

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

MINUTES OF DECEMBER 7, 2017

MEMBERS PRESENT: E. Beach, D. Horsley, K. Ibarra, C. Johnson, K. Matsumoto,
C. Groom (Chair)

MEMBERS ABSENT: M. Freschet

STAFF PRESENT: J. Cassman, A. Chan, C. Fromson, C. Gumpal, J. Hartnett,
J. Hurley, M. Martinez, C. Mau, C. Mobley-Ritter, J. Slavitt

Chair Carole Groom called the meeting to order at 5:03 p.m. and led the Pledge of Allegiance.

CITIZENS ADVISORY COMMITTEE (CAC) REPORT

Barbara Arietta, CAC Chair, reported on highlights of the meeting. The committee reviewed the 2018 meeting calendar and questions were raised regarding the ability to meet quorum requirements. She said staff will poll the members to explore other options.

She said the members asked if the San Mateo County and Menlo Park shuttles were in danger of not being funded in the future because of performance numbers and asked how decisions are made about whether running a shuttle or adding a new fixed bus service would be the best solution. Members also asked if there were any conflicts of interest with commute.org in reference to their participation with technical support, concerns about the security drivers in Menlo Park and door to door service was not doing well, she said the nominating committee members for 2018 are Essam El-Dardiry, Kate Bond and An Chen.

CONSENT CALENDAR

- a. Approval of Minutes of November 2, 2017
- b. Acceptance of Statement of Revenues and Expenses for October 2017

Motion/Second: Johnson/Horsley

Ayes: Beach, Horsley, Ibarra, Johnson, Matsumoto, Groom

Absent: Freschet

CHAIRPERSON'S REPORT

No report.

Resolution of Appreciation to Ken Ibarra.

Resolution No. 2017-22

Motion/Second: Groom/Beach

Ayes: Beach, Horsley, Ibarra, Johnson, Matsumoto, Groom

Absent: Freschet

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT – K. MATSUMOTO

The written report is in the reading file.

Director Karyl Matsumoto noted that Director Charles Stone was elected to replace Director Rose Guilbault on the Peninsula Corridor Joint Powers Board (JPB). She said there was a robust discussion on the Dumbarton Corridor Study. The Study was approved; the resolution was amended to include language that directs staff to identify and pursue safe multi-modal travel options including a bicycle and pedestrian facility.

PENINSULA CORRIDOR JOINT POWERS BOARD (JPB) REPORT – J. HARTNETT

The written report is in the reading file.

REPORT OF THE EXECUTIVE DIRECTOR – J. HARTNETT

Jim Hartnett, Executive Director reported that Director Guilbault will be stepping down from the JPB Board but will continue service on the SamTrans Board. Director Charles Stone will be her replacement. He said the SamTrans Board approved the Dumbarton Transportation Corridor Study that documents how to improve mobility in the Dumbarton Corridor between Alameda, San Mateo and Santa Clara counties. The Study evaluated a variety of transportation alternatives on the Dumbarton Bridge (Highway 84) and its approaches, as well as examined how to rehabilitate and repurpose the Dumbarton rail bridge for transit purposes.

RECEIVE QUARTERLY INVESTMENT REPORT AND FIXED INCOME MARKET REVIEW AND OUTLOOK FOR THE QUARTER ENDED SEPTEMBER 30, 2017

Izac Chyou, PFM Asset Management LLC, Senior Managing Consultant, reported on the type of investments, issuer, date of maturity, par and dollar amount invested in all securities, investments and money held by the local agency, including lending programs. He said he will continue to manage the portfolio duration to closely match the benchmark duration and seek opportunities to enhance portfolio yield, while focusing on safety and liquidity.

Motion/Second: Groom/Johnson

Ayes: Beach, Horsley, Ibarra, Johnson, Matsumoto, Groom

Absent: Freschet

AUTHORIZE PROGRAMMING AND ALLOCATION OF \$3.87 MILLION OF ADDITIONAL MEASURE A FUNDING FOR THE US 101/HOLLY INTERCHANGE RECONSTRUCTION PROJECT IN SAN CARLOS

Joe Hurley, Director, TA Program reported that there are significant changes projected for the uses of land adjacent to the US 101/Holly Street Interchange area in the City of San Carlos. The growth associated with the changes will draw a considerable amount of additional traffic to an already congested area, resulting in increased back-ups within the interchange, freeway and local streets.

