



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor's Executive Orders N-25-20 and N-29-20](#).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143> for audio/visual capability or by calling **1-669-900-9128, Webinar ID: 928 3019 9143** for audio only. The video live stream will be available during or after the meeting at <http://www.smcta.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

August 4, 2020 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Approval of Minutes from July 7, 2020
- 4) Public Comment For Items Not on the Agenda

MOTION

Public testimony by each individual speaker shall be limited to three (3) minutes

TA Citizens Advisory Committee Members 2020: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Olma O' Neill, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

5) **Transportation Authority Board Meeting Agenda for August 6, 2020:**

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|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| a) TA Board Item 10 (a) San Mateo County US 101 Express Lanes Project Quarterly Update | INFORMATIONAL |
| b) TA Board Item 10 (b) Measure A Pedestrian and Bicycle Program Update | INFORMATIONAL |
| c) TA Board Item 10 (c) Pedestrian and Bicycle Program Call for Projects for FY 2021 and 2022 | INFORMATIONAL |
| d) TA Board Item 10 (d) State and Federal Legislative Update and Approval of Legislative Proposals | MOTION |
| e) TA Board Item 11 (a) Establishing the Appropriations Limit for Fiscal Year (FY) 2021 | MOTION |
| f) TA Board Item 11 (b) Call for a Public Hearing at the September 3, 2020 Meeting on the Preliminary Fiscal Year 2021 Budget | MOTION |
| g) TA Board Item 11 (c) Review of the Preliminary Fiscal Year 2021 Budget | INFORMATIONAL |
| h) TA Board Item 5 (b) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending June 30, 2020 | MOTION |
| i) TA Board Item 5 (c) Adoption of Updated San Mateo County Transportation Authority Conflict of Interest Code | MOTION |
| j) TA Board Item 5 (d) Information on Statement of Revenues and Expenses for the Period Ending June 30, 2020 | INFORMATIONAL |
| k) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of July 9, 2020 | INFORMATIONAL |

6) Report of the Chair

7) Report from Staff

8) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

9) Date/Time of Next Regular Meeting: Tuesday, September 1, 2020, 4:30 pm via Zoom Teleconference

10) Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电 1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

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Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

JULY 7, 2020

MEMBERS PRESENT: B. Arietta (Chair)*, A. Chen, K. Chin, J. Fox (Vice Chair)*, S. Green,
(Via R. Hedges, K. Kuklin, J. Londer, P. Ohtaki, O. O'Neill, D. Reed,
Teleconference) M. Rendon

MEMBERS ABSENT: D. Bautista, N. Hsu

STAFF PRESENT: J. Hurley, A. Linehan, P. Skinner, D. Hansel, A. Chan, J. Williams,
C. Mobley-Ritter, J. Sangha, R. McCauley, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:35 pm and requested that Rich Hedges lead the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF JUNE 2, 2020

Motion/Second: Arietta/Londer

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

4) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

5) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR JULY 9, 2020

a) TA Board Item 11 (a) State and Federal Legislative Update

Amy Linehan, Public Affairs Specialist, provided details on recent federal and state legislation, particularly on the economic impacts of COVID-19.

Rich Hedges said he had attended the MTC (Metropolitan Transportation Commission) Blue Ribbon Task Force meeting, noting that Caltrain is projected to exhaust its funding by October.

Peter Ohtaki asked if the TA needed to be more assertive in lobbying for state transportation funds. Ms. Linehan said that the TA has pursued and will continue pursuing grant program opportunities.

Vice Chair Fox said that pandemic impacts on Caltrain are more dire due to its reliance on farebox recovery, and Chair Barbara Arietta and Ms. Linehan concurred.

b) TA Board Item 11 (b) Water Emergency Transportation Authority South San Francisco Ferry Program Update

Jennifer Williams, TA Administrative Analyst, introduced Arthi Krubanandh, Transportation Planner, Water Emergency Transportation Authority (WETA), who provided the presentation.

Mr. Ohtaki asked if WETA could work in a public/private relationship with other South San Francisco employers. Kevin Connolly, Planning and Development Manager, WETA, noted that Genentech fully funds their employee ferry fares.

Dave Reed asked about the reasons for the reduction in Genentech's ferry usage. Mr. Connolly said that many of Genentech's employees had started working remotely before the formal shelter-in-place order and are likely to continue that practice through at least the rest of the year with an indeterminate date for returning to the workplace.

Mr. Hedges said he had made a proposal to the City of South San Francisco to move the Third Street light rail into Oyster Point. Chair Arietta asked if the light rail was the same SFMTA (San Francisco Municipal Transportation Authority) line that goes to the Fourth Street Caltrain station. Mr. Hedges said the rail was going all the way to just a few blocks short of the North Beach area and that it was supposed to be completed by early 2021.

Vice Chair Fox asked about the Redwood City ferry extension. Mr. Connolly said they are looking at different prospective service lines. Vice Chair Fox said there would need to be a last-mile connection in Redwood City to Caltrain. Joe Hurley, TA Director, said that the TA was doing a feasibility study and would provide the CAC with an update upon its completion.

c) TA Board Item 12 (a) Program and Allocate Measure A Funds to the City of South San Francisco to Study the Feasibility of a New Ferry Terminal

Peter Skinner, Director of Grants and Funds Management, provided the staff report and introduced Mike Futrell, City Manager, City of South San Francisco. Mr. Futrell said they would like to establish north-south WETA ferry service and water taxis. He outlined plans for ferry service and the feasibility and financing of last-mile connections.

