

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF AUGUST 3, 2017

MEMBERS PRESENT: E. Beach, M. Freschet, C. Groom (Chair), D. Horsley, K. Matsumoto

MEMBERS ABSENT: K. Ibarra, C. Johnson

STAFF PRESENT: M. Beveridge, J. Cassman, A. Chan, S. Cocke, L. Guan,
C. Gumpal, J. Hartnett, J. Hurley, M. Martinez, N. McKenna,
L. Millard, C. Mobley-Ritter

Chair Carole Groom called the meeting to order at 5:02 p.m. and led the Pledge of Allegiance.

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

The August 1 report is in the reading file.

APPROVAL OF MINUTES JUNE 1, 2017

Director Karyl Matsumoto asked when will the Measure A Status Report be available.

April Chan, Chief Officer of Planning, Grants, Real Estate and TA, said they were still resolving the differences in terms of the financial system and they are hoping to bring an item on October 2017.

Motion/Second: Beach/Matsumoto

Ayes: Beach, Freschet, Matsumoto, Horsley, Groom

Absent: Ibarra, Johnson

ACCEPTANCE OF STATEMENT OF REVENUES AND EXPENDITURES FOR MAY 2017

Director Matsumoto asked if sales tax was worse than budget because the forecast sales tax is high? Connie Mobley-Ritter, Director Treasury, said the budget numbers projected out at the beginning of the fiscal year come from San Mateo County and are based on their assessment at the start of the year and actual receipts two months in the rears.

Motion/Second: Matsumoto/Beach

Ayes: Beach, Freschet, Matsumoto, Horsley, Groom

Absent: Ibarra, Johnson

INFORMATION ON STATEMENT OF REVENUES AND EXPENDITURES FOR JUNE 2017

Received report that the Statement for June will be presented in November for acceptance.

Motion/Second: Horsley/Freschet

Ayes: Beach, Freschet, Matsumoto, Horsley, Groom

Absent: Ibarra, Johnson

ESTABLISH THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2048 IN THE AMOUNT OF \$684,431,558 APPROVED BY RESOLUTION NO. 2017-13

Motion/Second: Matsumoto/Freschet
Ayes: Beach, Freschet, Matsumoto, Horsley, Groom
Absent: Ibarra, Johnson

CHAIRPERSON'S REPORT

Director Don Horsley said he and Director Cameron Johnson met with staff for an update on the Capital Improvement Program Highway Program.

Director Horsley presented the following from the meeting:

- The Committee discussed external funding sources to leverage Measure A funds including SB1 And RM3
 - SB1 Congested Corridors Program: \$250 million available annually
 - SB1 provides additional STIP dollars; \$47.9 million of additional funding for San Mateo County over the 5 year period covering FY19 through FY 2023
 - Other SB1 programs may be available as well
 - Regional Measure 3: regional projects such as the 101 Manage Lanes project and the 101/92 Interchange are proposed for inclusion in the regional measure
- In light of the funding shortfall, the committee evaluated various options for options for future funding calls, including focusing on completing Measure A pipeline projects. In addition, setting aside a small amount to help fund the planning and environmental phases for other projects not already in the pipeline.
- Also discussed a proposed requirement that sponsors provide matching funds for future funding calls to better leverage Measure A investments.
- Staff is scheduled to come back to the Board with specific policy recommendations for information in September and to take action with the release of the net Highway Call for Projects in October.
- Staff also provided an update on status of 5 inactive highway projects. Staff sent letters to the sponsors requesting that they formally respond by the end of October to inform the TA as to whether they intend to proceed with their projects and if they do, to provide the status of the current project scope, schedule and budget, and how they intend to resolve any obstacles.

Director Matsumoto read the Resolution of Appreciation for Nancy McKenna, Assistant District Secretary, was presented at the SamTrans Board meeting on August 2, 2017. Ms. McKenna is retiring after 15 years of service on September 1, 2017.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT – K. MATSUMOTO

The July and August meeting reports are in the reading file.

PENINSULA CORRIDOR JOINT POWERS BOARD (JPB) REPORT – J. HARTNETT

The July and August meeting reports are in the reading file.

REPORT OF THE EXECUTIVE DIRECTOR – J. HARTNETT

Jim Hartnett, Executive Director, said his written report is in the reading file.

Director Maureen Freschet thanked the TA Board and staff for the allocation of funds for the 25th Avenue Grade Separation Project.

PROGRAM REPORT: ALTERNATIVE CONGESTION RELIEF

Program Report: Alternative Congestion Relief

John Ford, Executive Director, Commute.Org, presented this informational item. Key highlights include:

- Agency goal is to reduce single occupancy vehicles.
- The Board consists of 18 members appointed by their respective city councils.
- Fiscal Year (FY) 2017-2018 budget is \$3.93 million and twelve percent of funding comes from the TA.
- Shuttle operations total 58 percent of expenses.
- Commute alternatives reduce air pollution and traffic congestion, additional housing and work force density, competition for employees, tenants and residents.
- Mode shift equates to a behavior change.
- Work Plan Program areas are employer outreach and support, first and last mile shuttle program, commuter programs and public/private partnerships.
- Key initiatives this year include triennial commuter profile survey, guaranteed ride home program, transportation technology partnerships and STAR platform.
- Commute.org shuttles have 20 routes with 64 private partners. TA funds 50 to 75 percent and the consortium funds balance.
- Shuttle ridership in FY2016/2017 declined two percent.
- STAR platform was launched in September 2016 where people can record their trips.
- Upcoming infrastructure projects will have an impact as the private coach industry continues to evolve, app-based carpooling, ride hailing apps such as Lyft and Uber, shared-use mobility and autonomous vehicles.

