

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF NOVEMBER 2, 2017

MEMBERS PRESENT: E. Beach, M. Freschet, D. Horsley, K. Ibarra, C. Johnson,
K. Matsumoto, C. Groom (Chair)

MEMBERS ABSENT: None

STAFF PRESENT: J. Cassman, A. Chan, C. Fromson, C. Gumpal, J. Hartnett,
J. Hurley, M. Martinez, J. Slavitt

Chair Carole Groom called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

Chair Groom, said the report is in the reading file.

CONSENT CALENDAR

- a. Approval of Minutes of October 5, 2017
- b. Acceptance of Statement of Revenues and Expenses for September 2017
- c. Acceptance of Statement of Revenue and Expenses for Fiscal Year Ending June 2017 (Unaudited)
- d. Approval of 2018 Board of Directors Meeting Calendar
- e. Amend the FY2018 Budget to Increase the Streets and Highway Category by \$15,000 and Enter into an Agreement with the City/County Association of Government of San Mateo County for Preparation of a Benefit/Cost Analysis Associated with the 101 Managed Lanes Project – Approved by Resolution No. 2017-18
- f. Grant of Subsurface Utility Easement to PG&E to Support San Carlos Transit Village Transit Oriented Development Project – Approved by Resolution No. 2017-19

Motion/Second: Horsley/Johnson

Ayes: Beach, Freschet, Horsley, Ibarra, Johnson, Matsumoto, Groom (Chair)

CHAIRPERSON'S REPORT

No report.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT – K. MATSUMOTO

Chair Groom said the written report is in the reading file.

PENINSULA CORRIDOR JOINT POWERS BOARD (JPB) REPORT – J. HARTNETT

The written report is in the reading file.

REPORT OF THE EXECUTIVE DIRECTOR – J. HARTNETT

Jim Hartnett, Executive Director, said his written report is in the reading file. Mr. Hartnett introduced new Deputy General Manager/Chief Executive Officer (CEO), Carter Mau.

Mr. Hartnett announced the retirement of Mark Simon, Chief of Staff; his last day will be in December 2017.

PROGRAM REPORT: 101 CORRIDOR MANAGED LANES

Leo Scott, President, Gray-Bowen-Scott, provided a report on the environmental review process, findings, and summary of the work completed, he said the draft environmental document is proposed to release end of November, the public will have the opportunity to review and provide comments and staff will compile and respond to the comments received during the public comment period, and finalize the document in mid-2018.

Director Cameron Johnson asked if it would be SamTrans buses for express bus and asked for additional clarity regarding the option of bus service. Mr. Hartnett said it does not need to be SamTrans. The buses would need to be purchased and the State would like the buses to be all electric. Ms. Chan said that the analysis is to shift people from driving to taking public transit, she said the other two alternative options does not include anticipating buses but staff did a traffic analysis without the bus service to see performance. She also said that SamTrans is currently undertaking an Express Bus Study in cooperation with Santa Clara Valley Transportation (VTA) and San Francisco to look at ways to encourage people to take transit.

Director Maureen Freschet asked about public outreach in San Mateo. Mr. Scott said outreach is happening now, there is a set of requirement of notification to go in the papers, and they have established connection with each of the cities to have the notification out to their circular distributions.

Director Emily Beach asked if there are any air quality or health benefits of having sound walls along the highway. Mr. Scott said health is a very broad topic; the sound wall evaluation is based on the level of noise and not any other sound.

Director Beach asked if there any commitment to no loss of greenery. Mr. Scott said they are not dealing with much native vegetation and will try to replace as best as they could on what is out there given that they are taking away some of the land that the plants are currently on and have less space to work with; possibly plant out more vines than trees.

Director Ken Ibarra asked if there is a concern with speed, circulation and transition from lane to lane with the single express lane and express buses. Mr. Scott said the lane will be twelve feet and buses would fit, he understands that the vehicles getting in and out would be challenging, one of the alternative models is to create enough open space in the general purpose lane to facilitate the safety of the in and out of vehicles .

Public Comment

Rich Hedges, San Mateo, said Ford Motor Company is investing money in the mobility management and if the study works, his guess is they may implement bus service. He also said that there is a history on express buses but died because they were too expensive.

