



BOARD OF DIRECTORS 2021

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AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor's Executive Orders N-25-20 and N-29-20](#).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <http://www.smcta.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Revised 3-26-2021

March 30, 2021 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Approval of Minutes from March 2, 2021
- 4) Public Comment For Items Not on the Agenda

MOTION

Public testimony by each individual speaker shall be limited to three (3) minutes

TA Citizens Advisory Committee Members 2021: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Olma O'Neill, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

5) **Transportation Authority Board Meeting Agenda for April 1, 2021**

- a) **TA Board Item ~~10-9~~(a)** Program Report: Transit – Ferry Program Update INFORMATIONAL
- b) **TA Board Item ~~11-10~~(a)** Program and Allocate \$160,000 in Measure A Ferry Program Funds to the Port of Redwood City for Preparation of a Business Plan Related to a Proposed Ferry Terminal in Redwood City RESOLUTION
- c) **TA Board Item ~~11-10~~(b)** Program and Allocate \$840,000 in Local Partnership Formula Funds to the City of Redwood City Hopkins Avenue Traffic Safety Project and Re-program and Re-allocate \$840,000 of Measure W Pedestrian and Bicycle Funds to the City of Belmont Ralston Avenue Segment 3 Project RESOLUTION
- d) **TA Board Item ~~11-10~~(c)** Update on San Mateo County Transportation Authority's Use of Proceeds Related to the 2020 Subordinate Sales Tax Revenue Variable Rate Demand Bonds INFORMATIONAL
- e) **TA Board Item ~~12-11~~** State and Federal Legislative Update and Approval of Legislative Proposals: Support SB 339 (Wiener) MOTION
- f) **TA Board Item 5 (b)** Acceptance of Statement of Revenues and Expenditures for the Period Ending February 28, 2021 MOTION
- g) **TA Board Item 5 (a)** Approval of Minutes of the Board of Directors Meeting of March 4, 2021 INFORMATIONAL

6) Report of the Chair

7) Report from Staff

8) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

9) Date/Time of Next Regular Meeting: Tuesday, May 4, 2021, 4:30 pm via Zoom Teleconference

10) Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

MARCH 2, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)*,
(Via S. Green, R. Hedges, N. Hsu, K. Kuklin, S. Lang, J. Londer, P. Ohtaki,
Teleconference) O. O'Neill, D. Reed (joined at 4:45 pm; left at 6:31 pm), M. Rendon

MEMBERS ABSENT: None

STAFF PRESENT: J. Hurley, P. Skinner, A. Chan, M. Bouchard, P. Gilster, C. Mobley-
Ritter, R. McCauley, J. Sharma, S. Cocke, J. Williams, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:32 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF FEBRUARY 2, 2021

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Rendon

Absent: Reed

4) UPDATE ON SMCTD WEBSITE REPLACEMENT PROJECT

Jeremy Lipps, Manager, Digital Communication, introduced technology consultants from FivePaths: Jens-Peter Jungclaussen and Eric Leland. Mr. Jungclaussen provided a presentation on the website survey responses and Mr. Leland provided details about building out the site.

Dave Reed joined the meeting at 4:45 pm

Jeff Londer asked when the site would go live. Mr. Leland said early November.

Rich Hedges asked about using the transit map. Mr. Jungclaussen said the Google map would be loaded in the selected transportation mode.

Sandra Lang expressed her concerns with the digital divide affecting seniors and asked if there would be a user-friendly help button. Mr. Jungclaussen said there may be a

chatbot option and noted that everything they do is ADA (Americans with Disabilities Act)-accessible.

Naomi Hsu asked where people who are not currently using the website are getting their transit information. Mr. Jungclaussen said some people are using the official SamTrans or Caltrain app as well as a "rogue" app, or they call Customer Service.

Peter Ohtaki asked how marketing of the website ties in with a social media campaign to get new users to take advantage of public transportation in San Mateo County. Mr. Lipps said they are on a campaign to ensure riders that the buses and trains are safe.

Chair Arietta asked if there were links on the website to connect people with free rides to COVID vaccination sites. Mr. Lipps said they are working on the details of how to implement the free service to roll out by the week of March 7.

Vice Chair Fox asked what the operational plan for the website was going forward. Mr. Lipps noted that he had a copywriting group and a web developer. Mr. Leland said the web pages will allow for easier updates.

Dave Reed asked how the success of the new website would be measured. Mr. Leland responded that they would ensure that the priority tasks are accessible.

Mr. Jungclaussen said they would work to reduce the number of clicks that users need to access desired information.

Public Comment:

Drew noted that users of the TA's website have a different focus than that of users of the SamTrans and Caltrain sites, and also noted the confusion some users have between SamTrans versus the Transit District. Mr. Lipps said that the design focus is greater for SamTrans and Caltrain due to the passenger component representing the bulk of the traffic on those sites.

5) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

6) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR MARCH 4, 2021

a) TA Board Item 11 (a) Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2021

Joe Hurley, TA Director, presented the staff report. He said the TA will be looking for ways to improve future reports.

