



BOARD OF DIRECTORS 2022

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Agenda

Citizens Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

Due to COVID-19, this meeting will be conducted as a hybrid teleconference and in-person meeting pursuant to [Assembly Bill 361](#) (Government Code Section 54953). **Members of the public, and staff members whose presence is not specifically requested, are encouraged to participate remotely.**

Members, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Members, staff and the public also may participate in person at: San Mateo County Transit District, Bacciocco Auditorium - Second Floor, 1250 San Carlos Ave., San Carlos, CA.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Visitors must use the hands-free temperature scanners upon entry. An alert will occur and entrance will be prohibited if a temperature is measured at 100.4 or above.
3. Visitors must show proof of Covid-19 vaccination or a negative COVID-19 test (with results obtained within last 7 days). Masks will be required for visitors who do not show proof of full vaccination (defined as two weeks after the second dose in a two-dose series, such as for the Pfizer-BioNTech and Moderna vaccines, or two weeks after a single dose of the J&J/Janssen vaccine).

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

TA Citizens Advisory Committee Members 2022: Barbara Arietta (Chair), Diana Bautista, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

August 30, 2022 – Tuesday

4:30 pm

1. Call to Order/Pledge of Allegiance
2. Announcement of New CAC Members Informational
 - 2.a. Ivan Bucio
 - 2.b. Mike Swire
3. Roll Call
4. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
5. Consent Calendar
 - 5.a. Approval of Minutes of the CAC Meeting of August 2, 2022 Motion

TA Board Meeting Agenda for August 4, 2022

- 5.b. **TA Board Item 5.a** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board’s and Committees’ Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue Motion
- 5.c. **TA Board Item 5.c** Acceptance of Statement of Revenues and Expenditures for the Period Ending July 31, 2022 Motion
- 5.d. **TA Board Item 5.d** Acceptance of Capital Projects Quarterly Status Report for 4th Quarter Fiscal Year 2022 Motion
6. **TA Board Item 5.b** Approval of Minutes of the Board of Directors Meeting of August 4, 2022 Informational
7. **TA Board Item 9.a** Program and Allocate \$4,263,825 in Measure A Caltrain Category Funds for Caltrain’s Fiscal Years 2021-22 and 2022-23 Capital Budgets Motion
8. **TA Board Item 9.b** Execution of a Cooperative Agreement with the San Mateo County Transit District for General Engineering Consulting Services through the TA’s Consultant Bench Motion

- 9. **TA Board Item 10** State and Federal Legislative Update Informational
- 10. Report of the Chair Informational
- 11. Report from Staff Informational

12. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

13. Date/Time of Next Regular Meeting: Tuesday, October 4, 2022, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

14. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The CAC Chair shall have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

August 2, 2022

Members Present: B. Arietta (Chair)*, D. Bautista, K. Chin, J. Fox (Vice Chair), R. Hedges (left at 5:30 pm), K. Kuklin (left at 6:28 pm), S. Lang, J. Londer, D. Reed (joined at 5:10 pm), M. Rendon
(Via Teleconference)

Members Absent: P. Ohtaki

Staff Present: P. Skinner, A. Chan, A. Linehan, P. Gilster, J. Hurley, H. El-Guindy, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1. Call to Order/Pledge of Allegiance

Vice Chair John Fox called the meeting to order at 4:34 pm. Rich Hedges said he needed to leave the meeting early because he was one of the organizers at his local Neighborhood Night Out event. Vice Chair Fox led the Pledge of Allegiance.

2. Roll Call

CAC Secretary Jean Brook called the roll and a quorum was present. Vice Chair Fox welcomed Heba El-Guindy, Deputy TA Director.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of July 5, 2022

TA Board Meeting Agenda for August 4, 2022

4.b. TA Board Item 5.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue

4.c. TA Board Item 5.c Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook

4.d. TA Board Item 5.d Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund

4.e. TA Board Item 5.e Information on Statement of Revenues and Expenditures for the Period Ending June 30, 2022

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Hedges, Kuklin, Lang, Londer, Rendon

Absent: Ohtaki, Reed

5. TA Board Item 5.b Approval of Minutes of the Board of Directors Meeting of July 7, 2022

There were no comments.

6. TA Board Item 11.a San Mateo 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation.

Sandra Lang asked if fines would be imposed on the southern portion via the cameras. Mr. Scott said if the car does not have a FasTrak transponder, the cameras will view the license plate and FasTrak will generate a bill. He said if a transponder is set to HOV3+ but there is only a single occupant, the driver will receive a violation if observed by the CHP (California Highway Patrol). Ms. Lang asked how the messaging on the Express Lanes would be clear to new users and drivers from out of the area. Joe Hurley, TA Director, noted there has been an extensive education outreach to the public to prevent not only toll violations but to ensure that the lanes are utilized.

Dave Reed joined the meeting at 5:10 pm.

Rich Hedges asked if transit services such as Redi-Wheels would be eligible to use the Express Lanes if they are carrying only one passenger. Mr. Hurley said that SMCEL-JPA (San Mateo County Express Lanes Joint Powers Authority) sets the rules as far as who pays and who does not pay tolls on the Express Lanes. He said that SMCEL-JPA has registered public transit vehicles that are exempt from toll fees, and that there continues to be an outreach campaign to explain those rules.

