



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/whats happening/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats happening/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Revised 10-28-2021

November 2, 2021 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) **was 5)** Public Comment For Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

- 4) **was 6)** Consent Calendar

a) **(was 3)** Approval of Minutes from October 5, 2021 **(was**

MOTION

TA Citizens Advisory Committee Members 2021: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

San Mateo County TA CAC Meeting
Agenda for November 2, 2021

August 31, 2021)

- b) **was a) TA November 2, 2021 Board Item 5 (a)** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person MOTION
- c) **was b) TA November 2, 2021 Board Item 5 (b)** Approval of Minutes of the Board of Directors Meeting of October 7, 2021 INFORMATIONAL
- d) **was c) TA November 2, 2021 Board Item 5 (c)** Acceptance of Statement of Revenues and Expenditures for the Period Ending September 30, 2021 MOTION
- e) **was d) TA November 2, 2021 Board Item 5 (d)** Authorize the Filing of an Application for \$12,858,000 of Regional Transportation Improvement Program Funds for the Design Phase of the SR 92/US 101 Direct Connector Project MOTION
- f) **was e) TA November 2, 2021 Board Item 11 (a)** Acceptance of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2021 MOTION
- g) **was f) TA November 2, 2021 Board Item 11 (b)** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook MOTION

- 5) **was 4) Update On SMCTD Website Replacement Project** INFORMATIONAL
- 6) **was 7) TA November 2, 2021 Board Item 10 (a)** San Mateo US 101 Express Lanes Quarterly Project Update INFORMATIONAL
- 7) **was 8) TA November 2, 2021 Board Item 10 (b)** 2021 Highway Program Call for Projects Draft Recommendations INFORMATIONAL
- 8) **was 9) TA November 2, 2021 Board Item 12** State and Federal Legislative Update INFORMATIONAL
- 9) **was 10)** Report of the Chair
- 10) **was 11)** Report from Staff
- 11) **was 12)** Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
- 12) **was 10)** Date/Time of Next Regular Meeting: Tuesday, November 30, 2021, 4:30 pm via Zoom teleconference (additional location, if any, to be determined)
- 13) **was 11)** Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats happening/boardofdirectors/boardofdirectorscalendar.html> for any updates or further instruction.

Public Comment

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Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email jtitlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

OCTOBER 5, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)*,
(Via R. Hedges, S. Lang, J. Londer, P. Ohtaki, D. Reed (joined at 5:09
Teleconference) pm), M. Rendon

MEMBERS ABSENT: N. Hsu, K. Kuklin

STAFF PRESENT: P. Skinner, A. Chan, J. Hurley, R. McCauley, P. Gilster, J. Williams,
J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:33 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF AUGUST 31, 2021

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Rendon

Abstention: Chen

Absent: Hsu, Kuklin, Reed

4) APPROVAL OF 2022 TA CAC MEETING CALENDAR

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Rendon

Absent: Hsu, Kuklin, Reed

5) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

6) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR OCTOBER 7, 2021

a) TA Board Item 11 (a) Program Report: South San Francisco Caltrain Station Project

Rob Barnard, Deputy Chief, Rail Development, provided the presentation.

Rich Hedges said that the project was a major improvement over the former station.

Public Comment:

Roland commented that an escalator and elevator would have been helpful to have included in the new station design.

Sandra Lang asked if the parking lot would have lighting. Mr. Barnard said the lighting and enhanced striping would be done after the slurry seal has been applied to the lot surface.

b) TA Board Item 11 (b) Program Report: Pedestrian and Bicycle Program

Jennifer Williams, Administrative Analyst II, provided the presentation.

Diana Bautista asked if the striped bike lane was slightly raised off the street, and Ms. Williams confirmed that it was.

Ken Chin said it appeared that there was a "grade separation" between the bike lane and the street and commended the project.

c) TA Board Item 11 (c) Program Report: Safe Routes to School

Ms. Williams introduced Theresa Vallez-Kelly, Safe Routes to School Program Coordinator, who provided the presentation.

Dave Reed joined the meeting at 5:09 pm.