Public Comment

Rich Hedges, San Mateo, said he is a huge fan of shuttles and the work the Mr. Ford has done is fantastic.

ALLOCATION OF \$458,500 IN NEW MEASURE A ALTERNATIVE CONGESTION RELIEF FUNDS TO THE PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE TO SUPPORT THE COUNTYWIDE CONGESTION RELIEF PROGRAM FOR FISCAL YEAR 2018

Approved by Resolution No. 2017-11
Motion/Second: Horsley/Freschet
Ayes: Beach, Freschet, Matsumoto, Horsley, Groom
Absent: Ibarra, Johnson

AUTHORIZE ACCEPTANCE OF THE QUARTERLY INVESTMENT REPORT AND FIXED INCOME MARKET REVIEW AND OUTLOOK FOR THE QUARTER ENDED JUNE 30, 2017

Monique Spyke and Izac Chyou from PFM Asset Management provided the update. Over the fiscal year the portfolio earned \$2 million. During the quarter there were mixed readings on key economic data in the United States and fiscal policy initiatives were stalled. The portfolio continued to be diversified. The outlook is continued modest growth in the United States and future path of Fed tightening is less certain. The strategy going forward will be to manage the portfolio duration to closely match the benchmark duration, favor treasuries over agencies and continue to look for opportunities to diversify.

Motion/Second: Matsumoto/Beach
Ayes: Beach, Freschet, Matsumoto, Horsley, Groom
Absent: Ibarra, Johnson

ALLOCATION OF \$9,577,753 IN NEW MEASURE A FUNDS TO THE SAN MATEO COUNTY TRANSIT DISTRICT FOR APPLICATION TOWARDS THE CALTRAIN PROGRAM CATEGORY AND THE PARATRANSIT PROGRAM CATEGORY

Ladi Millard, Director, Budgets and Financial Analysis, said in the Tax Expenditure Plan Caltrain is allocated eight percent which equates to \$6.8 million and paratransit is allocated four percent.

Director Matsumoto requested a chart with the percentage and monies for Measure A on a quarterly basis.

Approved by Resolution No. 2017-12
Motion/Second: Matsumoto/Horsley
Ayes: Beach, Freschet, Matsumoto, Horsley, Groom
Absent: Ibarra, Johnson

PROGRAM REPORT: PENINSULA CORRIDOR ELECTRIFICATION PROJECT

Lin Guan, Deputy Director, Project Delivery, presented:

- Project is broken down into four segments.
- Construction will start in segments 2 and 4.
- Notice to Proceed was issued to the design build contractor Balfour Beatty on June 19.
- Notice to Proceed was issued to the Electric Multiple Unit contractor Stadler on June 1.

Stacy Cocke, Principal Planner, reported:

- Revenue service is expected in 2022.
- Total project is \$1.9 billion and is fully funded.
- Funding partner participation includes design-build contractor selection, vehicle contractor selection and risk refresh sessions.
- Extensive public outreach has been done with 37 community and stakeholder meetings.
- A full-time project outreach office has opened in San Mateo.
- There will be a community meeting for work being done in Millbrae and Burlingame on August 23 in Millbrae.

UPDATE ON STATE AND FEDERAL LEGISLATIVE PROGRAM

Brent Tietjen, Government and Community Relations Officer, said the State Legislature is currently on Summer Recess and will reconvene on August 21. Prior to adjourning, there was action on a number of bills that staff has been tracking. Assembly Bill 398 which extends the Cap and Trade Program to 2030 was signed by Governor Brown on July 25. He said the Legislature now has to finalize a Cap and Trade Expenditure Plan, which staff expects to be a large focus of their time when they reconvene. Mr. Tietjen said staff will be working with the delegation to ensure there is a continued commitment to public transit by maintaining the continuous appropriations to the Transit and Intercity Rail Capital Program and the Low Carbon Transit Operations Program.

He said Senate Bill 595, also known as Regional Measure 3, is currently in the Assembly Appropriations Committee and will be heard after the Legislature returns from Summer Recess. Mr. Tietjen said the bill was amended on July 19 to include a list of specific projects and programs for San Mateo County including the Highway 101/Route 92 Interchange and the Dumbarton Corridor improvements. He said SamTrans is supportive of the bill with these changes and will work with the delegation to take advantage of any opportunities to increase the funds that come to the County.

Mr. Tietjen said at the Federal level the Trump Administration has appointed an Infrastructure Advisory Council to advise on a path forward for infrastructure. He said the Transportation Housing Urban Development Appropriations Bill passed Senate Appropriations.

DATE AND PLACE OF NEXT REGULAR MEETING

Thursday, September 7, 2017 at 5 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd floor, 1250 San Carlos Avenue, San Carlos CA 94070

The meeting adjourned at 6:20 p.m.