Chair Arietta asked if PG&E (Pacific Gas and Electric) had connected power to the Hillsdale Station. Joy Sharma, Senior Project Manager, said it was scheduled possibly for March. Chair Arietta asked when the projected opening of the station was. Ms. Sharma said four to five weeks following connection of power.

Mr. Londer asked if there were any public meetings scheduled for either the Broadway grade separation or the Peninsula Avenue Interchange. Mr. Hurley said there would be an upcoming scoping meeting for Peninsula Avenue at the end of April.

Motion/Second: Reed/Kuklin

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Absent: None

b) TA Board Item 11 (b) Short-Range Highway Plan Update

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation.

Mr. Ohtaki asked if any of the \$2.6 billion of projects would be shovel-ready and ready for inclusion in the infrastructure bill. Mr. Hurley said they are working on getting them shovel-ready, but many are in the early stages of development. Mr. Skinner said they are looking for projects that have completed the NEPA (National Environmental Policy Act) process.

Public Comment:

Drew said that the HOV (high-occupancy vehicle) lanes being developed may block further improvements and said the right of way should be made available so as not to preclude future improvement opportunities.

c) TA Board Item 11 (c) Program Report: South San Francisco Caltrain Station Improvement Project Update

Michelle Bouchard, Chief Operations Officer, Rail, provided the presentation.

Diana Bautista asked if they would come up with a new project completion date after the evaluation, including asking for more funding, which Ms. Bouchard confirmed.

d) TA Board Item 11 (d) 101 Express Lanes Equity Study Update: Equity Program Alternatives

April Chan, Chief Officer, Planning, Grants/Transportation Authority, provided some background and noted that the consultant was not able to attend and provide the presentation, which was in the packet. She said there would be upcoming public meetings to collect feedback about options for the express lanes.

Ms. Lang asked about the demographics for the 15 targeted geographical areas that were identified. She said that there may be several vulnerable communities that lie outside of the targeted areas. Ms. Chan said the consultants identified communities primarily along the 101 corridor.

e) TA Board Item 12 (a) Program and Allocate Measure A Grade Separation Category Funds for the Broadway Grade Separation Project in the City of Burlingame

Ms. Sharma provided the presentation.

Steven Green asked why funding was coming out of the grade separation budget and not the electrification budget. Stacy Cocke, Peninsula Corridor Electrification Project (PCEP) Deputy Director, said that construction should start in a month, with duration expected to be five to six months. Mr. Skinner said funds are coming from the grade separation category because of the potential of the grade separation project to come

through. Mr. Green opined that with the allocation that was made to the grade separation project earlier in the year, at least one grade separation project could be completed.

Dave Reed left the meeting at 6:31 pm

Mr. Hedges asked if the funding for grade separations could possibly come from the gas tax measure, SB (Senate bill) 1. Mr. Skinner said that SB 1 does not have a separate carve-out for grade separation projects.

Public Comment:

Drew suggested they use estimated rather than hard dates in the presentations. He said that Caltrain needed another exit for entering and exiting the platform and suggested that other transit agencies' solutions be studied.

Ms. Lang expressed her concerns about the necessity of the Morrell Underpass. Mr. Skinner said that while the TA would not take away the funds for the final design, they would not program additional funds for it.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, , Rendon

Absent: Reed

f) TA Board Item 13 State and Federal Legislative Update

Ryan McCauley, Government and Community Affairs Specialist, noted that the House of Representatives had recently passed President Biden's \$1.9 trillion pandemic rescue plan, which is on track to go before the Senate on April 14, which is the deadline for unemployment benefits expiring.

He said on the state side that more than 2,500 bills were introduced that focus heavily on pandemic relief and response.

Mr. Ohtaki asked if the TA had met with congressional representatives to submit the TA and County's wish list for infrastructure funding. He asked if it would be helpful if the cities provided support letters. Mr. McCauley said that they are meeting with their delegation and members of the Senate Environmental and Public Works Committee to talk about their priorities.

g) TA Board Item 6 (b) Acceptance of Statement of Revenues and Expenditures for the Period Ending January 31, 2021

Motion/Second: Londer/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Rendon

Absent: Reed

h) TA Board Item 6 (a) Approval of Minutes of the Board of Directors Meeting of February 4, 2021

There were no comments.

7) REPORT OF THE CHAIR

Chair Arietta commented on the High Speed Rail Authority. She read a statement by the federal railway administrator.

8) REPORT FROM STAFF

Mr. Hurley said the 101 Express Lanes Project will have an upcoming a five-night closure and an aggressive outreach campaign will prepare residents and drivers for the closure.

He said the TA has a procurement for an on-call general engineering consultant contract and that they are soliciting proposals due on April 9.

9) MEMBER COMMENTS/REQUESTS

Mr. Green noted that the provision that would have funded the BART Silicon Valley extension was voted down by the California delegation of the federal legislature.

10) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, March 30, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

11) ADJOURNMENT

The meeting adjourned at 7:03 pm.