

AGENDA ITEM # 9
JANUARY 8, 2015

**Summary of San Mateo County Transit District's (District)
Liaison Report – Meeting of January 7, 2015**

The Community Relations Committee and Board

Zoe Kersteen-Tucker representing Public Member-Coastside, Karyl Matsumoto representing City Selection Committee-North, Charles Stone representing City Selection Committee-Central, and Adrienne Tissier representing San Mateo County Board of Supervisors were sworn in.

Tina Dubost, Manager, Accessible Transit Services, said the Redi-Wheels transition from MV Transportation to First Transit occurred on January 1 and is going very well. In December staff met with the Coastside Transportation Committee and discussed statistics on the Coastside paratransit, the Paratransit Coordinating Council's (PCC) consumer corps, Route 17 and other fixed-route services on the Coastside.

Mike Levinson, PCC Chair, said the PCC received a presentation on paratransit related legislative updates and local initiative ways for the PCC to get involved on issues that support paratransit. The PCC will be creating a year-end report of all the educational presentations they gave during the year.

Peter Ratto, Citizens Advisory Committee (CAC) Chair, said the CAC received presentations on the Board-adopted Strategic Plan and the draft El Camino Bus Rapid Transit Phasing Study.

Chester Patton, Director, Bus Transportation, presented the Mobility Management Report: Fixed-Route Bus Service (attached).

Average Weekday Ridership – November 2014 Compared to November 2013

Bus: 43,960, an increase of 2.5 percent

All modes: 113,490, an increase of 4.8 percent

The Finance Committee and Board

- Accepted the Statement of Revenues and Expenses for November 2014.
- Authorized Adoption of Continuing Disclosure Policy.
- Authorized Amendment of the District's Contribution rates for Monthly Medical Premiums for Members of the International Brotherhood of Teamsters Group 3 – Transit Instructors and the Administrative Special (Part-Time) Employees.
- Authorized Selection of Pool of Consultants (JPMorgan Securities, LLC, Barclays Capital, Inc., Citibank Global Markets Inc., RBC Capital Markets, LLC, and Morgan Stanley and Co.) to Provide Underwriting Services for the 2015 Debt Refinancing and Include in the 2015 Debt Refinancing a Fixed-Rate Refinancing of the District's Outstanding 1993 and 2009 Bonds.

The Legislative Committee and Board

A number of bills have already been introduced in Sacramento and the number will grow. A primary focus will again be Cap and Trade. The Legislature approved an allocation strategy for most of the Cap and Trade funding throughout the life of the

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program. Forty percent of the funds are still unallocated and can be used and appropriated on a year-to-year basis as the Legislature dictates. The District's 2015 Legislative Program will largely focus on supplementing the existing programs that Cap and Trade is going to help fund and to play a little bit of defense. There are a couple of bills that want to try to either change the allocation strategy that the Legislature approved last year or exempt some polluters in California from being subject to Cap and Trade.

The Federal formula funds that were at risk because of a perceived conflict between Federal Collective Bargaining Laws and the California Public Retirement System reforms were approved by the State. The funds continued to flow while a lawsuit was pending and the suit was decided in District Court on December 30 in favor of the State. This means that transit employees will be subject to the Pension Reforms that were approved a couple of years ago under law called Public Employees' Pension Reform Act. Staff does not know exactly what this means in terms of timing or if it will be applied retroactively. This needs to be decided by the Department of Labor working with the State to figure out.

The commuter pre-tax benefits that transit riders receive has been an ongoing saga and the news isn't getting any better. The equity approved in 2008 under the Economic Recovery Act between what transit riders receive and what drivers receive is not permanent, so every year the transit commute benefit has to be restored to be equitable to the benefit drivers receive and that doesn't always happen.

The Planning, Development, and Sustainability Committee and Board

Adopted the San Mateo County Transit District's Fiscal Years 2014-2023 Short Range Transit Plan (SRTP). The SRTP addresses the agency's operating and service plan for the next 10 years. Major components of the SRTP include vision, guiding principles and measures; service and system evaluation; operations plan and budget; and Capital Improvement Program.

