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| --- | --- | --- | --- |
| For Internal Use Only: Date Request Received: | | | |
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|  | U:\Logos\_Transportation Authority\Med Res - inhouse laser printers\SMCTA Logo Vertical grey.jpg | |  |
|  |  | |  |
| Requests may be submitted by any method listed below. | | | |
|  | | | |
| Mail:  Attention: District Secretary – PRA  San Mateo County Transit District  1250 San Carlos Avenue  San Carlos, CA 94070 | | E-mail: [PRA@samtrans.com](mailto:PRA@samtrans.com)  Fax: 650-508-6281 | |
|  |  | |  |
| **Public Records Request Form** | | | |
|  |  | |  |
| First Name | Last Name | | Date Requested |
|  |  | |  |
| Street Address |  | |  |
|  | | | |
| City | State | | Zip Code |
|  |  | |  |
| E-Mail Address | Phone Number | | Fax Number |
|  |  | |  |
| Description of the Public Records Requested | | | |
|  | | | |