

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

DECEMBER 3, 2019

MEMBERS PRESENT: B. Arietta (Chair), K. Chin, J. Fox (Vice Chair), S. Green, R. Hedges, N. Hsu, K. Kuklin, P. Ohtaki, O. O'Neill, D. Reed, M. Rendon (arrived at 4:35 pm), D. Ross-Jones

MEMBERS ABSENT: D. Bautista, A. Chen, J. Londer

STAFF PRESENT: A. Chan, J. Hurley, A. Linehan, J. Slavitt, P. Skinner, C. Fromson, J. Brook

Chair Barbara Arietta called the meeting to order at 4:32 pm and requested that Daniel Ross-Jones lead the Pledge of Allegiance.

CAC Secretary Jean Brook called the roll. A quorum was present.

APPROVAL OF MINUTES OF THE TA CAC MEETING OF NOVEMBER 5, 2019

Motion/Second: Reed/Fox

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Ross-Jones

Absent: Bautista, Chen, Londer, Rendon

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR DECEMBER 5, 2019

11 (b) State and Federal Legislative Update

Amy Linehan, Government and Community Affairs Officer, briefly summarized highlights of recent federal and state legislation.

She said that applications for Solutions for Congested Corridors Program (SCCP) and LPP (Local Partnership Program) funding are due January 2020 with program adoption in June.

Mario Rendon arrived at 4:35 pm.

She said that the President had signed a continuing resolution to keep federal programs funded at their current level until December 20th to temporarily stave off a government shutdown. She added that Congress is continuing to work its way through the appropriations process.

Rich Hedges asked if the R-1 (single unit residential) changes had been dropped from SB 50 in its second year. Ms. Linehan said that she had not heard anything, but would provide updates in the future.

Steven Green asked about a grade-crossing plan rule change. Ms. Linehan said it refers to implementing a new plan or updating an existing plan.

11 (c) 2020 Draft Legislative Program

Ms. Linehan outline the proposed legislative changes for 2020.

Peter Ohtaki said that he did not see any funding identified for grade separations. He said that matching funding from cities could be added for those projects.

Chair Arietta said that she had heard from the County Manager about a potential regional approach to funding grade separations. Casey Fromson, Director, Government and Community Affairs, said that the Caltrain Business Plan proposed a corridor-wide approach to grade separations. She said that there are currently 20 active grade separation projects in the works in the three counties along the corridor. She said that no decision is being made right now about a new JPB board.

Dave Reed had a question about the TA's jurisdiction over housing. Ms. Linehan said the TA is attempting to apply a more holistic approach encompassing both transportation and housing going forward.

10 (a) Acceptance of Fiscal Year 2019 Comprehensive Annual Financial Report

Joe Hurley, TA Director, summarized highlights of the Comprehensive Annual Financial Report (CAFR) and said that no adjustments were proposed. He noted, among other things, the creation of the San Mateo County Express Lanes Joint Powers Authority.

Naomi Hsu asked what the revenue item "Other Income" referred to. Mr. Hurley said that it includes rental income, interest, and grants.

Mr. Ohtaki had several questions about revenues. He asked from a financial managerial standpoint how to look at the annual profit and loss statement. Mr. Hurley said in addition to taking into consideration the revenue for the year itself, the revenue that was not expended in prior years is always available to draw upon in subsequent years. He pointed out that the semiannual report contains the balances calculated for each of the different programs.

Motion/Second: Hedges/Reed

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

11 (a) Adoption of Final Strategic Plan 2020-2024

Joel Slavit, Manager, Programming and Monitoring, provided a presentation.

Public Comment:

- Eduardo Gonzalez, Youth Leadership Institute, TEAMC, expressed gratitude for the project readiness indicators and the inclusion of community engagement. He talked about changing some of the priorities.
- Emma Shlaes, Policy Director, Silicon Valley Bicycle Coalition, said that she was happy with the weighting of the principles and inclusion of criteria. She said that she wants to ensure projects that get funded comply with the core principles.
- Sandhya Laddha, Silicon Valley Bicycle Coalition, TEAMC, said that Complete Streets should be a criterion for all categories, not just for the Highway category. She said she supported making the selections from the call for projects public.

Mr. Ohtaki thanked Mr. Slavit for his hard work on the Plan. Regarding Table 4-1, he a question about a comparable table with SamTrans. Mr. Slavit said that transit has a Measure A-specific firewall. He said that for Measure W, the table does not break out the SamTrans portion.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that SamTrans is embarking on its Comprehensive Operational Analysis, Reimagine SamTrans. She elaborated on how SamTrans arrives at their 50 percent portion.

Mr. Green asked if the project selection process is transparent. Mr. Slavit said that the TA releases the process results post selection.

Mr. Hedges said that he liked the way the criteria and project categories are set out.

Motion/Second: Hedges/Reed

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

5 (b) Acceptance of Statement of Revenues and Expenditures for October 2019

Chair Arietta requested that future statements be provided using a larger font for the sake of readability.

Motion/Second: Hedges/Ross-Jones

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

5 (c) Acceptance of Capital Projects Quarterly Status Report 1st Quarter FY 2020

Chair Arietta asked for a definition of "PID." Mr. Hurley said that it stands for Project Initiation Document.

Mr. Hurley noted that the City of San Carlos is the lead on the Holly Street interchange and pedestrian overcrossing project and is working with the TA on how to proceed.

Ken Chin inquired and Mr. Hurley responded regarding the budget and bids for the project.

Motion/Second: Hedges/Ohtaki

Ayes: Arietta, Chin, Fox, Green, Hedges, Hsu, Kuklin, Ohtaki, O'Neill, Reed, Rendon, Ross-Jones

Absent: Bautista, Chen, Londer

5 (a) Approval of Minutes of the Board of Directors Meeting of November 7, 2019

There were no comments.

REPORT OF THE CHAIR

Appointment of Nominating Committee for 2020 Chair and Vice Chair

Mr. Reed, Mr. Hedges, and Ms. Hsu volunteered to be on the committee.

Chair Arietta read the resolution of appreciation that was to be presented to Mr. Slavitt at the December 5th Board meeting. She noted that he was leaving the TA after 19½ years and moving on to a position at the San Mateo County Office of Sustainability. Mr. Slavitt said that he would be working on transportation and housing project implementation in his new position.

REPORT FROM STAFF

Mr. Hurley said that the k-rail on the 101 corridor is from construction that is scheduled to begin on the northern portion of the express lanes project in early 2020. He said that robust community outreach is needed to communicate information to the public about the construction schedule. He announced an upcoming community meeting at the Mid-Peninsula Boys and Girls Club in San Mateo on December 9th.

Mr. Hedges asked if concrete had been poured for the southern portion. Mr. Hurley said that it had been poured in the median where the toll system equipment was installed, but the k-rail is being set up for the northern contract. He said that the k-rails are for protecting the contractor and traveling public during construction.

Mr. Hedges commended Mr. Slavitt and the TA CAC for contributions to projects in 2019, including the commencement of the Express Lanes Project.

Chair Arietta inquired about the overpass on Manor Drive in Pacifica. Mr. Hurley said that there was a concern from the community about the addition of a new on-ramp.

MEMBER COMMENTS/REQUESTS

The committee members concluded by wishing everyone happy holidays, expressing their admiration for Mr. Slavitt's work, and their appreciation of the Strategic Plan.

Mr. Hedges reported that he had spoken to Robert Powers, the new BART general manager, about his concerns about ridership levels and crime on BART.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, January 7, 2020 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 6:05 pm.