

***Pedestrian and Bicycle Program
Call for Projects
Cycle 6 – Fiscal Years 2023 & 2024***

Applicant Workshop
August 9, 2022



Program Overview

- 3% of Measure A Program
- 5% of Measure W Program
- Funds specific projects to encourage walking and bicycling
- Project applications, guidelines and evaluation criteria have been updated to reflect the Strategic Plan 2020-2024.



Funding



TA Measure A/W Funding

Program Category	Available Funds
Capital Projects (95%)	\$16,743,620
<i>Small Capital Projects (33%)</i>	\$5,545,675
<i>Large Capital Projects (67%)</i>	\$11,197,945
Planning and Promotions (2.5%)	\$592,325
Safe Routes to School (2.5%)* (Administered by County office of Education)	\$439,825
Total Available	\$17,775,771



C/CAG Measure M Funding

Program Category	Available Funds
Safe Routes to School Capital Projects	\$200,000



Eligible Project Types

- Small Capital Projects (All phases eligible)
 - Under \$1 million request + matching funds
- Large Capital Projects (All phases eligible)
 - Over \$1 million request + matching funds
- Planning and Promotions
 - Bike/Ped Plans, corridor studies, bike to work day, safety events, etc.
- Safe Routes to School
 - Funds were allocated to the County Office of Education in June.



KEY PROGRAM GUIDELINES

Program Guideline	Recommendations
Matching Funds – All Categories	<p>Standard Match: Require a minimum match of 10% for project/program applications in all sub-categories.</p> <p>Equity-based Match: Require a reduced minimum match of 5% for project/program applications based primarily in MTC Equity Priority Communities, C/CAG Equity Focus Areas, and Re-Imagine SamTrans Transportation Equity Zones.</p>
General Guidelines – Maximum project cost	<p>Capital – Large Projects: \$2 million</p> <p>Capital – Small Projects: \$909,090 with standard match / \$952,380 with equity-based reduced match</p> <p>Planning and Promotions: \$100,000</p> <p>Total awards per sponsor for this CFP: \$5 million</p>
General Guidelines - # of applications	Jurisdictions are limited to sponsoring and submitting up to 3 applications per Call for Projects cycle.
Eligible Sponsors	Cities/Towns, County, C/CAG, Commute.org, Public Transit Agencies that operate in San Mateo County



Award Conditions

- Leveraging Competitive Grant Program Funding
 - TA funding is contingent on the outcome of any other competitive application identified by the project sponsor
 - Funding agreements will not be signed until other programs have announced grant awards
 - Projects listing competitive grant funds as match to TA funds: If the funds are not received, TA funding will be re-allocated to the next highest ranked eligible project.
 - Projects fully funded by other competitive grants: If a project is awarded other competitive funding to fully fund the project, TA funding will be re-allocated to next highest ranked eligible project.