The Board of Directors

- Held a public hearing and authorized the filing of a Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant application with the California State Department of Transportation to develop a San Mateo County Mobility Management Plan and expand the Veterans Mobility Corps.
- Elected Shirley Harris as chair and Zoe Kersteen-Tucker as vice chair.
- Appointed Karyl Matsumoto as representative to the San Mateo County Transportation Authority.

Michael Scanlon, General Manager/CEO, reported:

- An Association of American Retired Persons Driver Safety Program was held in Burlingame today.

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- In the month of November 1,400 hours of training occurred for new bus operators and 900 hours of training and professional development for maintenance employees.
- Seven part-time bus operators will be promoted to full-time status on January 11.
- Jeff Johnson, Manager, Transit Operations Training and Mr. Patton presented a class on emotional intelligence for new bus operators.
- Staff successfully met with staff from the city of San Carlos and a neighborhood group and was able to come to a mutual agreement on the Caltrain shuttle circulation plan that involves the use of Old County Road.
- The transition to First Transit from MV Transportation has been very seamless. First Transit reached contract terms with Amalgamated Transit Union 1574.
- Proposals for a paratransit eligibility contractor have been received, interviews were conducted in December and staff hopes to bring a contract for Board approval to the February meeting.
- The reading file contains a Take One for bus operator hiring, *Transit Fun Guide*, and *Riders Digest*.
- Will Snell, Assistant Manager, Transit Operations Training, has announced his retirement after 39 years with the District.
- A video of the Holiday Bus was shown.

Legal Counsel Report:

- There was no action taken on the matter of Ling La and the recruitment of the General Manager/CEO.
- The Board approved a settlement for a property damage claim in the amount of \$120,000 on the claim of Surag Patel.

The next meeting of the Board is scheduled for Wednesday, February 4, 2015 at 2 p.m.

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Mobility Management: Fixed-route Bus Service

Community Relations Committee
January 7, 2015
Agenda Item 7

Fixed-route Bus Service

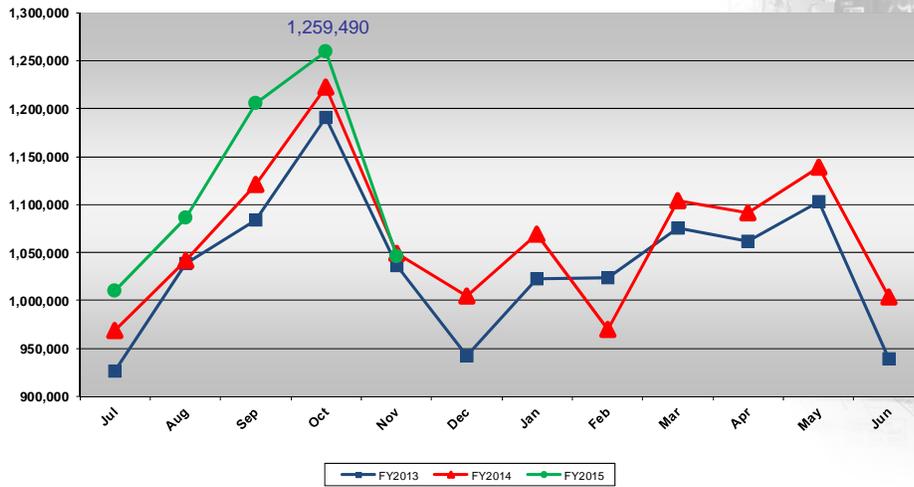
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- Performance Statistics
- Service Quality
- Employee Development & Training
- Apprenticeship Program
- Bus Inventory
- Summary



