



**NOTE DATE CHANGE**

**CITIZENS ADVISORY COMMITTEE  
SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 San Carlos Avenue, San Carlos CA 94070, Bacciocco Auditorium, 2nd Floor**

**AGENDA**

**January 12, 2010 - Tuesday**

**4:30 PM**

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Minutes from December 1, 2009
4. Public Comment  
Public testimony by each individual speaker shall be limited to three minutes
5. Transportation Authority Board Meeting Agenda for January 13, 2010
  - a. Approval of Minutes of December 3, 2009 **(TA Item 5a)**
  - b. Acceptance of Statement of Revenues and Expenses for November 2009 **(TA Item 5b)**
  - c. SamTrans Liaison Report – December 9, 2009 **(TA Item 9)**
  - d. Authorize Amendment to the Fiscal Year 2010 Capital Budget and Allocation to the Peninsula Corridor Joint Powers Board for the San Bruno Grade Separation Project **(TA Item 12a)**
  - e. Authorize Allocation of Original Measure A Funds to the Transbay Joint Powers Authority for the Transbay Transit Center/Caltrain Downtown Extension Project **(TA Item 12b)**
  - f. Authorize the Filing of an Application to the Metropolitan Transportation Commission to Request Regional Improvement Program Funds in the Amount of \$4,218,000 for the 101/Broadway Interchange Project **(TA Item 12c)**
  - g. Fiscal Year 2010 Comprehensive Annual Financial Report **(TA Item 12d)**
  - h. Adoption of the 2010 Transportation Authority State and Federal Legislative Program **(TA Item 13a)**
  - i. Update on State and Federal Legislative Program **(TA Item 13b)**

6. Report of the Chair (P. Dixon)
7. Report from Staff (J. Hurley)
8. Member Comments/Requests
9. Date, Time and Place of Next Meeting: Tuesday, February 2, 2010 at 4:30 p.m.,  
San Mateo County Transit District Administrative Building, Bacciocco Auditorium,  
2<sup>nd</sup> Floor, 1250 San Carlos Avenue, San Carlos, CA 94070
10. Adjournment

*All items on this agenda are subject to action*

**CAC MEMBERS:** Barbara Arietta (Vice-chair) • Jim Bigelow • Pat Dixon (Chair) • John Fox • Rich Hedges • Randall Hees • Charles King • Steve Krause • Austin Mader-Clark • Doris Maez • Daniel Mensing • Larry Shaine • April Vargas • Paul Young • George Zimmerman

Members of the public are welcome to attend the teleconference location at 2405 Kalaniana'ole Avenue, PH11, Hilo, HI 96720: Rich Hedges, Tel: 808-935-9260.

## **INFORMATION TO THE PUBLIC**

If you have questions on the agenda, please contact the Assistant District Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at [www.smcta.com](http://www.smcta.com).

### **Date and Time of Boards and Advisory Committee Meetings**

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday preceding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

### **Location of Meeting**

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX. [Click here for map.](#)

### **Public Comment**

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

### **Accessibility for Individuals with Disabilities**

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Rosemary Lake at San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to [cacsecretary@smcta.com](mailto:cacsecretary@smcta.com); or by phone at 650-508-6223, or TDD 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**CITIZENS ADVISORY COMMITTEE  
SAN MATEO COUNTY TRANSPORTATION AUTHORITY**  
1250 San Carlos Avenue, San Carlos CA 94070  
Bacciocco Auditorium, 2<sup>nd</sup> Floor

**MINUTES OF DECEMBER 1, 2009**

**MEMBERS PRESENT:** B. Arietta, J. Bigelow, P. Dixon (Chair), J. Fox, R. Hedges, R. Hees, C. King, A. Mader-Clark, D. Maez, D. Mensing, L. Shaine, P. Young, A. Vargas, G. Zimmerman

**MEMBERS ABSENT:** S. Krause

**STAFF PRESENT:** M. Choy, C. Harvey, J. Hurley, R. Lake, TA Director K. Matsumoto, S. Murphy, L. Snow

Chair Pat Dixon called the meeting to order at 4:35 p.m. Charles King led the Pledge of Allegiance.

TA Director Karyl Matsumoto thanked the CAC for their work and making her job easier. She wished everyone happy holidays.

**APPROVAL OF MINUTES**

Jim Bigelow asked, on page three in the last paragraph, to add first county *in the state* and on page six in the second paragraph to change “cities cannot” to “cities *should not*.”

A motion (Bigelow/Hees) to approve the minutes of November 3, 2009 with these changes was approved.

**PUBLIC COMMENT**

Pat Giorni, Burlingame, thanked Executive Director Michael Scanlon for his support to accommodate bikes as part of a project in Redwood City on the El Camino Real.

