

**Peninsula Corridor Joint Powers Board (JPB) Summary
Meeting of December 2, 2021**

The Board met in Closed session on one item: Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One case. There were no reportable actions.

JPB Board of Directors Received and Approved the Following Items:

- Approve Regular Meeting Minutes of November 4, 2021 and Special Meeting Minutes of October 22, 2021
- Renew Resolution Finding a Proclaimed State of Emergency, Recommendation for Social Distancing, and Imminent Risks to Health and Safety from In-Person Meeting and Approve Meeting Remotely for 30 Days
- Receive Caltrain Key Performance Statistics – October 2021
- Authorize Execution of a Contract with CDW Government LLC for Caltrain Rail Network Virtualization Project
- Report of the Chief Financial Officer (CFO)
- Accept Statement of Revenues and Expenses for the Period Ended October 31, 2021
- Award of Contract with Hobbs Investments, Inc. dba Am-Tran to Provide Mail Courier Services
- Declaration of Intent of the JPB (Financing Reimbursement)
- Fuel Hedging Update
- State and Federal Legislative Update
- San Francisco Railyards Preliminary Business Case (PBC) - Project Update
- Capital Projects Quarterly Status Report – 1st Quarter Fiscal Year 2022
- 2022 Draft Legislative Program
- 22nd Street Station Americans with Disabilities Act (ADA) Access Improvement Feasibility Study
- Metropolitan Transportation Commission (MTC)/Regional Update

Update on Caltrain Governance

Michelle Bouchard, Acting Executive Director, noted that this item was listed as a motion to provide Board members with the option for action. Sebastian Petty, Deputy Chief of Planning, provided a presentation on:

- Update on soliciting feedback on the Straw Proposal, which included clarifying language, process for Executive Director appointment, structure of direct and shared services
- Details of Right of Way (ROW) repayment

- Next steps included receiving final feedback by Dec. 8th, using the January 6th meeting for discussion and potential vote on a final governance recommendation, and receiving final feedback by 12/8)

Monthly Reports were provided on the following items:

- Report of the Citizens Advisory Committee CAC – Adrian Brandt, CAC Member, reported on the CAC nominating committee, the Menlo Park Rail Committee reviewing a citywide quiet zone, public comments, Board member comments and Clipper 2.0.
- Report of the Chair – Chair Davis announced the Nominating Committee for Officers for 2022: Directors Hendricks, Pine, and Zmuda.
- Report of the Transbay Joint Powers Authority (TJPA) – Director Gee reported that the Federal Transit Authority (FTA) was reviewing [TJPA's application to enter the New Start Program](#). He noted the future TJPA Executive Director appointment would occur next week.
- Report of the Executive Director – Michelle Bouchard, Acting Executive Director, reported on the following:
 - Return of the Holiday Train December 4th and 5th
 - Free rides after 8:00 pm on New Year's Eve
 - Staff efforts with the new Federal Infrastructure bill passed this year
 - Community collaboration and use Rail Corridor Use Policy (RCUP) for land-use opportunities
 - Nov 14th emergency preparedness full scale drill in Sunnyvale to accommodate electrification
- Luis Zurinaga, Chair, Change Management Board, provided the presentation on the Change Management Board (CMB) membership, funding partners, topics reviewed monthly, and actions.
- Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report – Pranaya Shrestha, Chief Officer, CalMod, provided a construction and general project update including critical segments, 2 speed check, new electric train testing, project costs, top risks and next steps.
- Update on Effect of Public Employees' Pension Reform Act (PEPRA) on Federal Funding for Caltrain Agencies - James Harrison, Legal Counsel, explained that the 2013 PEPRA affected California transit agencies, putting them, including Caltrain, into non-compliance with the new law. He stated that a determination was made by the Department of Labor that Caltrain is not affected by PEPRA and Caltrain applications are now processed by the Federal Transit Administration.