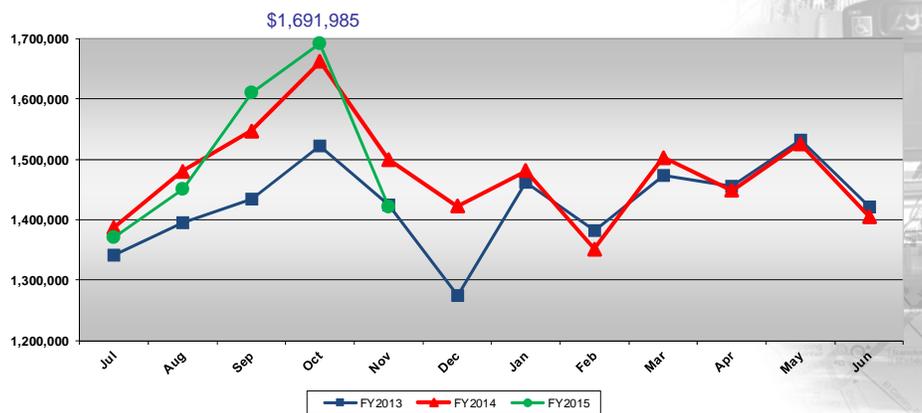
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Total Monthly Ridership



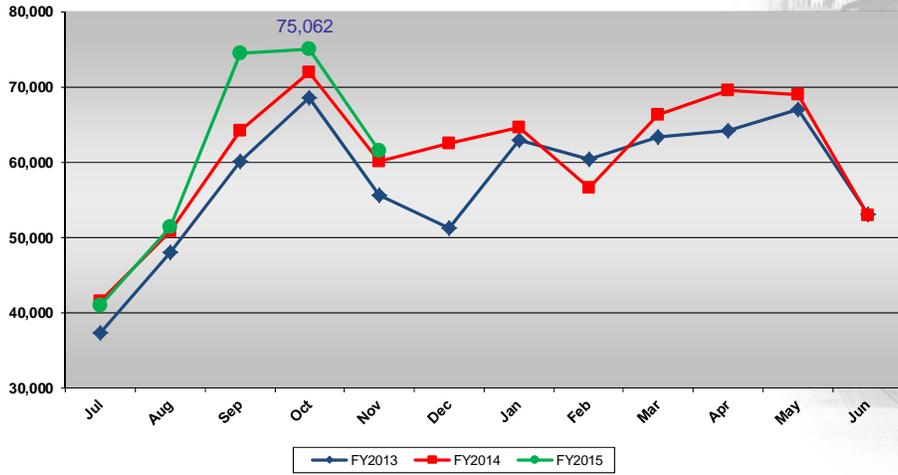
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Monthly Farebox Revenue



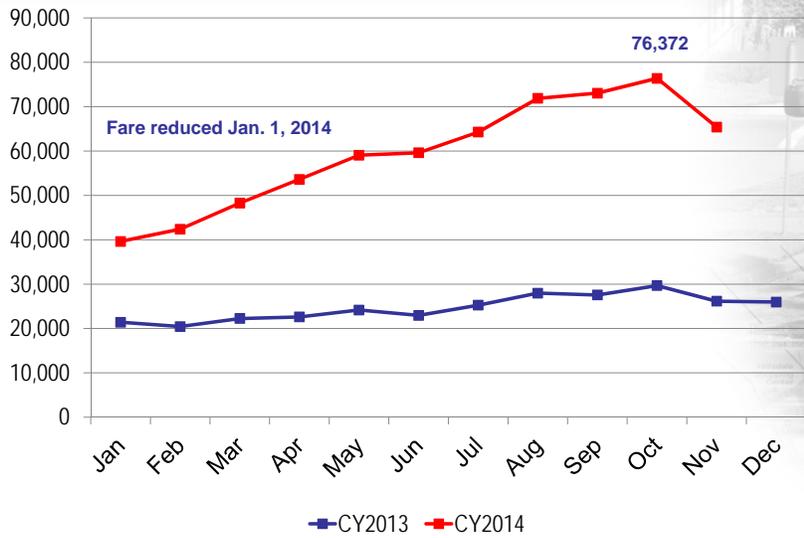
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Token Usage