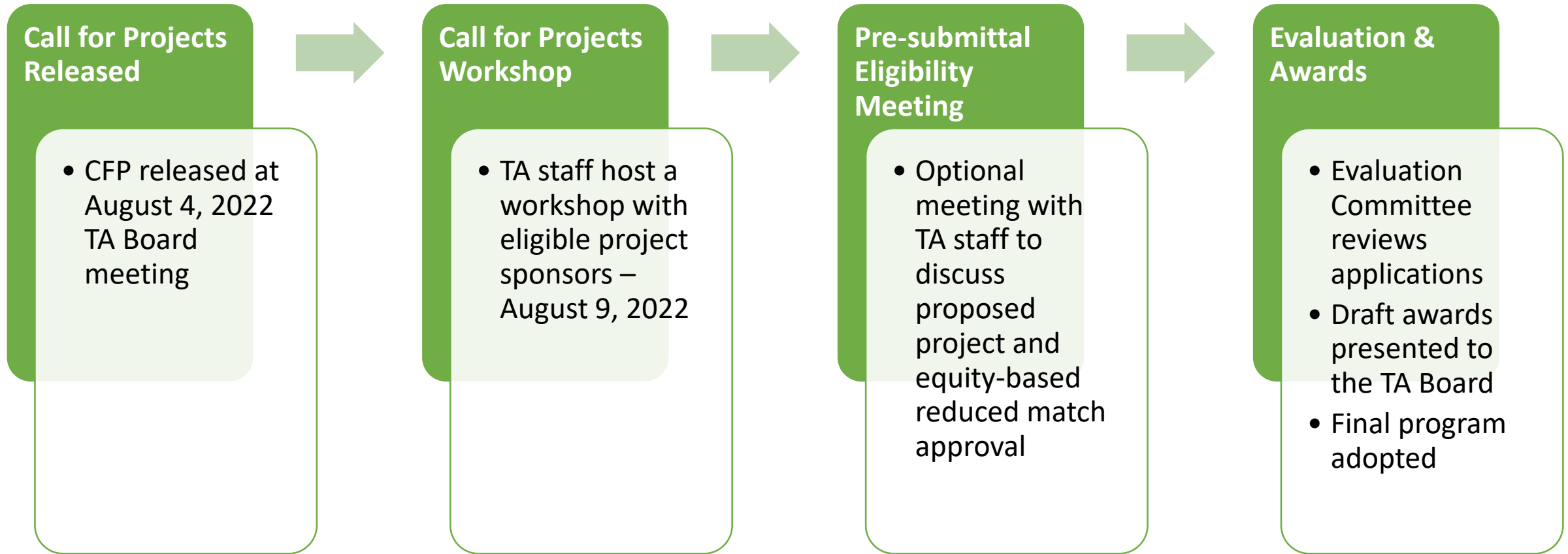


Timely Use of Funds

- Planning and Promotions Category
 - 2 years for planning studies and promotional programs
- Capital Projects Category
 - 2 years for pre-construction activities (PLAN, PAED, PS&E phases)
 - 3 years for construction activity (ROW, CON phases)
 - Total of 5 years allowed if both pre-construction and construction are part of allocated work scope



APPLICATION PROCESS



Pre-submittal Meetings: August 22 to September 2, 2022

Request by Filling Out [Notice of Intent to Submit Survey](#) by August 19th



Application Process

1. Review the Application Instructions document
2. Select the appropriate application for either Capital (infrastructure) or and Planning and Promotions (non-infrastructure) projects
3. Note some questions will be filled in by TA staff after submission for quantitative placed-based metrics
4. Use the online tools to provide data to aid quantitative scoring of projects
5. Submit all applications and all attachments labeled appropriately (“Attachment A_”) to the project specific DropBox you will be provided



APPLICATION MATERIALS

Materials Needed will be posted to the [TA CFP Webpage](#):

- 1. Cycle 6 CFP Guidelines**
- 2. Fillable Word Application (Capital or Planning/Promotions)**
- 3. Application Instructions**
- 4. Evaluation Scoring Rubric (Capital or Planning/Promotions)**
- 5. Sample Governing Board Resolution**
- 6. Sample Funding Agreement and MOU**
- 7. Workshop PowerPoint and Recording**



APPLICATION SUBMISSION

Submitted Materials are due by September 23, 2022 at 4:00 PM, including :

- 1. Application**
- 2. Attachment A: Cover Letter & Resolution**
- 3. Attachment B: Letters of Support/Community Engagement Documentation**
- 4. Attachment C: Site Photos**
- 5. Attachment D: SMCTA Call for Projects Portal Zip File Export**
- 6. Attachment E: CA ARB GHG Reduction & VMT Impact Form**
- 7. Attachment F: Cost Estimates**
- 8. Attachment G: TIMS ATP Map and Summary Export**



Application Tips

- Read the application guidelines and instructions before you begin
 - Make sure you complete the correct application for your project type
 - Ensure you have the correct attachments with the required info included
 - Incomplete applications will be rejected
- Assume the scoring panel does not know your project
- Use the available text boxes to fill in responses, no limits are provided but all text must be visible in the box.
- Each question related to the evaluation criteria—be clear and concise when writing your narratives
- Submit your application on-time - ***Late application's will not be accepted***



C/CAG Application & Funding

- Same guideline requirements as TA funding with the following exceptions:
 - Does not apply to 3 application limit for TA funding
 - Requests must be less than \$200,000
 - Project identified in Ped/Bike Plan, SRTS Plan, or Walk Audit (or similar)
 - Project located within ½-mile of a public school
 - Project located on C/CAG Youth High Injury Network
- Sponsors must fill out the C/CAG screening page to be considered at the end of the application

The image shows a screenshot of a form titled "2022 CYCLE 6 MEASURE A & W PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS". The form is from the "TA" (Transportation Authority) and includes a section for "C/CAG MEASURE M SRTS FUNDING PROJECT SCREENING (No Points)". Below the title, there is a note: "Please fill out 'Yes or No' at the beginning of this section for consideration for the C/CAG Measure M SRTS funding. Applicants must meet all criteria (all 'Yes' options must be true) to be eligible." The form contains several screening questions with checkboxes for "Yes" and "No":

