



PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS

INFRASTRUCTURE APPLICATION INFORMATION

Is this the right application form for my project? If your project is a capital improvement (infrastructure) project, then use this form. If your project is non-infrastructure, for example a planning study or marketing/promotional project, please use the Non-Infrastructure application form.

Where can I obtain the application form?

All materials are available online at: http://www.smcta.com/Projects/Call_for_Projects.html

Who can I contact if I have any questions about the application?

Contact **Jennifer Williams** at williamsj@samtrans.com or (650) 508-6343. Please contact the TA if you have questions while completing the application form. This will save time and follow-up efforts with applicants for the TA during the evaluation process.

When is the application due date?

Complete applications are due electronically on **September 21, 2020 at 4:00 PM (PST)**. Late submissions will not be accepted.

How do I submit the application and supporting attachments?

Email to callforprojects@samtrans.com, *(Please note: TA e-mail capacity is 10MB. If your file exceeds this, please send electronic copy via [dropbox](#))*

Are all questions required?

Each question is designed to help the applicant address how well the project may meet the program evaluation criteria. Points are assigned to each question and should be, to the greatest extent possible, answered and supported with documentation. Please keep responses clear and concise.

Definitions: The following terms are used throughout the application form. Please note when questions are specific to the overall project or the project scope, and respond accordingly.

- a. Overall project: The entire project ultimately to be constructed.
- b. Project scope: The specific project phase or elements for which Measure A & W funds are being requested in this application/cycle. The project scope may be a subset of the overall project.
- c. Sponsor Agency: The applicant for Measure A & W funds for the project scope.



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**INFRASTRUCTURE
APPLICATION CHECKLIST**

REQUIRED - SEE APPLICATION INSTRUCTIONS FOR DETAILS	
	Application Form
	Attachment A: Cover Letter
	Attachment B: Letters of Support/Community Engagement Documentation
	Attachment C: Site Photos
	Attachment D: Project Location Map (Must use mapping tool in Application Instructions)
	Attachment E: GHG Emission Reduction and VMT Impact
	Attachment F: Cost Estimates
	Attachment G: TIMS ATP Maps and Summary Data Printout
OPTIONAL	
	Attachment H: Letter of Partnership Intent (if applicable)
	Attachment I: Other Documentation



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**INFRASTRUCTURE
PROJECT APPLICATION FORM**

PART A: GENERAL INFORMATION

1. APPLICANT INFORMATION

Sponsor Agency Name:

Sponsor Agency Address:

City: _____ State: CA Zip: _____

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact E-mail: _____

Are you partnering with another agency? Yes No

If YES, please provide Partnering Agency information:

Partnering Agency Name:

Partnering Agency Address:

City: _____ State: CA Zip: _____

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact E-mail: _____

If YES, please submit Attachment H: Letter of Partnership Intent from each agency outlining roles, responsibilities, and respective funding contributed.



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2. GENERAL PROJECT INFORMATION
Project Title: <input style="width: 90%;" type="text"/>
Project Type (choose from drop down): <input style="width: 90%;" type="text"/>
Project Location/Limits: <input style="width: 90%;" type="text"/>
Project Scope: <i>Example: Construction of 4 curb extensions and pedestrian-scale lighting will provide added safety for pedestrians and/or bicyclists at this busy intersection.</i> <i>Note: Maximum 500 characters (approximately 100 words)</i>

3. PROJECT DETAILS
<i>Note: Do not double count infrastructure that serves both pedestrians and bicyclists. Select the category that best serves the primary intended user of the project. List linear feet or number of each item in the total scope of work as specified in the respective category. Do not count the number of intersections. For example, if a project is upgrading eight curb ramps at one intersection, enter 8 in the form.</i>

BICYCLE INFRASTRUCTURE
New Bikeways (in centerline linear feet)
Class I Shared Use Paths: _____ Class II Bicycle Lanes: _____
Class II Buffered Bicycle Lanes: _____ Class III Bicycle Routes: _____
Class IV Separated Bikeway: _____



