

**San Mateo County Transportation Authority  
Board of Directors  
1250 San Carlos Avenue, San Carlos, California 94070  
Minutes of February 6, 2025**

**Members Present:** N. Corzo (arrived at 5:10 pm), R. Medina, M. Nagales, J. Speier (arrived at 5:09 pm), J. Mates (Vice Chair), C. Romero (Chair)

**Members Absent:** A. Fung

**Staff Present:** J. Brook, J. Cassman, A. Chan, J. Epstein, P. Gilster, K. Jordan Steiner, L. Lumina-Hsu, D. Santoro, P. Skinner, S. van Hoften

**1. Call to Order**

Chair Romero called the meeting to order at 5:00 pm.

Item 2 was called after Item 8.a.

**2. Oath of Office**

**2.a. Jackie Speier for a term ending December 31, 2026 (representing San Mateo County Board of Supervisors)**

**2.b. Noelia Corzo for a term ending December 31, 2026 (representing San Mateo County Board of Supervisors)**

Deputy District Secretary Loana Lumina-Hsu administered the Oath of Office to Jackie Speier for a term ending December 31, 2026, representing San Mateo County Board of Supervisors, and Noelia Corzo for a term ending December 31, 2026, representing San Mateo County Board of Supervisors.

**3. Roll Call/Pledge of Allegiance**

Ms. Lumina-Hsu called the roll and confirmed a Board quorum was present. Director Nagales led the Pledge of Allegiance.

**4. Report from Closed Session at January 9, 2025 Board Meeting**

**4.a. Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b). Title: Executive Director**

Joan Cassman, Legal Counsel, stated the Board had no reportable action.

**5. Public Comment for Items Not on the Agenda**

Giuliano Carlini commented on bike lanes in the City of Mountain View.

Mike Swire commented on the Holly Street overcrossing in the City of San Carlos and bike lanes removal in the City of San Mateo.

**6. Report of the Community Advisory Committee** - Chair Romero stated the report was posted on the website.

**7. Consent Calendar**

**7.a. Approval of Minutes of the Board of Directors Meeting of January 9, 2025**

**7.b. Accept Statement of Revenues and Expenditures for the Period Ending December 31, 2024**

**7.c. Accept Quarterly Investment Report and Fixed Income Market Review and Outlook**

Motion/Second: Mates/Medina

Ayes: Medina, Nagales, Mates, Romero

Noes: None

Absent: Corzo, Fung, Speier

**8. Report of the Chair**

**8.a. Report of the 101 Corridor Connect Ad Hoc Committee**

Chair Romero provided a report of the February 3, 2025 101 Corridor Connect Ad Hoc Committee meeting, which included the following:

- North County multimodal strategy
- Update on prioritization methodology working with local cities and agency partners
- Public priority corridors
- Staff to bring multimodal strategy update to the Board and release for public comment in early spring, followed by adoption

**8.b. Resolution of Appreciation for Ray Mueller – *Approved by Resolution No. 2025-02***

Chair Romero thanked former Director Ray Mueller for his service.

Motion/Second: Speier/Medina

Ayes: Corzo, Medina, Nagales, Speier, Mates, Romero

Noes: None

Absent: Fung

**9. San Mateo County Transit District Liaison Report**

Director Medina stated the report was posted online, and noted the following:

- Jackie Speier joined SamTrans Board of Directors
- Lunar New Year and Black History Month wrapped buses in February
- Protocol to address allegations that ICE (United States Immigration and Customs Enforcement) has been apprehending riders
- Board workshop on 10-year Capital Improvement Project in late March/early April
- Millbrae new headquarters progress update

## 10. Joint Powers Board Liaison Report

Director Medina stated the report was posted online, and noted the following:

- Regional collaboration of Bay Area agencies for schedules, maps, and wayfinding
- Customer satisfaction survey results
- Caltrain real estate revenue opportunities update

## 11. Report of the Executive Director

April Chan, Executive Director, stated the report was in the packet and noted the following:

- Addressed fallout from recent Executive Orders (EOs), specifically those involving Department of Transportation funding and other federal grants
- State Route (SR) 101/SR 92 Improvement Project led by Caltrans (California Department of Transportation) starting construction in Spring 2025; slated for completion in late 2026
- Broadway Burlingame Grade Separation Project was originally estimated at \$325 million, but the costs increased in late 2024 to over \$600 million. Caltrain and the City of Burlingame, with input from TA staff, are working on value engineering options to reduce costs
- Ongoing efforts with City of San Carlos to address safety issues with US 101/Holly Street interchange

## 12. Finance

### 12.a. Amending the Fiscal Year 2025 Budget to Increase Total Expenditures from \$191,035,418 to \$215,172,949 – *Approved by Resolution No. 2025-03*

Patrick Gilster, Director, Planning and Fund Management, presented a staff report, which included the following:

- Revenue from projects goes back to the original category
- Goal is to expend all remaining funding before the end of the year

The Board Members had a discussion and staff provided further clarification in response to the Board comments and questions regarding the interest income categorized according to the program category.