Would the applicant like to be considered for the Measure M funding?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project request less than \$200,000?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project identified in a SRTS walk audit or Ped/Bike Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project located within ½-mile of a public school?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list distance to nearest school:
Is the project located on the C/CAG Youth High Injury Network?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Below the questions, there is a text box with the instruction: "Please list all the public schools that will directly benefit from the project and describe how the improvements will increase safety and encourage more students to walk and roll to school." The form footer includes "2022 Measure A & W Pedestrian and Bicycle Program Infrastructure Application Form" and "Page | 27".



Online Tools

California Air Resources Board
Benefits Calculator Tool for the
Affordable Housing and Sustainable Communities Program
California Climate Investments

Note to Applicants
A step-by-step user guide, including a project example, for this Benefits Calculator Tool is available [here](http://www.arb.ca.gov/cc/capandtrade/auctionproceeds/sgc_ahsc_userguide_110119.pdf).
(www.arb.ca.gov/cc/capandtrade/auctionproceeds/sgc_ahsc_userguide_110119.pdf)

New Facility or Program Type	Name or Location	First Year Operational	One-way Facility Length (miles)	Average Daily Traffic (trips/day)	University Town with Population < 250,000?	Key Destinations within 1/4 Mile	Key Destinations within 1/2 Mile	Bike Share Energy Consumption (kWh/mile)	Average Cost of Bike Share Trip (\$)	Bike Share Trips in Year 1	Passenger VMT Reductions (miles)	GHG Emission Reduction (MTCO ₂ e)
Walkway	UC Berkeley - SafetREC											

CA Air Resources Board VMT/GHG Calculator

TIMS ATP Maps & Summary Data

Transportation Injury Mapping System

Home About Injury Crashes During COVID-19 **New** Tools News Help Donate Register Sign In

About TIMS
The Transportation Injury Mapping System (TIMS) has been developed over the past five-plus years by SafeTREC to provide quick, easy and free access to California crash data, the State Integrated Traffic Records System (SWITRS), that has been geocoded by SafeTREC to make it easy to map out crashes.

[Learn More](#)

SMCTA Call for Projects Portal

SAN MATEO COUNTY Transportation Authority

SMCTA Call for Projects Portal

The San Mateo County Transportation Authority (SMCTA) hosts multiple Call for Projects (CFPs) through each year for competitive programs including for the highway, pedestrian & bicycle, and ACR/TDM. This evaluation tool will allow eligible applicants to draw the appropriate project point, line, or polygon boundary that will be used to calculate various metrics for each program. For each CFP, SMCTA staff will download all submitted projects and auto-calculate scores based on quartiles to compare how projects stack up against each other.

Use this system to map your projects' extents and save the results for submission with your application. Please take note of the auto-generated project id below. You can enter it if you need to return to make revisions on this site, otherwise, you will need to start over. If you need to add a new submission, you can do so by clicking "New Project" in the upper right hand corner.

Application ID
mnu97b3

Application Title
Westmoor and Westbridge Intersection Quick Build

Sponsor Agency Name
Daly City



Evaluation


- Scoring of each application question ties directly to the Strategic Plan 2020-2024 evaluation criteria.
- Scoring panel will include TA staff, two representatives from the C/CAG bicycle and pedestrian and advisory committee (BPAC) as well as transportation planners/engineers familiar with bike/ped projects.

Scoring Criteria	Total Points
Need	19
Effectiveness	42
Sustainability	14
Readiness	15
Funding Leverage	10
Total Points	100



Evaluation


- Evaluation Scoring Rubrics are available on the CFP web page that detail the information needed to receive the maximum amount of points on each questions.



2022 CYCLE 6 MEASURE A & W
PEDESTRIAN AND BICYCLE PROGRAM
CALL FOR PROJECTS

3. PROJECT NEED (0-19 points)	
PN-1: Need for Safety Improvements/enhancement	
Existing Site Conditions: Describe the general existing site conditions and active transportation need deficiencies that this project aims to address. Support narrative with relevant site photos and photo captions in Attachment C: Site Photos.	
Is the project located on the C/CAG Youth-based High Injury Network?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project located in a safety hotspot? Support to be provided in Attachment G: TIMS ATP Maps and Summary Data Printout.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe the documented safety conditions in the project area.	

