

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF JULY 9, 2020**

MEMBERS PRESENT: E. Beach (Chair), D. Horsley, J. Mates, K. Matsumoto (left at 6:28 pm),
Via R. Medina (Vice Chair), C. Romero (left at 7:00 pm)
Teleconference

MEMBERS ABSENT: C. Groom

STAFF PRESENT: J. Hartnett, C. Mau, A. Chan, J. Hurley, J. Cassman, S. van Hoften,
D. Hansel, C. Gayotin, P. Skinner, J. Williams, C. Fromson, J. Brook,
D. Seamans

1. CALL TO ORDER

Chair Emily Beach called the meeting to order at 5:00 pm.

Authority Secretary Dora Seamans reviewed how to use the Zoom teleconference controls.

2. ROLL CALL

Authority Secretary Seamans called the roll and confirmed that a quorum was present.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

4. REPORT OF THE CITIZENS ADVISORY COMMITTEE

Chair Beach noted that the report was in the packet.

5. CONSENT CALENDAR

- a) Approval of Minutes of the Board of Directors Meeting of June 4, 2020**
- b) Acceptance of Statement of Revenues and Expenses for May 2020**

Motion/Second: Mates/Medina

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

**6. NOMINATING COMMITTEE REPORT FOR THE CITIZENS ADVISORY COMMITTEE
(K. MATSUMOTO/C. ROMERO)**

a) Appointment of Citizens Advisory Committee Members

Director Karyl Matsumoto announced they had voted to reappoint the four incumbents:

- Ken Chin
- Dave Reed
- Rich Hedges
- Mario Rendon

She announced that they had selected Sandra Lang to fill the vacant seat for a three-year term ending in 2023.

Motion/Second: Medina/Horsley

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

7. REPORT OF THE CHAIR

Chair Beach noted that there would be an extensive discussion of the US 101 Express Lanes Project financing later on in the meeting.

8. SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT

Chair Beach said that the report had been posted to the website.

Director Matsumoto said there was much discussion on the future of the fixed-route and the school service. She said that the Board's objective is to help protect those that are the most transit-dependent.

9. JOINT POWERS BOARD LIAISON REPORT

Chair Beach said that the report had been posted to the website.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said the discussion was focused on SB 797 polling results and the findings of the Governance Ad Hoc Committee.

Joan Cassman, Legal Counsel, provided further details about the Caltrain Business Plan.

Carter Mau, Deputy General Manager/CEO, said that a poll on SB 797 was taken to see if the public favors the one-eighth cent sales tax, with a result of 66 percent in favor.

Director Don Horsley asked what the conclusion was at the end of the meeting. Ms. Cassman said that the Governance Ad Hoc Committee would meet soon and draft a document that would attempt to satisfy all member agencies going forward and prior to the August 7 deadline.

Director Matsumoto commended the decision to add JPB director and former MTC (Metropolitan Transportation Commission) Executive Director Steve Heminger to the Committee.

10. REPORT OF THE EXECUTIVE DIRECTOR

Ms. Chan noted that the report was in the packet.

11. PROGRAM

a) State and Federal Legislative Update

Casey Fromson, Director, Government and Community Affairs, briefly summarized highlights of recent federal and state legislation.

Regarding funding, Ms. Fromson emphasized the importance of seeking advocacy on both the federal and state level.

She said that in June, the House Democrats passed a \$3.5 trillion Heroes Act, which includes money for public transportation.

Chair Beach asked what the second tranche of funding would mean for Caltrain's budget. Jim Hartnett, Executive Director, said the formula that was used for the second tranche resulted in a recommendation of \$15 million for Caltrain.

b) Water Emergency Transportation Authority South San Francisco Ferry Program Update

Ms. Chan introduced Arthi Krubanandh, Transportation Planner, Water Emergency Transportation Authority (WETA), who provided the presentation.

Director Julia Mates asked if employers would continue to have on-site workers. Ms. Krubanandh said they had one-on-one conversations with various employers such as Genentech and they said that work from home was the plan until the beginning of 2021.

Director Matsumoto noted that for the biotechnology industry, the labwork must still be done on site.

Mike Futrell, City Manager, City of South San Francisco, said that the pandemic had supercharged the biotech industry and that it is not slowing down.

Director Rico Medina discussed the safety elements needed to provide the service during the pandemic.

Chair Beach asked about the routes. Ms. Krubanandh said that the ridership is increasing, but is relatively modest. She said that the market is different in San Francisco compared to South San Francisco.

Director Matsumoto said that the City of South San Francisco has the responsibility of advertising for the ferry service.

