

San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California
Minutes of December 1, 2022

Members Present: E. Beach, C. Groom, D. Horsley, J. Mates, R. Medina (Chair) (joined at 5:50 pm), M. Nagales, C. Romero (Vice Chair)
(In Person)

Members Present: R. Medina (Chair) (left at 5:50 pm)
(Via Teleconference)

Members Absent: None

Staff Present: C. Mau, A. Chan, J. Cassman, P. Gilster, P. Skinner, C. Fromson, H. El-Guindy, G. Martinez, J. Epstein, J. Brook, D. Seamans

1. Call to Order

Vice Chair Carlos Romero called the meeting to order at 5:00 pm.

2. Roll Call/Pledge of Allegiance

Dora Seamans, Authority Secretary, confirmed that a quorum was present. Vice Chair Romero requested that Director Emily Beach lead the Pledge of Allegiance.

Vice Chair Romero said he would conduct the meeting until Chair Rico Medina arrives in person.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Report of Legal Counsel

4.a. Closed Session: Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8

Properties:

- **50-foot-wide Property Located Directly West of the Caltrain Corridor from 20th Avenue to Approximately 1,000 feet Past 25th Avenue, City of San Mateo (Portion of APN 035-320-999); and**
- **San Bruno Caltrain Station Property (APNs 014-293-030, -040, -050, -110 and -120)**

Negotiators: April Chan and Joan Cassman

Negotiating Party: Peninsula Corridor Joint Powers Board

Under Negotiation: Price and Terms of Transfer

Joan Cassman, Legal Counsel announced the closed session.

The Board recessed to closed session at 5:03 pm and reconvened into open session at 6:19 pm.

Ms. Cassman said the Board met and no action was taken.

5. Report of the Citizens Advisory Committee

Chair Medina noted that the report was posted on the website.

6. Consent Calendar

6.a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue – Approved by Resolution No. 2022-37

6.b. Approval of Minutes of the Board of Directors Meeting of November 3, 2022

6.c. Acceptance of Statement of Revenues and Expenditures for the Period Ending October 31, 2022

6.d. Acceptance of Capital Projects Quarterly Status Report for 1st Quarter Fiscal Year 2023

Motion/Second: Mates/Beach

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

7. Joint Powers Board Liaison Report

April Chan, Executive Director, said that the report was posted on the website. She said the JPB Board at their meeting that morning discussed suicide prevention on the railroad, including potential engineering, education, and enforcement strategies.

8. Report of the Executive Director

Ms. Chan said the report was in the packet. She noted the 101 Express Lanes are planned to open in early 2023 and a ribbon cutting ceremony is being planned.

9. Finance

9.a. Reallocation of Funds from Construction to Landscaping Phase of US 101 Express Lanes Project – Approved by Resolution No. 2022-38

Heba El-Guindy, Acting Director, Program and Project Delivery, presented the staff report.

Vice Chair Romero said he was supportive of the proposed action and Director Mates concurred.

Motion/Second: Mates/Romero

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

9.b. Adoption of Pedestrian and Bicycle Program 2022 Cycle 6 Call for Projects Program – Approved by Resolution No. 2022-39

Patrick Gilster, Manager, Planning and Fund Management, presented the staff report.

Director Mark Nagales said he enjoyed reading about each of the projects and was pleased the TA received so many applications. He encouraged applicants who did not succeed in this round to reapply in the future.

Motion/Second: Beach/Horsley

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

10. 2023 Draft Legislative Program

Casey Fromson, Chief Communications Officer, introduced Jessica Epstein, Manager, Government and Community Affairs, who reviewed the legislative program for the upcoming year.

Vice Chair Romero said he was supportive of a temporary allocation of cap and trade funds for transit operations until ridership returns to previous levels. Regarding transportation and housing, he asked if they anticipated changes to the Surplus Lands Act (SLA) that might allow the TA and transit agencies to maximize the development value of excess property. Ms. Epstein said they were not looking to change the fundamental application of the SLA but hoped to streamline the administrative processes related to the SLA that have created unnecessary burdens to local government by working with HCD (California Department of Housing and Community Development) and potentially through legislation to make administrative fixes to the process. Director Beach thanked Ms. Epstein for the overview and was pleased with the evolution of the legislative platform, including the emphasis on equity and multimodal projects.

11. State and Federal Legislative Update

Ms. Epstein provided a summary of federal and state legislation. On the federal side, she noted the leadership shift in the House of Representatives. She said they have several bills to pass before the end of the current legislative session. She also noted that former Assemblymember Kevin Mullin will be joining the US Congress and replacing retiring Congresswoman Jackie Speier.

At the state level, Ms. Epstein noted that Assemblymember Diane Papan would be taking office, amid other personnel changes. She said the new session will convene briefly on December 5, and then start in January.

Director Nagales asked how the TA was planning on reaching out to new Assemblymember Robert Rivas and other incoming leaders. Ms. Epstein noted there would be a fair amount of leadership transition and the TA's lobbyists are focusing on the San Mateo delegation to help facilitate those leadership conversations. She added that they also focus on specific committees that involve transportation so that they can help influence bills.

12. Report of the Chair

12.a Expressing Appreciation to Carole Groom – *Approved by Resolution No. 2022-40*

Motion/Second: Beach/Romero

Ayes: Beach, Horsley, Mates, Medina Nagales, Romero

Abstention: Groom

Noes: None

Absent: None

Chair Medina read the resolution into the record. The directors shared their experiences working with Director Carole Groom.

Director Groom thanked the Board for their well wishes and commented on her tenure at the TA.

12.b Expressing Appreciation to Don Horsley – *Approved by Resolution No. 2022-41*

Motion/Second: Nagales/Romero

Ayes: Beach, Groom, Mates, Medina Nagales, Romero

Abstention: Horsley

Noes: None

Absent: None

Chair Medina read the resolution into the record. The directors shared their experiences working with Director Don Horsley.

Carter Mau, Deputy General Manager/CEO, expressed his appreciation for Director Groom's and Director Horsley's service.

Director Horsley thanked the Board for their well wishes and commented on his tenure at the TA.

12.c Expressing Appreciation to Carter Mau – *Approved by Resolution No. 2022-42*

Motion/Second: Groom/Horsley

Ayes: Beach, Groom, Horsley, Mates, Medina Nagales, Romero

Noes: None

Absent: None

Chair Medina read the resolution into the record. The directors shared their experiences working alongside Mr. Mau.

Mr. Mau expressed his appreciation for the Board and staff.

Ms. Chan expressed her appreciation for Director Groom's and Director Horsley's service. She commended Mr. Mau for his leadership, especially on Caltrain governance.

Ms. Cassman expressed her appreciation for Director Groom's, Director Horsley's, and Mr. Mau's service.

13. Requests from the Authority

There were no requests.

14. Written Communications to the Authority

Chair Medina noted that the correspondence was available on the website.

15. Date/Time of Next Regular Meeting

Chair Medina thanked the Board and staff for an amazing year, saying he was appreciative of the work they had accomplished and looked forward to the new year. He announced the next meeting would be on Thursday, January 5, 2023, 5:00 pm in person at the SamTrans Auditorium and via Zoom teleconference.

16. Adjourn

The meeting adjourned at 7:46 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.