The project will convert the existing interchange to a partial cloverleaf design, realign the on- and off-ramps to eliminate weaving problems, and reduce the number of pedestrian/bicyclist crossings which conflict with the free right-turn vehicular traffic

movements and add new signalized intersections and improved bicycle and pedestrian facilities to promote overall safety within the interchange area. He said the funding for this project will come from the Fiscal Year 2018 Streets and Highway category budget and prior years' savings from projects.

Public Comment

Rich Hedges, San Mateo, said he is in favor of this project and the Board should move forward with it.

Resolution No. 2017-23

Motion/Second: Horsley/Johnson

Ayes: Beach, Horsley, Ibarra, Johnson, Matsumoto, Groom

Absent: Freschet

PROGRAM REPORT: TRANSIT - SHUTTLES

Joel Slavit, Manger, Programming and Monitoring, said that four percent of the New Measure A sales tax revenue is available to support the Local Shuttle Program. The San Mateo County Transportation Authority's (TA) Local Shuttle Program provides operating funds for commuter shuttles connecting with transit stations, and for community-serving shuttles project sponsors are required to submit quarterly and annual progress reports, which the TA uses to track the performance of individual projects as well as the overall program.

JOINT SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA) AND CITY/COUNTY ASSOCIATION OF GOVERNMENTS (C/CAG) SAN MATEO COUNTY SHUTTLE PROGRAM CALL FOR PROJECT (CFP)

Mr. Slavit reported that the San Mateo County Shuttle Program provides matching funding for the operation of local shuttle services, the eligible costs include operations, marketing and administration of shuttles. He provided information on the eligibility requirements, process and schedule.

Director Emily Beach suggested outreach to community colleges that would benefit from shuttle service.

STATE AND FEDERAL LEGISLATIVE UPDATE

Casey Fromson, Director, Government and Community Affairs, provided a report on the tax reform and infrastructure plan. She said staff coordinates closely with the Federal and State advocates on a wide variety of issues that are considered in the Congress and State legislature.

2018 LEGISLATIVE PROGRAM

Ms. Fromson, reported that the 2018 Legislative Program establishes the principles that will guide the TA's legislative and regulatory advocacy efforts through the 2018 calendar year, including the second half of the State legislative session and the second session of the 115th Congress.

The program is intended to be broad enough to cover the wide variety of issues that are likely to be considered during that time and flexible enough to allow the TA to respond swiftly and effectively to unanticipated developments.

Adoption of the Program provides our legislative delegation and our transportation partners with a clear statement of the TA's priorities. Ms. Fromson will present the final 2018 Legislative Program for Board's adoption at the January 4, 2018 meeting.

CAPITAL PROJECTS QUARTERLY STATUS REPORT – 1ST QUARTER FISCAL YEAR 2018

Mr. Hurley said the quarterly report is in the agenda packet. He reported highlights of the report that includes the Woodside Road Interchange project that has gone from yellow stage to green because Redwood City was able to secure funding. He said the 101/Holly Interchange Reconstruction Project in San Carlos will update from red to green based on the Board approval today.

REQUEST FROM THE AUTHORITY

None.

REPORT OF LEGAL COUNSEL

- a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast v. California Department of Transportation, et al.; San Mateo County Superior Court Case No. CIV-523973

- b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; U.S. District Court, Northern District of California Civil Case No. 3:15-cv-02090-VC

Recessed to closed session at 6:12 p.m.

Reconvened to open session at 6:27 p.m.

Joan Cassman, Legal Counsel, said the Board met in closed session and received an update on potential litigation. No action was taken.

DATE AND PLACE OF NEXT REGULAR MEETING

Thursday, January 4, 2018 at 5 p.m. in the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd floor, 1250 San Carlos Avenue, San Carlos CA 94070

The meeting adjourned at 6:27 p.m.