



**BOARD OF DIRECTORS 2022**

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JULIA MATES  
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ACTING EXECUTIVE DIRECTOR

# AGENDA

## CITIZENS ADVISORY COMMITTEE MEETING

### SAN MATEO COUNTY TRANSPORTATION AUTHORITY

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).**

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/whats happening/boardofdirectors/video.html>.

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats happening/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**January 4, 2022 – Tuesday**

**4:30 pm**

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Public Comment For Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

**Staff Liaison:** Joe Hurley, Transportation Authority Director

**CAC Secretary:** Jean Brook

San Mateo County TA CAC Meeting  
Agenda for January 4, 2022

- 4) Consent Calendar
  - a) Approval of Minutes of the CAC Meeting of November 30, 2021 MOTION

**TA Board Meeting Agenda for January 6, 2022**

- b) **TA Board Item 7 (a)** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person MOTION
- c) **TA Board Item 7 (c)** Acceptance of Statement of Revenues and Expenditures for the Period Ending November 30, 2021 MOTION
- 5) **TA Board Item 7 (b)** Approval of Minutes of the Board of Directors Meeting of December 2, 2021 INFORMATIONAL
- 6) **TA Board Item 14 (a)** Program Report: Peninsula Corridor Electrification Project Update INFORMATIONAL
- 7) **TA Board Item 15 (a)** Amendment of the Fiscal Year 2022 Budget to Increase Total Expenditures from \$148,893,304 to \$162,834,813 MOTION
- 8) **TA Board Item 15 (b)** Adoption of Alternative Congestion Relief and Transportation Demand Management Plan; Programming and Allocation of Funds for TDM Monitoring and Equity Programs MOTION
- 9) **TA Board Item 15 (c)** Authorize the Filing of a Letter of No Prejudice Request for Regional Measure 3 Funding in the Amount of \$2.025 Million for the State Route 92/US 101 Direct Connector and Area Improvements Projects MOTION
- 10) **TA Board Item 12** State and Federal Legislative Update INFORMATIONAL
- 11) **TA Board Item 13** Adoption of 2022 Legislative Program MOTION
- 12) Report of the Chair
  - a) Appointment of Nominating Committee for 2022 Chair and Vice Chair MOTION
- 13) Report from Staff
- 14) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

San Mateo County TA CAC Meeting  
Agenda for January 4, 2022

15) Date/Time of Next Regular Meeting: Tuesday, February 1, 2022,  
4:30 pm via Zoom teleconference (additional location, if any,  
to be determined)

16) Adjourn

## **INFORMATION FOR THE PUBLIC**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

### **Location of Meeting**

\*Should Zoom not be operational, please check online at [https://www.smcta.com/whats happening/board\\_of\\_directorscalendar.html](https://www.smcta.com/whats happening/board_of_directorscalendar.html) for any updates or further instruction.

### **Public Comment**

Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: [https://www.smcta.com/whats happening/board\\_of\\_directorscalendar.html](https://www.smcta.com/whats happening/board_of_directorscalendar.html).

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**NOVEMBER 30, 2021**

**MEMBERS PRESENT:** B. Arietta (Chair)\*, D. Bautista, A. Chen, J. Fox (Vice Chair) (joined at 5:34 pm), R. Hedges\*, N. Hsu, K. Kuklin, S. Lang, J. Londer, P. Ohtaki, D. Reed (joined at 5:20 pm), M. Rendon  
**(Via Teleconference)**

**MEMBERS ABSENT:** K. Chin

**STAFF PRESENT:** P. Skinner, A. Chan, J. Hurley, H. El-Guindy, A. Linehan, J. Epstein, P. Gilster, J. Brook

\* Rich Hedges chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

### **1) Call to Order/Pledge of Allegiance**

Rich Hedges called the meeting to order at 4:31 pm and asked Karen Kuklin to lead the Pledge of Allegiance.

### **2) Roll Call**

CAC Secretary Jean Brook called the roll. A quorum was present.

### **3) Public Comment for Items Not on the Agenda**

There were no comments.

### **4) Consent Calendar**

#### **a) Approval of Minutes of the CAC Meeting of November 2, 2021**

#### **TA Board Meeting Agenda for December 2, 2021**

**b) TA Board Item 5 (a) Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person**

**c) TA Board Item 5 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending October 31, 2021**

**d) TA Board Item 5 (d) Acceptance of Capital Projects Quarterly Status Report for 1st Quarter Fiscal Year 2022**

**e) TA Board Item 5 (e) Award of Contract to Provide Financial Audit Services**

Motion/Second: Londer/Chen

Ayes: Arietta, Bautista, Chen, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Chin, Fox, Reed

**5) TA Board Item 11 (a) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook**

Connie Mobley-Ritter, Treasury Director, introduced Mark Creger, Director-Portfolio Manager, Public Trust Advisors, who provided the presentation.

