

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF JUNE 1, 2017

MEMBERS PRESENT: E. Beach, M. Freschet, D. Horsley, C. Johnson, K. Matsumoto

MEMBERS ABSENT: C. Groom (Chair), K. Ibarra

STAFF PRESENT: J. Cassman, A. Chan, C. David, J. Hartnett, J. Hurley, K. Kelly,
N. McKenna, M. Simon, S. van Hoften

Vice Chair Don Horsley called the meeting to order at 5:01p.m. and led the Pledge of Allegiance.

PUBLIC HEARING – FISCAL YEAR (FY) 2018 BUDGET

Kathleen Kelly, Interim Chief Financial Officer, presented the item. The proposed FY2018 budget is \$86,844,264 and no changes have been made since the preliminary budget was presented in May.

Motion to close the public hearing: Johnson/Beach
Ayes: Beach, Freschet, Johnson, Matsumoto, Horsley
Absent: Groom, Ibarra

ADOPTION OF THE FISCAL YEAR 2018 BUDGET IN THE AMOUNT OF \$86,844,264

Adopted by Resolution No. 2017-10
Motion/Second: Johnson/Matsumoto
Ayes: Beach, Freschet, Johnson, Matsumoto, Horsley
Absent: Groom, Ibarra

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

Barbara Arietta, CAC Chair, reported on the meeting of May 30, 2017 (see attached).

APPROVAL OF CONSENT CALENDAR

- a) Approval of Minutes of May 4, 2017
- b) Acceptance of Statement of Revenues and Expenditures for April 2017

Motion/Second: Beach/Johnson
Ayes: Beach, Freschet, Ibarra, Johnson, Matsumoto, Horsley
Absent: Groom, Ibarra

PUBLIC COMMENT

None

NOMINATING COMMITTEE REPORT FOR THE CITIZENS ADVISORY COMMITTEE (FRESCHET, HORSLEY)

Director Maureen Freschet said 20 applications were received for five seats. The Committee is recommending appointment of Ken Chin and reappointment of incumbents Pamela Haynie, Rich Hedges, Steve Stamos and William Warhurst.

Motion/Second: Freschet/Horsley

Ayes: Beach, Freschet, Johnson, Matsumoto, Horsley

Absent: Groom, Ibarra

CHAIRPERSON'S REPORT

Vice Chair Horsley said Chair Carole Groom was reappointed to the California Coastal Commission for four years.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT – K. MATSUMOTO

No report.

PENINSULA CORRIDOR JOINT POWERS BOARD (JPB) REPORT – J. HARTNETT

The June 1 report is in the reading file.

REPORT OF THE EXECUTIVE DIRECTOR – J. HARTNETT

Jim Hartnett, Executive Director, said he will provide a written report to the Board.

PROGRAM REPORT: 2017 CALTRAIN ANNUAL PASSENGER COUNTS

Catherine David, Principal Planner, presented this informational item. Key highlights are:

- Purpose is to provide a measurement relative to previous years, data is used for evaluating service changes, allocate resources to address capacity issues and validate revenue-based ridership estimates.
- Methodology:
 - Count every weekday train averaged over five weekdays
 - Count every weekend train for one weekend
 - Sixth year bikes denied boarding were counted
- Challenges:
 - New consultant and sub-consultant team contracted with to conduct, oversee and manage field surveys
 - Past winter wettest year on record with rain 29 out of 40 days
- Average weekday ridership was 62,190, a slight decrease of 0.4 percent from last year.
- Nine stations had increased weekday ridership and 16 stations had decreased weekday ridership.
- The 10 highest stations for weekday boardings remained the same.
- San Francisco County had a slight increase in ridership.
- Gilroy weekday ridership declined 6.3 percent.
- Baby Bullet service had the largest increase at 16.2 percent.
- Average weekday trip length for higher than 2016.
- Average weekday bike ridership decreased 5.5 percent.

- 87 bikes were denied boarding from the 527 trains counted (a decrease from 118 in 2016).
- Carried approximately 27,369 bikes on the trains counted.
- Denied bike boardings at 11 stations.
- Weekend service was down 2.7 percent.
- Next steps:
 - Review equipment allocation of six-car trains
 - Key findings report and ridership to be posted by summer 2017
 - Future service planning using ridership data to improve capacity prior to and during electrification
 - Planning for future annual counts methodology

Board comments included wanting to know the process and timetable for electrification, the bike share in Redwood City could be a factor for the decrease in bike boardings and what needs to be done for more service to the new South San Francisco Station as more shuttles will be picking up there instead of Millbrae.

Capital Projects Quarterly Status Report – 3rd Quarter Fiscal Year 2017

Joe Hurley, Director, Transportation Authority, presented this informational item.

Public Comment

Greg Conlon, Atherton, said there are four cities that have hold out stations that need to be addressed.

Update on State and Federal Legislative Program

Mark Simon, Chief of Staff said at the State level staff is looking at Senate Bill (SB) 1 implementation. Staff is attending the California Transportation Commission workshops this week to learn about the guidelines that will be rolled out over the next few months. Mr. Simon said staff is seeing a lot of opportunity for projects and the Highway 101 corridor was specifically called out in the legislation under the Congested Corridors Program. He said staff will continue to monitor the rollout of the guidelines and expect the first programs to start adoption in May 2018. Mr. Simon said SB595 passed the Senate last week. This is still a spot bill so it is lacking many details. He said the project priority list was shared with the delegation.

Mr. Simon said at the Federal level Caltrain was awarded a \$21 million grant from the Federal Transit Administration for the continuation and implementation of the Communications-Based Overlay Signal System/Positive Train Control. He said these funds were awarded from \$197 million program authorized in the last Surface Transportation bill. The funds will specifically help ensure trains will continue to operate on the Union Pacific corridor south of San Jose.

REQUESTS FROM THE AUTHORITY

Director Matsumoto asked if staff is working on her Measure A request.

DATE AND PLACE OF NEXT REGULAR MEETING

Thursday, August 3, 2017 at 5 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd floor, 1250 San Carlos Avenue, San Carlos CA 94070

The Board voted to cancel the July 6 meeting.

REPORT OF LEGAL COUNSEL

Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast vs. California Department of Transportation, Respondents and Defendants, and San Mateo County Transportation Authority and City of Pacifica, Real Parties in Interest and Defendants. Case No. CIV 523973

Joan Cassman, Legal Counsel, said there is no need for closed session.

The meeting adjourned at 5:55 p.m.