

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Community Advisory Committee (CAC)  
Meeting Minutes**

**January 7, 2025**

**Members Present:** B. Arietta (Chair), I. Bucio (arrived at 5:51pm), G. Carlini, N. Enriquez,  
**(In Person)** J. Fox (Vice Chair), R. Hedges, K. Kuklin, S. Lang, J. Londer, G. Mattammal,  
P. Ohtaki (4:48pm), M. Swire  
**Staff Present:** P. Gilster, C. Groves L. Ko, J. Manzi, J. Nogales-DeGuzman, M. Petrik,  
P. Skinner

**1. Call to Order / Pledge of Allegiance**

Chair Barbara Arietta called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

**2. Roll Call**

Lauryn Ko, CAC Secretary, called the roll and confirmed that a quorum was present.

**3. Public Comment for Items Not on the Agenda - There were none.**

Chair Arietta noted Item 5 to be heard before 5 before Item 4.

**4. Report from Staff**

**4.a. Amending the Rules of Procedure for the San Mateo County Transportation Authority**

Peter Skinner, Executive Officer, Transportation Agency, and Catherine Groves, Legal, Hanson Bridgett presented the staff report provided that included the following:

- New rules and procedures to be approved by TA Board of Directors (BOD)

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Updates to election procedure and attendance of TA CAC at TA BOD Meeting
- Agenda flexibility and restrictions, in addition to Brown Act compliance
- Timely communication between TA CAC, TA BOD, and Staff
- Depiction of TA CAC during discussions and personal views

Motion/Second: Hedges/Kuklin

*Amendment to Motion: Adding a clause that allows TA CAC Chair to delegate a member if the Vice Chair is unable to attend the TA BOD meeting*

Motion/Second: Carlini/Kuklin

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

*Additional Motion: Asking the TA BOD to allow flexibility for Committee to add items to its agenda a few times per year.*

Motion/Second: Carlini/Enriquez

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

#### **4.b. Election of 2025 Chair and Vice Chair**

*Amendment to Motion: Requesting to postpone elections to next meeting.*

Motion/Second: Hedges/Mattammal

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

### **5. Consent Calendar**

#### **5.a. Approval of Minutes of the CAC Meeting of December 3, 2024**

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Swire

Noes: None

Absent: Bucio, Ohtaki

### **TA Board Meeting Agenda for January 9, 2025**

#### **5.b. TA Board Item 9.b Acceptance of Statement of Revenues and Expenditures for the Period Ending November 30, 2024**

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Swire

Noes: None

Absent: Bucio, Ohtaki

**5.c. TA Board Item 9.c Awarding Contracts to AppleOne, Inc., COGENT Infotech Corporation, Domain Experts Corporation, and InterSources, Inc. for On-call Full-cycle and Sourcing Recruitment Services for an Aggregate Total Not-to-exceed Amount of \$500,000 for a Five-year Base Term, with up to Two Additional One-year Option Terms**

Juliet Nogales-DeGuzman, Director of Human Resources, provided further clarification in response to the Committee comments and questions, which included the following:

- Supplementary, on-demand full cycle recruitment

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Services used for hard-to-fill, new and/or vacant positions
- Common recruitment practices of public agencies

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Swire

Noes: None

Absent: Bucio, Ohtaki

**5.d. TA Board Item 9.d US 101 Express Lanes: Quarterly Update on Variable Rate Bonds and Express Lanes Performance**

Jessica Manzi, Director, Project Delivery, Transportation Agency, and Peter Skinner, Executive Officer, Transportation Agency, provided further clarification in response to the Committee comments and questions, which included the following:

- Comprehensive Measurement of Express Lanes (EL) performance
- High Occupancy Vehicles of three or more (HOV 3+) on toll bridges and EL
- Increase of toll prices and annual increase of daily trips taken on the EL
- Correlation of Vehicles Miles Taken and daily trips taken on the EL
- Heat maps showing congestion

**6. TA Board Item 9.a Approval of Minutes of the Board of Directors Meeting of December 5, 2024**

The Committee provided comments and questions, which included the following:

- Presentation of Ghost Bike in memory of bicyclist incident on Holly Street
- TA BOD Minutes to stay as an agenda item rather than on Consent Calendar

**7. TA Board Item 5 Adoption of 2025 Legislative Program**

Michaela Petrik, Government and Community Affairs Officer, presented the staff report provided that included the following:

- Minor changes to language used in the draft 2025 Legislative Program

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Concerns over small amounts of unspent federal funds
- Governor Gavin Newsom's budget surplus
- Strategy language used in the 2025 Legislative Program

Motion/Second: Kuklin/Ohtaki

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

#### **8. TA Board Item 6 Legislative Update**

Michaela Petrik, Government and Community Affairs Officer, presented the staff report that included the following:

- Federal updates:
  - Kickoff of the 119th Congress
  - House of Representatives appointees and re-appointees
  - Certification of Trump's presidency
  - Continuing Resolution (CR)
  - Pending \$3 million earmark
- State updates:
  - Oath of Office for the 2025-2026 Legislative session
  - Bill introductions
  - Budget surplus announcement from Governor Gavin Newsom
  - Cap and Trade program extension
  - Re-election of positions
- Senate updates:
  - Re-election and election of Senators
- Regional updates:
  - Metropolitan Transportation Committee special meeting on ballot measure polling

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Earmarks dependent on CR discussions
- Approach to grants offered by new Administration
- Lifeline money

#### **9. TA Board Item 14.a Strategic Plan 2025-2029 Final Plan and Promotional Video**

Patrick Gilster, Director, Planning and Fund Management, presented the staff report that provided the following:

- Final Strategic Plan and promotional video posted

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Lack of clarity on the spending of project money

#### **10. Report of the Chair**

Barbara Arrieta, Chair, presented the chair report that included the following:

- Adoption of Capital Improvement Plan by Peninsula Corridor Joint Powers Board (Caltrain)

#### **11. Member Comments/Requests**

The Committee members had a robust discussion which included the following:

- Usage of electronic bikes by unlicensed minors
- Holly Street listening session offered by the San Carlos Library
- Bike lane removal discussion at January's City of San Mateo City Council Meeting
- Remembrance of Jon Rubin
- Letter to Honorable Toks Omishakin

**12. Date/Time of Next Regular Meeting:** Tuesday, February 4, 2025, at 4:30 pm.

**13. Adjourn-** The meeting adjourned at 6:25 pm.