Capital Application



MEASURE A & W PEDESTRIAN AND BICYCLE PROGRAM FY23-24
CALL FOR PROJECTS
Issued on August 4, 2022

Instructions to Reviewer

PN-1: Need for safety improvement/enhancement		
Criteria	Scoring Instructions	Points to Assign
Full Credit	All the following must be met: 1. Applicant provides detailed description of current site and safety conditions AND 2. Project is located at a safety hotspot where a higher percentage of the jurisdiction's total bicycle and pedestrian related collisions have occurred AND 3. Project is located on the C/CAG Youth-Based High Injury Network 4. Site photos and TIMS ATP Printout or Ped/Bike Plan collisions map AND C/CAG Youth-based High Injury Network are included in the application.	5
Partial Credit - High	All of the following must be met: 1. Applicant provides detailed description of current site and safety conditions AND 2. Project is located at a safety hotspot where a higher percentage of the jurisdiction's total bicycle and pedestrian related collisions have occurred AND 3. Site photos and TIMS ATP Printout or Ped/Bike Plan collisions map are included in the application.	4
Partial Credit - Low	All the following must be met: 1. If the project is <u>not</u> located at a safety hotspot, the applicant has adequately described how the site conditions match conditions where severe or fatal collisions have been documented elsewhere in San Mateo County AND 2. Site photos and TIMS ATP Printout are included in the application.	2
No Credit	None of the above conditions were met.	0

Capital Scoring Rubric



Evaluation

Evaluation Criteria	Points
Need	19
Accommodates multiple transportation modes (pedestrian, bicycle and access to transit) and may include amenities at transit stations, such as bike lockers or micromobility stations	6
Extent that project serves a transportation need (recreation ok if it also serves a commute purpose)	5
Need for safety improvement/enhancement (e.g. project located in area of documented pedestrian or bicycle use collisions, or where significant barriers exist)	5
Project recognized in adopted statewide, regional, county, or local planning and fund programming documents (e.g. San Mateo County Comprehensive Bicycle and Pedestrian Plan, City Bicycle and/or Pedestrian Plan, Vision Zero Plan, Specific Plan, Climate Action Plan)	3



Evaluation

Evaluation Criteria	Points
Effectiveness	42
Enhances first/last mile connections to employment centers, TOD, transit stations, schools, and other high density/activity areas	7
Potential increase in person throughput, mode share	7
Degree to which the project reduces stress level, increases safety, and accommodates people of all abilities	7
Closes gap in or extends Countywide pedestrian and bicycle network	6
Value: Benefit relative to the amount of funding requested (high impact, low cost projects – “bang for the buck”)	5
Degree to which project reduces GHG emissions and improves air quality	4
Potential VMT reduction per capita	3
Potential travel time savings	3



Evaluation

Evaluation Criteria	Points
Sustainability	14
Serves high density/affordable housing (e.g. Planned Development Areas) in proximity to high quality transit service (high ridership & frequent service)	4
Serves low income, transit dependent and/or other vulnerable populations (e.g. Community of Concern, areas with high CalEnviroScreen scores and high concentrations of disabled, seniors and/or youth)	4
Innovative low environment impact/green infrastructure (includes resiliency elements to address climate change)	3
Project accounts for long term repair/maintenance/operations needs (e.g. uses materials with long life cycles, low maintenance costs & has a funding plan for maintenance)	2
Integral transportation component that can support existing economic activity and help spur new economic development in the immediate vicinity	1
Readiness	15
Clear and complete proposal	3
Project status and schedule	3
Ease and speed of implementation	3
Demonstrates stakeholder support/community engagement	3
Project has a credible cost estimate and funding plan	3
Funding Leverage	10
Percent of matching funds	8
Private sector contribution, including public/private partnerships	2



Schedule

Activity	Timeline
Informational Item to TA CAC and Board	August 2 & 4 2022
Call for Projects Released	August 4, 2022
Sponsor Workshop (via Zoom)	August 9, 2022
Notice of Intent to Submit Survey Deadline	August 19, 2022
Option Pre-submittal Meetings with TA Staff	August 22 – September 2, 2022
Project Applications Due	September 23, 2022
Evaluation Period	October 2022
Draft Program of Projects Recommendation to CAC and Board	November 1 & 3 2022
Final Program of Projects Recommendations to CAC and Board	November 29 & December 1, 2022



Questions?

Call for Projects Materials:

<https://www.smcta.com/whats-happening/call-projects>

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