Director Horsley asked about the demographics of the ridership. Ms. Krubanandh said more than 50 percent of riders are from Genentech and that the ridership is primarily biotechnology industry employees. Director Horsley said that the farebox recovery is not strong and that the fares are subsidized. He said that the taxpayers should not have to subsidize the service; fees should be increased instead.

Chad Mason, Senior Planner/Project Manager, WETA, said they will be exploring the longer-term fare program as the pandemic eases.

Chair Beach asked what the contribution was from Measure A funds. Ms. Chan said that Measure A provides capital funding only, not operations funding.

12. FINANCE

a) Program and Allocate Measure A Funds to the City of South San Francisco to Study the Feasibility of a New Ferry Terminal

Peter Skinner, Director of Grants and Funds Management, presented the staff report.

Mr. Futrell said that the City of South San Francisco recently completed a large transit study. He said that the City is advocating smaller water taxis going from the San Francisco Ferry Building to Oyster Point. He said the City is partnering with WETA to move forward with the proposal for the ferry service.

Director Matsumoto said the ferry service would ease the traffic burden on US 101.

Chair Beach asked about the difference between water taxis and other type of craft. Mr. Futrell said a water taxi holds approximately 40 passengers. He said the City was also investigating hovercraft, which would not require building a new terminal.

Approved by Resolution No. 2020-15:

Motion/Second: Horsley/Romero

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

b) US 101 Express Lanes Project Financing: Approval of Issuance of Subordinate Sales Tax Revenue Variable Rate Bonds (Limited Tax Bonds) and Associated Actions and Documents

Derek Hansel, Chief Financial Officer, provided the staff report and presentation.

Director Karyl Matsumoto left the meeting at 6:28 pm

Director Romero asked about which index the TA is using. Mr. Hansel said the index on bonds will be remarketed by the TA's remarketing agents on either a weekly or daily basis.

Chair Beach asked when the loan could be paid back. Mr. Hansel said within ten years or less.

Director Romero asked if everything regarding the loan agreement between the parties had been vetted and approved by the SMCEL JPA (San Mateo County Express Lanes JPA) and C/CAG (City/County Association of Governments of San Mateo County). Mr. Hansel said that the TA is continuing to work collaboratively with them.

Director Horsley commended Chair Beach on her leadership on the SMCEL JPA.

Director Mates thanked staff for being on hand to answer all the Board's questions.

Director Horsley made a motion to approve staff recommendation on Items #1 through #9.

Approved by Resolution No. 2020-16:

Motion/Second: Horsley/Mates

Ayes: Beach, Horsley, Mates, Medina, Romero

Absent: Groom, Matsumoto

Director Carlos Romero left the meeting at 7:00 pm

c) Program and Allocate Funds for the Short-range Highway Plan

Mr. Skinner presented the staff report.

Approved by Resolution No. 2020-17:

Motion/Second: Medina/Mates

Ayes: Beach, Horsley, Mates, Medina

Absent: Groom, Matsumoto, Romero

d) Program and Allocate Additional Funds for the Construction Phase of the State Route 1 Safety and Operational Improvements Project, Poplar to Wavecrest

Joe Hurley, TA Director, introduced Arul Edwin, Project Manager, TA Administration, who presented the staff report.

Ray Razavi, Transportation Engineer, City of Half Moon Bay, provided a summary of the evolution of the project.

Director Horsley commended the City of Half Moon Bay on persevering with the project given that the intersection is a particularly dangerous one.

Director Mates said that construction costs are increasing in general.

Chair Beach said now during the pandemic that bids are coming in under engineering estimates.

Mr. Edwin noted that there had been a shortage of k-rails used for the barriers around the construction zones, which had caused an increase in costs since the contractor has to borrow the k-rails. Mr. Razavi mentioned that they were disappointed that two local contractors were not able to compete with the Bay Area contractors who owned the k-rails.

Approved by Resolution No. 2020-18:

Motion/Second: Horsley/Medina

Ayes: Beach, Horsley, Mates, Medina

Absent: Groom, Matsumoto, Romero

13. REQUESTS FROM THE AUTHORITY

There were no requests.

14. WRITTEN COMMUNICATIONS TO THE AUTHORITY

Chair Beach noted that the correspondence was available on the website.

15. DATE/TIME OF NEXT REGULAR MEETING

Chair Beach announced that the next meeting would be on Thursday, August 6, 2020, 5:00 pm, via Zoom teleconference.

16. REPORT OF LEGAL COUNSEL

Ms. Cassman said that she had nothing to report.

17. ADJOURN

The meeting adjourned at 7:20 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.