

SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF JANUARY 3, 2019

MEMBERS PRESENT: D. Horsley (Chair), E. Beach, K. Matsumoto, R. Medina, C. Romero

MEMBERS ABSENT: M. Freschet, C. Groom

STAFF PRESENT: J. Hartnett, C. Mau, A. Chan, C. Fromson, J. Slavitt, S. van Hoften, J. Cassman, S. Murphy, D. Hansel, G. Martinez, J. Brook, C. Gumpal

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Don Horsley called the meeting to order at 5:02 p.m. and led the Pledge of Allegiance.

SWEARING IN

Chair Horsley announced that Directors Matsumoto and Freschet would be sworn in at the next meeting.

Acting Authority Secretary, Cindy Gumpal, administered the Oath of Office to Carlos Romero, City of East Palo Alto, representing the Southern Judicial District of San Mateo County for a term ending December 31, 2020.

ROLL CALL

Ms. Gumpal called the roll. A quorum was confirmed.

ELECTION OF 2019 OFFICERS

Chair Horsley opened nominations for Chair for 2019.

Motion: Director Matsumoto nominated Don Horsley as Chair for 2019.

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

Motion: Don Horsley nominated Emily Beach as Vice Chair for 2019.

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Chair Horsley noted that the Advisory Committee did not meet in December.

CONSENT CALENDAR

Motion/Second: Matsumoto/Medina

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

- Approval of Minutes of the Board of Directors Meeting of December 6, 2018
- Acceptance of Statement of Revenues and Expenditures for November 2018

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

REPORT OF THE CHAIR

No report.

SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT

Director Matsumoto stated that the SamTrans Board has not met yet in the month of January and therefore, there was no liaison report.

PENINSULA CORRIDOR JOINT POWERS BOARD REPORT

Executive Director Jim Hartnett reported the Caltrain Board of Directors would meet the following week.

REPORT OF THE EXECUTIVE DIRECTOR

Mr. Hartnett referred to written materials contained in the Directors' reading folders.

FINANCE

Amendment of the Fiscal Year 2019 Budget to Increase Total Expenditures from \$127,749,681 to \$129,754,964 and Ratification of Programming and Allocation to State Route 1 Calera Parkway Project

Derek Hansel, Chief Financial Officer, stated the action before the Board was a "true-up" from the current budget. He answered questions of Board members.

Approved by TA Resolution No. 2019-01

Motion/Second: Matsumoto/Medina

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

Program and Allocate an Additional \$200,000 from the Measure A Grade Separation Program Category to the Broadway Grade Separation Project in Burlingame

Joel Slavit, Manager of Programming and Monitoring, explained that an additional \$200,000 was necessary for relocating the paralleling station for the Caltrain electrification project from the west side of the railroad tracks to the east side in Burlingame. The new location will be at the City of Burlingame's corporation yard. He discussed the timing of construction.

Approved by TA Resolution No. 2019-02

Motion/Second: Medina/Beach

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

PROGRAM

Update on Owner and Operator for the US 101 Managed Lanes Project and Next Steps

Chair Horsley reported on a recent meeting of the joint Managed Lanes Ad Hoc Advisory Committee comprised of members of the Boards of Directors of the Transportation Authority (TA) and the City/County Association of Governments of San Mateo County (C/CAG). The ad hoc committee met to facilitate a decision on what agency or agencies will be the owner(s) and operator of the 101 Managed Lanes Project. He relayed the concerns of both agencies' representatives on the committee relative to ownership, equity, local control and having an equal voice on policy issues. Two options presented at the joint ad hoc committee meeting were:

- the San Mateo County agencies (TA and C/CAG) own the facility, with a contract with Santa Clara Valley Transportation Authority (VTA) to operate, or
- transfer ownership to the Bay Area Infrastructure Financing Authority (BAIFA), which also would operate the facility.

Directors Beach, Matsumoto and Medina contributed to the discussion regarding the details of the project and possible ownership.

Jim Hartnett, Executive Director and April Chan, Chief Officer, Planning, Grants and Transportation Authority, discussed what it would mean to be an owner, including budgetary considerations. Mr. Hartnett also stated that he understood a third option may now be available, under which the San Mateo County agencies would own the facility and then enter into an agreement with BAIFA to operate it.

Mr. Hartnett added that time was of the essence since the project was heading into construction and delay in selecting the owner and operator could negatively impact the construction budget and/or schedule. Further, either VTA or BAIFA's system manager needs time to define the system and negotiate the contract with their system integrator.

Ms. Chan stated another joint ad hoc committee meeting was scheduled for January 25 at 10 a.m. for the committee to make a final recommendation on the owner/operator decision for consideration by the full TA and C/CAG Boards in February.

Chair Horsley expressed appreciation to the ad hoc committee members for their hard work and expertise in working with C/CAG.

Local Shuttle Program Status Update

Joel Slavit, Manager of Programming and Monitoring, provided an update on various Measure A-funded shuttles in San Mateo County. He reviewed shuttle performance, ridership and operating cost per passenger and per hour. Mr. Slavit outlined several issues with the program, including the shortage of drivers, suspension of routes/reduced service, and costs increasing faster than available program funding. He stated SamTrans is preparing a Shuttle Study to explore options and propose solutions.

State and Federal Legislative Update

Casey Fromson, Director, Government and Community Affairs, reported on the new legislative year and discussed effects of the government shutdown.

Adoption of 2019 Legislative Program

Ms. Fromson recommended adopting the 2019 Legislative Program, noting the Board had reviewed it previously. Ms. Fromson responded to Board member questions regarding references to the California Environmental Quality Act.

Motion/Second: Beach/Romero

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Noes: None

Absent: Freschet, Groom

REQUESTS FROM THE AUTHORITY

None.

WRITTEN COMMUNICATIONS TO THE AUTHORITY

Chair Horsley noted that correspondence was contained in the Board members' reading folders.

DATE/TIME OF NEXT REGULAR MEETING

Chair Horsley announced that the next meeting would be on Thursday, February 7, 2019, 5 pm, at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos Avenue, San Carlos, CA.

REPORT OF LEGAL COUNSEL

Legal Counsel Cassman announced that the Closed Session was not necessary at that time.

Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast v. California Department of Transportation, et al.; San Mateo County Superior Court Case No. CIV-523973

ADJOURN

The meeting adjourned at 6:31 p.m.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@smcta.com.