An Chen said she was pleased that some of the new funding would go towards obtaining crossing guards. Ms. Vallez-Kelly shared how another school provided crossing guards.

Ms. Bautista, as an employee of Lucile Packard Children's Hospital, expressed her support for the program. Mr. Chin commended the program and Ms. Vallez-Kelly's work for the school district.

Vice Chair Fox said the program could positively impact the parents' behaviors and that of the larger community.

d) TA Board Item 12 State and Federal Legislative Update

Ryan McCauley, Government and Community Affairs Specialist, provided a summary of federal and state legislation. He said the President had signed a CR (continuing resolution) into law. He said that a vote had been delayed on the infrastructure bill.

On the state side, Mr. McCauley said that the most recent state budget contained significant funding for transportation.

Ms. Lang asked if Senate Bill (SB) 129 proposes other types of funding for historically disadvantaged communities. Mr. McCauley said he would investigate and get back to the CAC.

Chair Arietta commented that the latest date for the bills would be October 31.

e) TA Board Item 6 (b) Acceptance of Statement of Revenues and Expenditures for the Fiscal Year Ended June 30, 2021

Joe Hurley, TA Director, noted that the statement was unaudited. He said the additional \$100 million corresponds to the \$100 million loan for the 101 Express Lanes project.

Peter Ohtaki asked about expenditures related to the 101 project. Mr. Hurley said they had called out the 101 Express Lanes project at Mr. Ohtaki's request. He said the majority of those expenditures would occur after the end of the 2021 fiscal year.

Motion/Second: Arietta/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

f) TA Board Item 6 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2021

Motion/Second: Arietta/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

g) TA Board Item 6 (d) Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund

Mr. Hurley noted there had been no change made to the TA's investment policy.

Motion/Second: Reed/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

h) TA Board Item 6 (e) Authorize the Filing of Highway Program Call for Projects Applications and Adopt a Resolution in Support of Three Countywide Significant Projects

Mr. Hurley gave an overview of the three projects.

Vice Chair Fox asked if the call for projects was open. Mr. Hurley said it was closed and the TA as the sponsoring agency was asking for the Board's support for the application of these three projects.

Motion/Second: Lang/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

i) TA Board Item 6 (f) Proclamation Declaring the Month of October as Cybersecurity Awareness Month

Motion/Second: Bautista/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

j) TA Board Item 6 (g) Acceptance of Measure A and Measure W Semiannual Program Status Report

Mr. Ohtaki asked about the intent of the report. Mr. Hurley said it is just to show how much money is available for each of the projects.

Peter Skinner, Director, Grants and Fund Programming, explained that the report was a planning tool the TA uses for projects.

Motion/Second: Ohtaki/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon

Absent: Hsu, Kuklin

k) TA Board Item 6 (h) Approval of the 2022 Board of Directors Calendar

There were no comments.

l) TA Board Item 6 (a) Approval of Minutes of the Board of Directors Meeting of September 2, 2021

There were no comments.

7) REPORT OF THE CHAIR

Chair Arietta provided an overview of the latest meeting on Caltrain governance on September 30.

Dave Reed asked what she thought the chances are that the JPB (Joint Powers Board) would not reach an agreement. Chair Arietta said she could not predict but hoped that they would be able to come to an agreement.

Mr. Hedges noted that San Mateo County needs to be repaid for their contribution to maintaining Caltrain.

8) REPORT FROM STAFF

Mr. Hurley provided a brief summary of ongoing projects.

He noted the ribbon-cutting ceremony for the 25th Avenue Grade Separation Project completion on September 17. He announced the upcoming ribbon-cutting for the State Route 1 Safety and Operational Improvement Project in Half Moon Bay on October 13.

9) MEMBER COMMENTS/REQUESTS

Mr. Reed asked if there was any difficulty in filling TA staff openings and Mr. Hurley noted that it was a competitive environment.

Vice Chair Fox proposed agenda items on consent, which received support from the Committee members. Mr. Hurley announced that starting in November, a Consent Calendar would be added to the TA CAC agenda to streamline the flow of the meetings.

10) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, November 2, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

11) ADJOURNMENT

The meeting adjourned at 6:28 pm.