**“New” Measure A Program – Strategic Plan Implementation Update (Plan) (TA Item 10)**

Manager, Capital Project Planning Melanie Choy presented the following details:

- Feedback was summarized from the TA Board Strategic Plan Subcommittee, TA CAC, ad hoc committee of city managers, City/County Association of Governments of San Mateo County (C/CAG) and C/CAG committees.
- The majority of comments focused on the criteria for the programs that are subject to a call for projects.
- Comments on the Highway Program included the need to build upon previous work; to link with the Countywide Transportation Plan; to ensure participation and transparency if no call for projects, and to coordinate closely with C/CAG when developing the project list.
- The CAC asked to be included in Plan process and timing of meetings with stakeholders was an issue.
- There will be two program calls for projects in 2010: the local shuttle and bicycle & pedestrian programs.

- The comments were organized into categories including approach, call for projects, evaluation and monitoring with columns noting whether the comments were included in the Plan, if comments will be considered later or if the comments were not included in the Plan.

George Zimmerman said the Plan provides a rational basis for project selection and strong support for sustainability. He said staff mentioned there would be an emphasis on projects that would be consistent and compatible with regional plans but he did not see this in the material.

Mr. Zimmerman said the criteria may be a little too detailed for decision makers to follow and it would be a major responsibility of staff to ensure that project criteria are followed when projects are considered and ultimately endorsed by the TA.

Ms. Choy responded to Mr. Zimmerman's comment asking for clarification regarding criteria on regional consistency. There is a policy consistency criterion for the Countywide Transportation Plan, which feeds into the Metropolitan Transportation Commission Regional Transportation Plan so staff is looking for consistency with countywide and regional plans. Ms. Choy said staff will be looking at both local connectivity and regional connectivity in the Highway Plan because freeways don't end at the county borders. This is not stated in the Highway Plan, but that is the intention.

Austin Mader-Clark said the comment list noting job creation criteria doesn't seem relevant for the bike/pedestrian category. Ms. Choy said the "no" column for this entry means this criteria will not be excluded from the Plan.

Mr. King questioned if Alviso could compete for ferry service. Ms. Choy said the 2004 Measure A Expenditure Plan specifies \$30 million over the lifetime of the Measure for two ferry locations: Redwood City and South San Francisco.

#### Public Comment

Pat Giorni, Burlingame, asked if the call for projects for the bike/pedestrian category would be annually or biennially. Ms. Choy said it will be done every two years but the call for projects will be reviewed after the process to consider if it should be completed biennially or annually.

A motion (Hees/Hedges) to recommend implementation of the Plan was approved.

#### **ITEMS FOR REVIEW – DECEMBER 3, 2009 TA BOARD AGENDA**

There was no discussion on the following items:

1. Approval of Minutes of November 5, 2009 - TA Item 3a
2. Acceptance of Statement of Revenues and Expenses for October 2009 - TA Item 3b
3. SamTrans Liaison Report – November 12, 2009 - TA Item 7

#### **Authorize Rejection of All Proposals for Providing Environmental Planning (TA Item 11a)**

Mr. Zimmerman asked about the meaning of this action. Director of TA Program Joe Hurley said staff received three proposals but none met the minimum evaluation criteria. Staff will investigate why only three proposals were submitted.

A motion (Hees/Zimmerman) to recommend rejection of all proposals was approved.

**Authorize Award of Contract to Shaw/Yoder/Antwih, Inc. to Provide State Legislative Advocacy Services for a Total Not-to-Exceed Cost of \$133,328 for Three Years (TA Item 11b)**

Mr. Zimmerman supports this contract so the CAC can be adequately briefed on which legislation the TA should support. Government Affairs Manager Seamus Murphy said the TA crafts a legislative program for both State and Federal legislation, which will come to the CAC for review before proposed approval by the Board at the January board meeting. The program authorizes staff to take action on any legislation that fits within the scope of that legislative program for the year. Items outside the scope of the legislative program come before the Board as an individual action.

**Authorize Award of Contract to Holland & Knight LLP to Provide Federal Legislative Advocacy Services for a Total Not-to-Exceed Cost of \$180,000 for Three Years (TA Item 11c)**

Mr. Zimmerman asked about coordination with local congressional representatives. Mr. Murphy said the approved Federal lobbyist would coordinate activities. Holland & Knight LLP has been working with the District for a long time on the District's legislative priority and is very familiar with the District's delegation.

John Fox asked to what degree the TA and other counties and other lobbyists coordinate specific legislative measures for transportation. Mr. Hurley said the TA is part of a Self-help County Coalition and all of California self-help counties pull together resources and meet to discuss global or statewide issues that are not unique to specific counties.

Mr. King noted no Disadvantaged Business Enterprises (DBEs) submitted proposals for legislative advocacy services. Mr. Murphy said this would best be addressed by Contracts & Procurements and will ask staff to address this offline with Mr. King.

A motion (Hees/Shaine) to recommend support for State and Federal legislative services was approved.

**Authorize Award of Contract to Maze & Associates Accountancy Corporation to Provide Financial Audit Services for a Total Not-to-Exceed Cost of \$77,100 for a Three-year Base Term and Up to Two Additional One-year Option Terms (TA Item 11d)**

Mr. Zimmerman said the CAC has to rely on staff for appropriate consultants for audit services. Mr. Hurley said four proposals were received and Maze & Associates had the required qualifications to perform the scope of services.