Mr. Hedges asked if Mr. Scott was aware of the MTC (Metropolitan Transportation Commission) pilot program that recognizes the passengers in a vehicle. Mr. Scott said that electronic recognition technology to reduce toll revenue loss is still in its infancy and is expensive and requires legislative approval. April Chan, Acting Deputy General Manager/CEO, said that MTC is also working on electronic recognition hardware. She said there may be future funding grants available from the federal government.

Karen Kuklin said she had enjoyed using the Express Lanes.

Vice Chair John Fox asked for clarification about the fiber optic cable configuration, and Mr. Scott outlined the layout of the access points.

Rich Hedges left the meeting at 5:30 pm.

Public Comment:

Drew noted several overhead signs and sign bridges that he said were in need of adjustment or repair. Mr. Scott requested that Drew email Mr. Hurley with the details.

7. TA Board Item 11.b. Highway Project Update: US 101/Peninsula Avenue Interchange

Heba El-Guindy, Deputy TA Director, provided the presentation and acknowledged project sponsor Bethany Lopez, Senior Engineer, City of San Mateo.

Ms. Kuklin asked if there had been an equity analysis of the housing that could potentially be eliminated for the project. Ms. El-Guindy said that additional community outreach is planned and that the City would continue to meet with the property owners.

Ken Chin asked about the overpass striping. Ms. El-Guindy said the widening of the overcrossing would provide two through lanes, a turn lane, and a bike lane in both the northbound and southbound directions in addition to sidewalks on both sides. Mr. Chin asked if a pedestrian ramp had been added to connect with the path adjacent to the golf course, and Ms. El-Guindy confirmed that it had.

Ms. Lang requested sharing the various technical assessments and the effect on the quality of life in the area. Ms. El-Guindy said the studies, including the Community Impact Assessment, would be made available for public review and comment upon the release of the draft environmental document.

Public Comment:

Mike Swire s expressed his support of the project. He noted the dangers inherent in the intersection, and said that the project would be of benefit to San Mateo High School and other schools in the area in terms of cyclist safety.

8. TA Board Item 12.a Program and Allocate \$4,356,300 in Measure A Alternative Congestion Relief and Measure W Transportation Demand Management Funds for the Cycle 1 Call for Projects and Direct Allocations

Patrick Gilster, Manager, Programming and Monitoring, presented the staff report.

Vice Chair Fox noted that for the first call for projects that the TA was undersubscribed, meaning that they received fewer proposals than the dollar amount of available funding. He asked if in such cases the TA funds all proposals received. Mr. Gilster said it is required that applicants meet with TA staff at that stage. He said that even if they are undersubscribed, the TA is not obligated to fund all programs and projects and that projects must meet the funding goals and requirements.

Mr. Reed asked if the usual municipalities participated. Mr. Gilster said they had funding for consultants to help smaller coastal jurisdictions complete applications who may not have done so otherwise.

Vice Chair Fox noted that historically there have been certain jurisdictions that are assertive about applying for funding.

Motion/Second: Kuklin/Reed

Ayes: Arietta, Bautista, Chin, Fox, Kuklin, Lang, Londer, Reed, Rendon

Absent: Hedges, Ohtaki

Karen Kuklin left the meeting at 6:28 pm.

9. TA Board Item 13 State and Federal Legislative Update

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation.

She said that on the federal side, the Senate is working to come to an agreement on the reconciliation bill, which is being called the Inflation Reduction Act. She said the bill does not include much direct transportation programs funding but some energy tax credits and transit electric infrastructure money may be available down the line. She said they are closely watching the appropriations cycle and expecting a continuing resolution. Ms. Linehan indicated that on the state side, the bills of interest that the TA was tracking have either died or been amended to the point where they are no longer a concern.

Vice Chair Fox expressed that they are looking forward to how the budget reconciliation bill would get passed.

10. Report of the Chair

Chair Arietta shared an update on Caltrain governance.

11. Report From Staff

Ms. El-Guindy noted that two CAC candidates were being recommended for appointment by the TA Board on August 4. She shared that the ACR/TDM (Alternative Congestion Relief/Transportation Demand Management) Plan had received the Northern California Chapter Award for Transportation Planning in May and last month received an Award of Merit in Transportation Planning from the California Chapter of the American Planning Association. She provided an update on the current projects referenced in the Executive Director's report.

Ms. Chan invited the TA CAC members to attend a retirement celebration for Mr. Hurley following the next CAC meeting on August 30.

Mr. Hurley announced that Naomi Hsu had resigned from the CAC due to a conflict with new work responsibilities and that she expressed her appreciation to have served on the CAC.

12. Member Comments/Requests

Mr. Reed said that while riding Caltrain recently he had heard from a passenger that the CaltrainMe app was not working.

13. Date/Time of Next Regular Meeting

Vice Chair Fox announced that the next meeting would be held on Tuesday, August 30, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

14. Adjourn

The meeting adjourned at 6:55 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.

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