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AGENDA

San Mateo County Transit District

Measure W Citizens' Oversight Committee (COC) Meeting

November 3, 2025 at 4:00 pm

Bacciocco Auditorium, 2nd Floor

1250 San Carlos Avenue, San Carlos, CA 94070

Members of the public may attend in-person or participate remotely via Zoom at:

<https://us02web.zoom.us/j/89004396179?pwd=hRpYVbpgKTOhZnDPcsLgbz0u04v2Ck.1>

or by entering Webinar ID: **890 0439 6179**, Passcode: **064175** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

Public Comments: Written public comments may be emailed to publiccomment@samtrans.com or mailed to 1250 San Carlos Avenue, San Carlos, CA 94070, and will be compiled and posted along with COC correspondence. Any written public comments received within two hours prior to the start of the meeting will be included in the following COC correspondence reading file, posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The COC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

San Mateo County Transit District Measure W Citizens' Oversight Committee Members:

Rosanne Foust (Chair), John Baker, Adrian Brandt (Vice Chair), Rich Hedges, Karen Kuklin, Sandra Lang, Ben Mangiafico, Gus Mattammal, Seema Patel, Mario Rendon, Malcolm Robinson, Gabriel Terry, Michael Wooley-Ousdahl

Staff Liaisons: Peter Skinner, Executive Officer, Transportation Authority
Charlsie Chang, Government Affairs Officer

COC Secretary:
District Secretary's Office Staff

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Measure W Citizens' Oversight Committee: The Measure W Citizens' Oversight Committee (COC) oversees administration of Measure W funds to ensure tax proceeds have been invested in a way that is consistent with the Measure's Congestion Relief Plan.

The Measure W COC has the following responsibilities:

1. Receive the San Mateo County Transit District's annual audit report on receipts and expenditures of Measure W tax proceeds and expenditures under the Congestion Relief Plan during the prior fiscal year.
2. Hold an annual public hearing on the audit report.
3. Issue an annual report on the audit results.

Monday, November 3, 2025

4:00 pm

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Approval of Meeting Minutes for May 6, 2025 Motion
4. Discuss Work Plan for Fiscal Year 2025 (July 1, 2024 – June 30, 2025) Informational
Annual Audit of Measure W Tax Revenues and Expenditures in Accordance with the Congestion Relief Plan
5. Update on Measure W Citizens' Oversight Committee Membership - Informational
Recruitment for Vacancies and Terms Ending in 2025
6. Public Comment on Items Not on the Agenda
At this time, persons in the audience may speak on any matter within the jurisdiction of the Committee. The Brown Act (the State local agency open meeting law) prohibits the Committee from acting on any matter that is not on the agenda. Comments by each individual speaker shall be limited to three (3) minutes.
7. Committee Member Comments / Communications Regarding Transportation Matters
8. Date / Time / Location of Next Meeting: To be Announced
The meeting will be accessible via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070. Dates or location may be subject to change. Beginning July 2026 or later, in-person meetings will be conducted at 166 Rollins Avenue, Millbrae, CA 94030. Any changes to the meeting location will be posted in advance in compliance with the Brown Act.
9. Adjournment

Information for the Public

All items appearing on the agenda are subject to action by the Committee. If you have questions about the agenda, please contact Charlise Chang, Government Affairs Officer, at changc@samtrans.com. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the Measure W COC members can be emailed to publiccomment@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board, Committees, and Measure W Citizens' Oversight Committee Meetings

San Mateo County Transit District Board and Committees: First Wednesday of the month, 2:00 pm;
SamTrans Measure W Citizens' Oversight Committee (COC): Frequency of meetings to be determined.
Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board, Committees, and COC are available on the website.

Location of Meeting

Members of the public may attend in-person or participate remotely via Zoom. Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely or in person. Public comments may be submitted by comment card in person and given to the Committee Secretary. Written public comments may be emailed to publiccomment@samtrans.com or mailed to 1250 San Carlos Avenue, San Carlos, CA 94070, and will be compiled and posted with any COC correspondence. Any written public comments received within two hours prior to the start of the meeting will be included in the following COC correspondence reading file, posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)
DRAFT Minutes of May 6, 2025**

Members Present: J. Baker, R. Hedges, K. Kuklin, S. Lang, B. Mangiafico, G. Mattammal, S. Patel, M. Rendon, M. Robinson, M. Wooley-Ousdahl, A. Brandt (Vice Chair), R. Foust (Chair)

Members Absent: G. Terry

Staff Present: J. Brook, J. Cassman, C. Chang, P. Skinner, A. To

1. Call to Order

Chair Foust called the meeting to order at 4:31 pm. Member Wooley-Ousdahl led the Pledge of Allegiance.

2. Roll Call

COC Secretary Jean Brook called the roll and confirmed a quorum was present.

3. Public Comment for Items Not on the Agenda – There were none.

4. Approval of Meeting Minutes from February 25, 2025

Motion/Second: Baker/Robinson

Ayes: Baker, Hedges, Kuklin, Lang, Mangiafico, Mattammal, Patel, Rendon, Robinson, Wooley-Ousdahl, Brandt, Foust

Noes: None

Absent: Terry

5. Consideration and Approval of Annual Committee Report on Use of Measure W Tax Revenues and Expenditures for Fiscal Year Ending June 30, 2024

Chair Foust stated the ad hoc committee reviewed the report, consisting of Members Hedges, Mattammal, Robinson, Vice Chair Brandt, and Chair Foust.

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Indirect Cost Allocation Plan (ICAP) rate taken off the top of each category proportionately
- Administrative functions shared by all agencies in District: Peninsula Corridor Joint Powers Board (JPB), San Mateo County Transit District (SamTrans), San Mateo County Transportation Authority (TA), and San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA)

- Recommend adding core principle outlining benefit to voters
- Indicate dollar amount in Administrative Overhead section of report

Motion/Second: Hedges/Robinson

Ayes: Baker, Hedges, Kuklin, Lang, Mangiafico, Mattammal, Patel, Rendon, Robinson, Wooley-Ousdahl, Brandt, Foust

Noes: None

Absent: Terry

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2025

Charlsie Chang, Government Affairs Officer, noted the following:

- Special application period during March and April
- Vacancy for People with Disabilities representative – currently reviewing one application; vacancy for County Supervisor District 1 representative
- Regular recruitment period in October for seats with terms expiring December 31, 2025

7. Committee Member Comments/Communications Regarding Transportation Matters

- Adopt micromobility safety standards – bike licenses; safety training in schools; protected bike lanes; safety topic at future meeting
- Opting into proposed regional funding measure

8. Next Meeting: COC Secretary to poll staff and committee members for October 2025 meeting.

9. Adjournment – The meeting adjourned at 5:02 pm.