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BICYCLE INFRASTRUCTURE	
Upgraded Bikeways (converting an existing bikeway to a new classification or widening/paving Class I Shared Use Path) (in centerline linear feet)	
Class I Shared Use Paths: _____	Class II Bicycle Lanes: _____
Class II Buffered Bicycle Lanes: _____	Class III Bicycle Routes: _____
Class IV Separated Bikeway: _____	
Signalized Intersections (number)	
New Bike Boxes: _____	Timing Improvements: _____
Un-Signalized Intersections (number)	
New RRFB/Signal: _____	Crossing-Surface Improvement: _____
Mid-Block Crossings/Driveways (number)	
New RRFB/Signal: _____	Crossing-Surface Improvement: _____
Lighting	
Intersection (number): _____	Roadway for Facility Segments (linear feet): _____
Bike Parking (number of bicycle spaces)	
New Racks: _____	New Lockers: _____



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PEDESTRIAN INFRASTRUCTURE	
ADA Ramp Improvements (number)	
New Ramp (none exist): _____	Reconstruct Ramp to Standard: _____
Signalized Intersections (number)	
New Crosswalk: _____	Enhanced Existing Crosswalk: _____
Ped-Heads: _____	Shorten Crossing: _____
Timing Improvements: _____	
Un-Signalized Intersections (number)	
New Traffic Signal: _____	New Roundabout/Mini Traffic Circle: _____
New RRFB/Signal: _____	Crossing-Surface Improvements: _____
Shorten Crossing: _____	
Mid-Block Crossing (number)	
New RRFB/Signal: _____	Crossing-Surface Improvements: _____
Lighting	
Intersection (number): _____	Roadway Segments (linear feet): _____
Pedestrian Amenities (number)	
Benches: _____	Trash Cans: _____
Shade Trees: _____	

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PART B: EVALUATION CRITERIA

1. PROJECT READINESS (0-15 points)

COMMUNITY SUPPORT

Describe the community outreach effort for the project and summarize feedback received. Please consider the following questions in your response:

- How has community feedback been incorporated into the project?
- What is the level of interest in the project?
- Have any specific concerns been raised?
- List all non-sponsor stakeholders that have taken a formal position on the project.

Note: Maximum 1,000 characters (approximately 200 words)



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PROJECT SCHEDULE		
Indicate the anticipated beginning and end date for each phase of the project. <ul style="list-style-type: none"> If a phase is not applicable for this application, write "N/A". If the PS&E phase is currently underway at the time the application is submitted, indicate the percent complete to date: 35%, 65%, or 90%. 		
Phase	Month and Year	
	Phase Start	Phase End
Pre-Project Planning		
Project Approval (PA) & Environmental Document (ED)		
% Current Percent Complete Plans, Specifications & Estimates (PS&E)		
ROW Acquisition and Utilities Coordination		
Construction and Procurement		

OVERALL PROJECT FUNDING			
Project Scope Phases	Total Cost (A+B)	Measure A & W Pedestrian and Bicycle Program Request (A)	Other Matching Funding (B)
Pre-Project Planning	\$	\$	\$
PE/Environmental	\$	\$	\$
Design (PS&E)	\$	\$	\$
Right-of-Way	\$	\$	\$
Construction	\$	\$	\$
TOTALS	\$	\$	\$



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PROJECT FUNDING

Discuss any potential funding shortfalls or risks associated with any of the listed funding sources, and how they will be addressed. If the project is a large capital infrastructure project with a funding gap, as defined in section 7.c. of the Call for Projects Guidelines, what is the plan to close the funding gap within the allotted one-year period?

Note: Maximum 1,000 characters (approximately 200 words)

Can the project be divided into phases or segments if full funding is not available?

No

Yes

If YES, describe the different phases/segments and costs associated with each.

Note: Maximum 1,500 characters (approximately 250 words)



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2. FUNDING LEVERAGE (0-10 points)

FUNDING LEVERAGE

Using the table below, indicate the sources of funding as well as the percentages that have been secured *for the proposed Measure A & W project work scope*. Attach separate documentation if additional rows are needed.

- If other Measure A & W funds are involved, be specific about the program.
- If any of the match is from the private sector, specify the source (e.g. development impact fees, developer contribution, easement or donated land value).
- A ten percent match, at a minimum, is required.

Funding Source	Total Value	Source Type
Measure A & W Pedestrian & Bicycle Program Request	\$	Public
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL PROJECT COST	\$	

Total matching funds to be provided:	\$	
Total project costs:	\$	
Local match percentage (must be equal to or greater than 10%): (total matching funds provided ÷ total project cost)		%



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3. PROJECT NEED (0-19 points)

CURRENT CONDITIONS

Describe the existing site conditions and active transportation need that this project aims to address. Support narrative with relevant site photos and photo captions in Attachment C: Site Photos.

