121 starts August 7 and 178 bus stops are affected.
- There will be a press conference on Friday, August 5 in San Francisco for the All-Nighter Service provided by San Francisco Municipal Transportation Agency, Alameda-Contra Costa Transit, Golden Gate Transit and SamTrans.
- In mid-July he sent his most recent Message from Jim and it included updates on Reorg 2.0 and the retirement of Gigi Harrington, Deputy CEO/Chief Administrative Officer in October.

The next regular meeting of the Board is scheduled for Wednesday, September 7, 2016 at 2 p.m.