A motion (Zimmerman/Hees) to recommend award of contract to Maze & Associates was approved.

**Authorize Allocation Up to an Additional \$50 Million in Funds for Investment Advisory Services by Tamalpais Wealth Advisors (TWA) for the San Mateo County Transportation Authority (TA Item 11e)**

Mr. Hees asked where funds were that were being moved to TWA and about the goal for the current move. Treasury Manager Lori Snow said the TA has a portfolio of about \$415 million and \$300 million of that is invested in the County Pool. The TA moved \$100 million during the last 12 months to TWA. TWA has done an excellent job exceeding their benchmarks and lowered the credit risk within the \$100 million moved from the County Pool. TWA provides quarterly reports to the Board.

Mr. Hedges asked if the portfolio with TWA contains any commercial real estate. Ms. Snow said the portfolio includes treasury securities and treasury agency notes.

Doris Maez asked if the \$50 million would also be invested 100 percent in treasuries. Ms. Snow said this is the advice from TWA.

Mr. Fox asked if TWA's compensation was a percentage of the total amount invested with them. Ms. Snow said the TA negotiated a better fee based upon the relationship with the District and Joint Powers Board (JPB). The fee is less by one basis point from what the TA was paying the County Pool. Fees are based on the amount of dollars under management, so in effect the TA is saving one basis point by moving funds from the County Pool to TWA.

A motion (Zimmerman/Hees) to recommend the allocation of \$50 million to TWA was approved.

### **Update on State and Federal Legislative Program (TA Item 12a)**

Mr. Murphy reported:

#### State

The most significant State issue is the submission of a proposed initiative by a coalition of local government, transit and redevelopment agencies and public safety departments around the State. The initiative is a local government funding protection initiative that would protect local government funds from future diversions by the State. It would protect local sales tax money generated by self-help counties. The State might look to self-help counties to make some cuts and fill the deficit. Nine-hundred million dollars of State transit funding was diverted in the last budget cycle. A million signatures must be collected to get the initiative on the November 2010 ballot.

#### Federal

Staff is working with a coalition of local governments seeking to pass Troubled Asset Relief Program (TARP) legislation proposed by Congresswoman Jackie Speier and Senator Dianne Feinstein. The bill would compel the treasury secretary to use up to \$10 billion of TARP funds to reimburse local governments for losses experienced as a result of the Lehman Brothers financial collapse. The TA lost \$25 million of the \$155 million lost in the County Pool.

Mr. Zimmerman asked what sort of lobbying the county or TA could legally do to support the initiative to stop diversion of transportation funding by the State. Mr. Murphy said staff cannot do anything on government time or with government public resources to advocate for or against any measure. He said staff can and is providing information on the initiative.

Mr. Zimmerman asked which organization was promoting the initiative. Mr. Murphy said the California Transit Association (CTA), California State Association of Counties, the League of Cities and California Alliance for Jobs.

Larry Shaine asked what role the TA legislative advocates have with High Speed Rail (HSR). Mr. Murphy said part of the scope of the legislative advocates, which is included in the 2009 Legislative Program and to be included in the 2010 program, is that they will assist in any and all efforts to secure funding for HSR generally, and for the California HSR project.

Mr. Shaine asked who directs the efforts of the legislative advocates. Mr. Murphy said TA staff directs their efforts with assistance from the Board as part of the legislative program.

**Capital Projects Status Report – 1<sup>st</sup> Quarter Fiscal Year 2010 (TA Item 12b)**

Mr. Hees said the red/yellow/green traffic light template makes it quick to determine the status of projects.

Mr. Bigelow said the Memorandum of Understanding between Caltrain and HSR is thoroughly referenced in the report.

**REPORT OF THE CHAIR – PAT DIXON**

Election of 2010 Officers;

There were no nominations from the floor. Mr. Bigelow and Mr. Hees of the nominating committee recommended re-election of Chair Dixon and election of Barbara Arietta for vice chair.

A motion (Hedges/Bigelow) to re-elect Chair Dixon and elect Ms. Arietta as vice chair for 2010 was approved.

**REPORT FROM STAFF – JOE HURLEY**

- Thanked Director Matsumoto for attending the meeting and appreciation dinner.
- Thanked outgoing Director Rosalie O’Mahony for her service to the TA board.
- Steve Krause resigned from the CAC due to work issues.
- Expressed thanks to the CAC for their work during 2009 and looks forward to working with all during the coming year.

A motion (Hedges/Hees) to thank Director O’Mahony for her interest in the CAC and service to the TA was approved.

**COMMITTEE COMMENTS**

CAC members wished all a happy and safe holiday season and thanked members and staff for all their work and support during 2009.

Mr. Hedges said the Oakland Port Commission was taking a vote today on the airport connector from BART to the Oakland Airport.

Daniel Mensing thanked all for their patience during the learning process as a new member.

Chair Dixon said it was a joy to work with the CAC and staff during 2009.

**NEXT MEETING**

The next regular meeting of the TA CAC will be held on Tuesday, January 5, 2010 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, CA 94070.

**ADJOURNMENT**

5:38 p.m.