Chair Arietta asked if there were any plans in place for evening service to and from San Francisco for the Chase Center or Oracle Park. Mr. Futrell responded that the hotel developer is on board with evening service. He said the smaller water taxis would have more flexibility to handle special events. Chair Arietta said she was concerned about the lack of parking at Chase Center.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

d) TA Board Item 12 (b) US 101 Express Lanes Project Financing: Approval of Issuance of Subordinate Sales Tax Revenue Variable Rate Bonds (Limited Tax Bonds) and Associated Actions and Documents

Derek Hansel, Chief Financial Officer, provided the presentation.

Mr. Ohtaki asked about the principal financing of the loan. He asked about the sinking fund requirements on the subordinated bonds that the TA is issuing. Mr. Hansel said they would be putting bonds out, starting for ten years, but anticipated paying back the loan well before maturity. Mr. Ohtaki asked if this was an objective and was it subject to the revenue sharing. Mr. Hansel said they had two sets of outstanding loans: the bond loan, the capital loan, and the operating loans. He said the operating loan should be prepaid sooner than the bond loan. He said a function of the toll revenue would be how fast the TA repays the loan. Mr. Ohtaki noted that the principal does not get paid until after the JPA does a set-aside.

Mr. Hedges asked if there was a cap on the variable interest rate. Mr. Hansel said that they did not anticipate a cap. He said the cost of such a premium was too high to be feasible.

Steven Green asked what the \$100 million was intended to fund. Mr. Hansel said that the money was intended to fund the express lanes project construction and operations until it can be self-supporting from toll revenues.

Vice Chair Fox said that the JPA is agreeing to give up the toll revenues in the future, i.e., selling off the future earnings of the toll revenue stream. Mr. Hansel said that the TA on the other hand is selling bonds for the same purpose.

Dave Reed asked if the JPA would have another source of funding moving into the future. Mr. Hansel said that as CFO of the JPA, he looked forward to a future where the toll revenues prove themselves so as to secure additional financing if needed.

Chair Arietta asked for clarification of the language to use to make a motion to approve. Mr. Hurley asked what she believed to be missing. Chair Arietta gave her suggestions. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said they could read the language from the staff report into the record.

Motion/Second: Arietta/Ohtaki

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

e) TA Board Item 12 (c) Program and Allocate Funds for the Short-range Highway Plan

Mr. Skinner presented the staff report.

Mr. Green asked what has changed about highways in the County since 1988 at the beginning of Measure A funding. Mr. Hurley said the County has migrated from moving vehicles to moving people. He said there are more expenses and environmental issues.

Ms. Chan said they did not develop a highway plan under Measure A until 2004. Mr. Hurley added that they needed to honor the core principles of Measure W prior to making investment decisions. Mr. Green asked if the TA was doing a 50-50 split between Measures A and W. Mr. Hurley said these issues would be part of the plan. Ms. Chan said they would cover both measures.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

f) TA Board Item 12 (d) Program and Allocate Additional Funds for the Construction Phase of the State Route 1 Safety and Operational Improvements Project, Poplar to Wavecrest

Mr. Hurley introduced Arul Edwin, Project Manager, TA Administration, who presented the staff report. Mr. Edwin introduced Ray Razavi, Transportation Engineer, City of Half Moon Bay, as part of the project team. Mr. Razavi described the location of the project, which is an important access point to downtown Half Moon Bay, senior center, and affordable housing.

Mr. Reed asked if he needed approval from the Coastal Commission. Mr. Razavi said the City has the authority to approve through their local coastal land use plan and if there were any objections, the project would go back to the Coastal Commission. He added that there were no objections in this case. Mr. Reed asked if an overpass was being proposed. Mr. Razavi said no, because the project includes enhanced pedestrian/bicycle crossings.

Mario Rendon expressed his support for the project.

Ken Chin said he agreed that the intersection needs safety improvements. He asked if the bids were received pre- or post-pandemic. Mr. Razavi said that the advertisement began in early May and that they received five bids.

Mr. Hedges said he was in favor of the project.

Vice Chair Fox said asked if there were a plan to synchronize the new stoplights. Mr. Razavi said that they were looking into it.

Motion/Second: Hedges/Reed

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

g) TA Board Item 5 (b) Acceptance of Statement of Revenues and Expenditures for May 2020

Mr. Ohtaki asked if there was any impact of COVID-19 on sales tax for Measures A and W. Mr. Skinner said they expect a reduction in sales tax receipts, but they will not know how much until approximately September.

Motion/Second: _Hedges/Londer

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Kuklin, Ohtaki, O'Neill, Londer, Reed, Rendon

Absent: Bautista, Hsu

h) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of June 4, 2020

There were no comments.

6) REPORT OF THE CHAIR

Chair Arietta said she was pleased that the appellant court had backed up the RM3 (Regional Measure 3).

7) REPORT FROM STAFF

Mr. Hurley described proposed projects under a competitive program under SB1. Mr. Skinner said it involved three years of programming.

8) MEMBER COMMENTS/REQUESTS

Vice Chair Fox said he was cautious about considering using transit during the pandemic. He noted it was a very challenging environment for transit.

Chair Arietta said that she had heard on the news that Caltrain is to be commended for cleanliness and observance of social distancing on trains. Mr. Hedges said that he agreed that Caltrain was the safest mode of transit, especially in comparison to BART. He commented that the City of New York has 50 percent of their riders back since most of them are car-free.

Vice Chair Fox thanked staff, members, and the visiting consultants for their participation.

Chair Arietta announced that the JPB Board was meeting Thursday morning to discuss Caltrain funding.

9) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, August 4, 2020 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

10) ADJOURNMENT

The meeting adjourned at 6:53 pm.