April Chan, Chief Officer of Planning, Grants, Real Estate and Transportation Authority, reported on the toll system roles assessment and discussed the tradeoffs between owner/operation options. She provided the toll system schedule and timeline. The owner/operator policy decision should occur late 2018.

Director Freschet asked if the recommendation of the managed lanes consistent with other transportation agencies to avoid driver confusion. Mr. Scott responded yes, all express lanes have to use FasTrak within the State of California and every driver has to use the same mechanism as well as the same sign structure messaging system. He also said the High Occupancy Vehicle Lane (HOV) policy is to have the occupancy requirements the same for connected facilities.

AUTHORIZING THE RESOLUTION OF SUPPORT FOR \$34,498,000 OF REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP) FUNDING FOR THE 101 MANAGED LANES PROJECT TO BE INCLUDED IN THE 2018 STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)

Mr. Joseph Hurley, Director, Transportation Authority Program reported that the State Transportation Improvement Program (STIP) is a biennial five-year state funding program for the distribution of state funds by the California Transportation Commission (CTC) for transportation projects and programs, prior to being submitted to the CTC for approval, the Metropolitan Transportation Commission (MTC), as the Regional Transportation Planning Agency, must approve the program and to file an application for STIP funding, MTC requires every new STIP project to be accompanied by an adopted Resolution of Local Support, using MTC's prescribed template.

Approved by Resolution No. 2017-20

Motion/Second: Horsley/Johnson

Ayes: Beach, Freschet, Horsley, Ibarra, Johnson, Matsumoto, Groom (Chair)

PROGRAMMING AND ALLOCATION OF \$750,000 OF MEASURE A FUNDS FOR THE REDWOOD CITY WHIPPLE AVENUE GRADE SEPARATION PROJECT

Mr. Joel Slavis, Manager, Programming and Monitoring reported on highlights of the program, he said the goal is to reduce the number of at-grade crossings on the Caltrain right of way.

Director Beach asked if there are any other future high priority grade separations in the pipeline aside from Redwood City. Ms. Chan said staff has reached out to South San Francisco, San Bruno, San Mateo, Menlo Park and Burlingame, to find out their interest level in any other grade separation but have received any expressed interest.

Approved by Resolution No. 2017-21

Motion/Second: Johnson/Beach

Ayes: Beach, Freschet, Horsley, Ibarra, Johnson, Matsumoto, Groom (Chair)

PROGRAM REPORT: PEDESTRIAN AND BICYCLE PROGRAM REPORT

Mr. Slavitt provided a report on the Program background, funding allocation history and project status.

PROGRAM REPORT: NEW MEASURE 2017 PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS

Mr. Slavitt said the purpose of the Program is to fund specific projects that improve conditions to encourage walking and bicycling. He noted the eligibility requirements. A scheduled timeline was presented and the proposed Program of Projects will be submitted for Board's approval by March 2018.

Director Beach said if they had more than one application, it would be helpful for each jurisdiction to rank the order of their top priority. Mr. Slavitt agreed.

UPDATE ON STATE AND LEGISLATIVE PROGRAM

Ms. Casey Fromson, Government and Community Affairs Director, said the draft The Legislative Program will be submitted to the Board during the next meeting would help guide the frame work for next year and hope to have it adopted in January. She also noted that the agenda packet includes bills that have been signed by the Governor and staff has been monitoring funding opportunities.

REQUEST FROM THE AUTHORITY

None.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

Vice Chair Horsley, said the correspondence is in the reading file.

REPORT OF LEGAL COUNSEL

- a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast v. California Department of Transportation, et al.; San Mateo County Superior Court Case No. CIV-523973
- b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; U.S. District Court, Northern District of California Civil Case No. 3:15-cv-02090-VC

Recessed to closed session at 6:45 p.m.

Reconvened to open session at 7:10 p.m.

Joan Cassman, Legal Counsel, said the Board met in closed session and received an update on potential litigation. No action was taken.

DATE AND PLACE OF NEXT REGULAR MEETING

Thursday, December 7, 2017 at 5 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd floor, 1250 San Carlos Avenue, San Carlos CA 94070

The meeting adjourned at 7:11 p.m.