Peter Ohtaki asked what the right duration is to maximize the interest rate yield. Mr. Creger said that the TA has identified their strategic risk tolerance through securities indices. He said that they have positioned the TA's portfolio more neutral to its benchmarks so that any unanticipated changes in interest rates or uninterrupted changes in the shape of the yield curve are not going to have unexpected performance implications in the portfolio. Mr. Ohtaki also asked given the political impasse around the federal government debt ceiling and going into the next couple of months if it make sense to avoid treasury securities that mature in the next six months. Mr. Creger said that there was not any concern in the marketplace that the federal treasury going into default.

Sandra Lang asked how the \$120 billion tapering could lower inflation. Mr. Creger said that the Federal Reserve creates a target rate for the federal funds rate. He said they use the quantitative easing program where they create new dollars to buy US Treasury securities on the open market to stimulate the economy.

Mr. Hedges asked if margin buying would be a problem with the portfolio in the future. Mr. Creger said that the TA portfolio is restricted to only high-quality A-rated corporate bonds.

Motion/Second: Ohtaki/Kuklin

Ayes: Arietta, Bautista, Chen, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Chin, Fox, Reed

**6) TA Board Item 10 (a) Alternative Congestion Relief and Transportation Demand Management (ACR/TDM) Plan Update**

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation.

*Dave Reed joined the meeting at 5:20 pm.*

Mr. Ohtaki asked if the cities and jurisdictions wanted to replace their gas-powered shuttles with EV (electric vehicle)-powered shuttles, could this program help them to do that over time. Mr. Gilster said that would be something to be considered under the shuttle program contract. Peter Skinner, Director, Grants and Fund Programming, said that the shuttle providers are turnkey operations. He said the way to procure EV-powered shuttles would be through a new contract. He added that there are not many small EV buses available yet since the technology is a few years off.

Ms. Lang asked regarding the competitive split what would benefit both small/coastal jurisdictions and mid/large jurisdictions. Mr. Gilster said there is flexibility built in to move funds between jurisdictions if needed.

**7) TA Board Item 11 (b) Programming and Allocation of \$113,968,000 in Measure A and Measure W Highway Program Funds for Twelve Highway Projects and Request Programming and Allocation of \$2,302,000 in Local Partnership Formula Funds**

Mr. Gilster presented the staff report.

*Vice Chair John Fox joined the meeting at 5:34 pm.*

Motion/Second: Arietta/Bautista

Ayes: Arietta, Bautista, Chen, Fox, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Reed, Rendon

Absent: Chin

### **8) TA Board Item 12 State and Federal Legislative Update**

Amy Linehan, Public Affairs Specialist, provided a summary of federal and state legislation. She said that President Biden had signed the federal infrastructure bill into law. She said there has been little activity about how Congress will fund the federal government after the current CR (continuing resolution) runs out on December 3.

She said the Governor is slated to release the state budget on January 10.

Chair Barbara Arietta asked about the state's ineligibility for \$12 million in federal funding for public transportation agencies. Jessica Epstein, Manager, Government and Community Affairs, said this does not affect the TA or any fund source for which it is applying. She acknowledged that there has been ongoing litigation since 2013 regarding collective bargaining violations. She said that the Department of Labor has determined as such and is currently being sued by the State of California. She said it remains to be seen if the federal government will make available the grants while the litigation is still pending.

### **9) TA Board Item 13 2022 Draft Legislative Program**

Ms. Epstein presented the staff report, noting that they would be taking emailed comments up until December 13.

Diana Bautista expressed her support for the program.

### **10)REPORT OF THE CHAIR**

Chair Arietta promoted the SamTrans Holiday Train on December 4 and 5. [Holiday-train.org](http://Holiday-train.org)

Dave Reed expressed his support of the program.

### **11)REPORT FROM STAFF**

Joe Hurley, TA Director, gave a brief report-out on the Toward an Autonomous Future in San Mateo County Virtual Workshop on November 17.

He introduced Heba El-Guindy, the new TA Deputy Director, who expressed that she was pleased to have joined the TA.

### **12)MEMBER COMMENTS/REQUESTS**

Chair Arietta and Vice Chair John Fox wished the members a happy holiday.

Mr. Hedges noted that the Clipper Start pilot program, which provides significant discounts for riders earning \$53,000 or less per year, will likely become permanent. He said that he had been working with MTC (Metropolitan Transportation Commission) for over a year on it and encouraged the members to promote public outreach. He also noted that he had attended the Toward an Autonomous Future in San Mateo County workshop and expressed concern about the potential loss of five million transportation

industry jobs that would occur with the advent of AV (autonomous vehicle) transportation.

**13) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING**

Mr. Hedges announced that the next meeting would be held on Tuesday, January 4, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

**14) ADJOURNMENT**

The meeting adjourned at 6:09 pm.