Motion/Second: Mates/Corzo

Ayes: Corzo, Medina, Nagales, Speier, Mates, Romero

Noes: None

Absent: Fung

### **13. Legislative Update**

Jessica Epstein, Director, Government and Community Affairs, provided the presentation that included the following:

Federal:

- Tracking EO progress with federal lobbyists
- Highway 84/101 project – \$25 million allocated. Fiscal Year (FY) 2025 need final budget signed. \$80 million for FY2026 at risk
- Following RAISE (Rebuilding American Infrastructure with Sustainability and Equity) federal grant program
- Watching rail crossing programs for TA-funded projects
- Highway surface transportation reauthorization

State:

- Legislators have until February 21 to introduce bills; Limit on number of bills that can be introduced
- Introduction of Senate Bill (SB)272 to eliminate bidding process for repairs and maintenance for projects \$5 million and under
- Governor introduced 2025 budget showing a modest surplus, expecting revision in May
- No cuts or additions to public transit, Diane Papan assigned to Transportation Committee
- Highways to Boulevards programs remain in budget, \$150 million for grade separations, including Broadway Burlingame

Regional:

- MTC (Metropolitan Transportation Commission) staff will present poll results to their Legislative Committee on February 14

### **14. Requests from the Authority**

Chair Romero requested staff to provide an update on interest income and allocation of funds at a future meeting.

### **15. Written Communications to the Authority – Available online.**

### **16. Date/Time of Next Regular Meeting - Thursday, March 6, 2025, at 5:00 pm**

### **17. Report of Legal Counsel**

#### **17.a. Adoption of the Community Advisory Committee Rules of Procedure – *Approved by Resolution No. 2025-04***

Ms. Cassman reviewed the amendments to the Community Advisory Committee's (CAC) Rules of Procedure. Peter Skinner, Executive Officer, Transportation Authority, provided a background of the Rules review process.

The Board Members had a discussion and staff provided further clarification in response to the Board comments and questions on the CAC's request to add items to their agenda, which included the following:

- CAC members solely responsible for providing their own materials
- Staff time spent supporting the CAC and may provide templates and formatting of agenda item documents
- Special twice-yearly sessions need to follow all Brown Act posting guidelines
- Define which items are related to Board business
  - Surface transportation
  - Projects and programs related to transit agencies
- Request staff follow-up with the Board next year

#### Public Comment

Mike Swire commented on the CAC's role as a liaison to the Board and private communications.

Giuliano Carlini commented on the responsibilities of an advisory committee.

Rich Hedges commented on concerns about violating the Brown Act.

Ms. Cassman stated that the Committee members could choose the topic for suggested agenda items during the TA CAC meeting instead of communicating with one another outside the meetings.

Additional Board Member comments included the following:

- Requests from CAC members are itemized on the TA Board agenda
- CAC and Board members to advise the Executive Officer when contacted by the media

The Board made a motion to ratify the adoption of the Community Advisory Committee Rules of Procedure with an amendment to Section 12 to include advising the Executive Officer about any media contact.

Motion/Second: Speier/Mates

Ayes: Corzo, Medina, Nagales, Speier, Mates, Romero

Noes: None

Absent: Fung

#### **17.b. Closed Session: Public Employee Performance Evaluation under Government Code Section 54957(b) and Conference with Labor Negotiator under Government Code Section 54957.6.**

Ms. Cassman announced the closed session item and stated action may be taken following the closed session.

*The Board adjourned to closed session at 6:22 pm and reconvened into open session at 7:18 pm.*

Motion: Add \$5,000 to the current \$25,000 stipend for the TA Executive Director, with the understanding that the Board of Directors will revisit the stipend amount in 2026.

Motion/Second: Corzo/Mates

Ayes: Corzo, Mates, Romero

Noes: Medina, Nagales

Abstain: Speier

Absent: Fung

Motion failed 3-2-1.

Motion: Continue the \$25,000 stipend for the TA Executive Director that was Board-approved in 2024.

Motion/Second: Romero/Mates

Ayes: Corzo, Medina, Nagales, Mates, Romero

Noes: None

Abstain: Speier

Absent: Fung

**18. Adjourn** - The meeting adjourned at 7:24 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/video-board-directors>. Questions may be referred to the Authority Secretary's office by phone at 650-551-6108 or by email to [board@smcta.com](mailto:board@smcta.com).