

**Peninsula Corridor Joint Powers Board (JPB) Summary
Meeting of May 7, 2020**

JPB Board of Directors approved and received the following items:

- Approved Regular Meeting Minutes of April 2, 2020
- Received Key Caltrain Performance Statistics
- Received State and Federal Legislative Update
- Accepted Statement of Revenues and Expenditures for March 2020
- Awarded Contracts for On-Call Transportation Planning & Support Services
- Report of the Executive Director
- COVID – 19 Update: information presented included the initial Caltrain actions, including rider and employer surveys and opening scenarios; financial challenges for FY 2021 and *financial sensitivity to ridership; future planning for Caltrain service given the current pandemic; possible TASI staff reduction, including reducing overtime and implementing a hiring freeze.*
- Authorized the Executive Director to Apply for Emergency Funds and Exercise Certain Emergency Powers in Response to the Covid-19 Pandemic.
- Report of the Work Program-Legislative-Planning (WPLP) Committee
- Update on Downtown Extension and Related San Francisco Planning Efforts

Monthly Reports were provided on the following items:

- Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report – in response to concerns expressed by Vice Chair Davis regarding Balfour Beatty delivery of foundation construction work, Chair Pine suggested that this topic be agendized as a separate future item. Mr. Hartnett acknowledged and concurred the request.
- Monthly Report on Positive Train Control (PTC) Project
- Report of the Citizens Advisory Committee
- Caltrain Business Plan - Update Covering April 2020
- Report of the Chair: Chair Pine said that San Mateo County Board of Supervisors passed a resolution to put one-eighth cent sales tax on the November ballot and there is a need to seek consensus from the San Francisco and Santa Clara County Board of Supervisors.
- Report of the Governance Ad-Hoc Committee: Chair Pine reported that at their last meeting, they reviewed the work plan and foundational agreements for the executive director's accountability to the Joint Powers Board; this would formalize the evaluation and hiring processes for the executive officer in the future.
- Closed Session, Conference with Legal Counsel—Existing Litigation Code Section 54956.9(d)(1). Parsons Transportation Group v. Peninsula Corridor Joint Powers Board et al; San Mateo County Superior. Court Case No. Case No. 17CIV00786 (lead): Joan Cassman, Legal Counsel, explained that the Board could adjourn the regular meeting prior to the going into the Closed session, while noting that there was no expectation of any reportable actions, and then provide a report out at the next public meeting on June 4th. There was informal Board consensus and there were no reportable actions at the conclusion of the subsequent closed session.