# AGENDA ITEM #5 (d)

**MARCH 3, 2022**

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY STAFF REPORT**

TO: Board of Directors

THROUGH: Carter Mau

Acting Executive Director

FROM: April Chan

Chief Officer, Planning, Grants/Transportation Authority

# SUBJECT: CAPITAL PROJECTS QUARTERLY STATUS REPORT FOR 2ND QUARTER FISCAL YEAR 2022

**ACTION**

Staff proposes that the Board accept and enter into the record the [Capital Projects Quarterly Status Report](https://www.smcta.com/about/Documents/Quarterly_Capital_Status_Reports.html), which is submitted to the Board for information only.

# SIGNIFICANCE

The Capital Projects Quarterly Status Report (QSR) is submitted to keep the Board informed as to the scope, budget, and progress of ongoing capital projects funded by Measure A and W funds. Earlier this year, the Board recommended more reporting on Measure A funded Caltrain projects that would provide greater transparency and updated project information.

In response to the Board’s recommendation, the attached Quarterly Status Report includes a revised format for TA funded Caltrain Grade Separation and Station projects that includes enhanced reporting with important details, such as, notable risks and issues that can be used to better monitor the projects status and help develop future forecasts, budget planning, and improve decision-making.

# BUDGET IMPACT

There is no impact on the budget.

**BACKGROUND**

Staff prepares the Capital Projects Quarterly Status Report for the Board on a quarterly basis. The report is a summary of the scope, budget, and progress of capital projects. It is being presented to the Board for informational purposes. To address comments received from the Board, staff has been evaluating opportunities to provide up-to-date information and better inform the Board of the status of capital projects.

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