Note: Maximum 1,000 characters (approximately 200 words)



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CURRENT CONDITIONS

Describe the documented safety conditions in the project area. Support narrative with results of Attachment G: TIMS ATP Maps and Summary Data Printout.

Note: Maximum 1,000 characters (approximately 200 words)



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POTENTIAL FOR INCREASED WALKING AND BICYCLING	
Which users will benefit from this project? Check all that apply.	
<input type="checkbox"/> Bicyclists	<input type="checkbox"/> Public transit riders (bus and rail)
<input type="checkbox"/> Pedestrians	<input type="checkbox"/> Other micromobility users (e.g. e-scooters)
What is the <u>primary</u> purpose of the facility? Check one.	
<input type="checkbox"/> Transportation (access to employment, school, or other destinations)	<input type="checkbox"/> Will serve both purposes equally
<input type="checkbox"/> Recreation and Health	
PLAN CONSISTENCY	
Is Project recognized in adopted or draft statewide, regional, county or local planning and fund programming documents (e.g. San Mateo County Comprehensive Bicycle and Pedestrian Plan, City Bicycle and/or Pedestrian Plan, Vision Zero Plan, Specific Plan, Climate Action Plan)?	
<input type="checkbox"/> Yes	
<input type="checkbox"/> No	



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PLAN CONSISTENCY

List up to five (5) planning documents or policies with the publication date and the page upon which the project can be found. If your project is identified as a high priority project, indicate that in the table below.

Document or Policy	High Priority	Draft or Adopted	Publication Year	Page Numbers

If the project is not specifically identified in a planning or policy document, describe how it supports or is consistent with state, regional, or local plan and policy goals.

Note: Maximum 1,000 characters (approximately 200 words)



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4. PROJECT EFFECTIVENESS (0-42 points)

How does the project provide new or improved transportation options in an area with a mix of residential, employment, transit, or other high-density activity centers? Support narrative with Attachment D: Project Location Map.

Note: Maximum 1,000 characters (approximately 200 words)



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PROXIMITY TO ACTIVITY CENTERS

For a definition of activity centers, see application guidelines under Attachment D: Project Location Map.

Number of Activity Centers located within $\frac{1}{4}$ mile from proposed project:

Number of Activity Centers located between $\frac{1}{4}$ and $\frac{1}{2}$ miles from proposed project:

What are the features of your project and/or project area that will encourage more people to walk or bike? Consider addressing how the proposed project:

- Fills in a gap or extends the active transportation network
- Upgrades the existing active transportation network to better accommodate users of all ages and abilities
- Eliminates a physical or high-stress barrier (e.g., highway, major arterial, rail line, other safety issue) in the active transportation network
- Reduces or eliminates out of direction travel to local or regionally-serving employment, housing, and/or amenities resulting in travel time savings

Note: Maximum 1,000 characters (approximately 200 words)



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5. PROJECT SUSTAINABILITY (0-14 points)

Describe how the project serves high density/affordable housing (e.g. Priority Development Areas) in proximity to high quality transit service (high ridership & frequent service).

Note: Maximum 1,000 characters (approximately 200 words)

Describe how the project serves low income, transit dependent and/or other vulnerable populations.

Note: Maximum 1,000 characters (approximately 200 words)



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DISADVANTAGED COMMUNITY

Does the project meet any of the following criteria? (Mark all that apply)

Note: If the answer is yes to any of these questions, include documentation and the census tract numbers in Attachment I: Other Documentation.

The project is located in or crosses through a census tract with a school where 75% or more students are eligible for [Free or Reduced Priced Meals](#).

The project is located in or crosses through a census tract with a [CalEnviroscreen 3.0](#) score above 25% most disadvantaged (score greater than 39.34).

The project is located in or crosses through a census tract with a [Healthy Places Index](#) percentile less than 25%.

The project is located in or crosses through a census tract with a [Median Household Income](#) of less than \$56,982.

The project is located in or crosses through an [MTC Community of Concern](#).

Describe any elements of the project that include low environment impact/green infrastructure.

Note: Maximum 1,000 characters (approximately 200 words)



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Describe the long-term operations and maintenance needs for the project and how this will be funded.
Note: Maximum 1,000 characters (approximately 200 words)

Describe how the project supports existing economic activity and/or new economic development in the immediate vicinity (e.g. new housing production, job access, outdoor recreation industry).
Note: Maximum 1,000 characters (approximately 200 words)