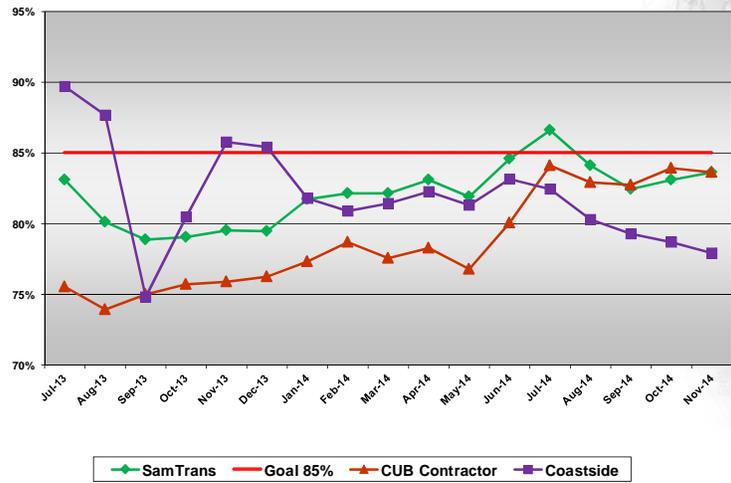
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Day Pass Usage



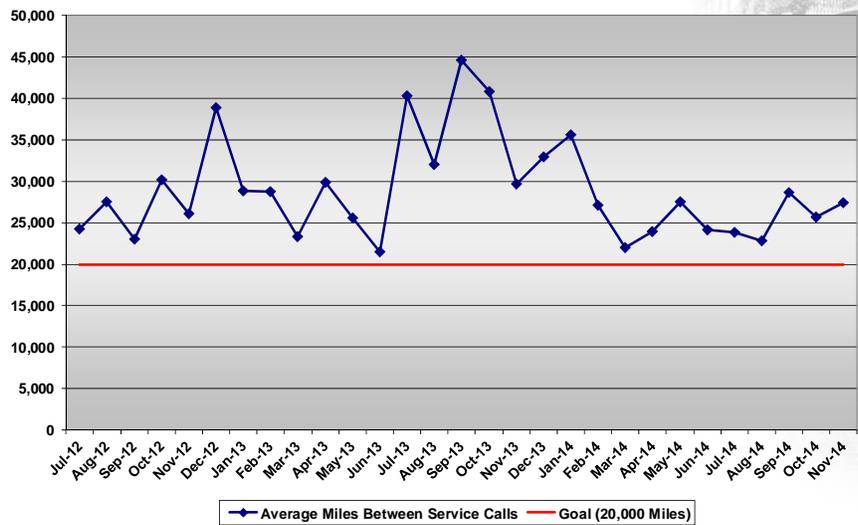
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On-time Performance



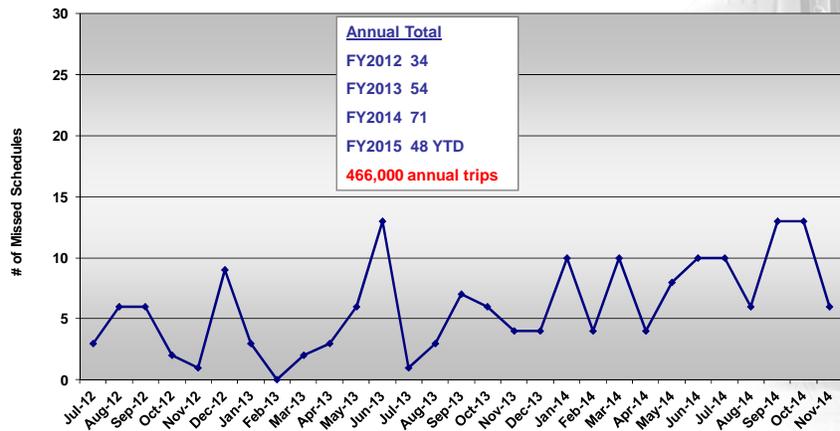
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Fleet Reliability

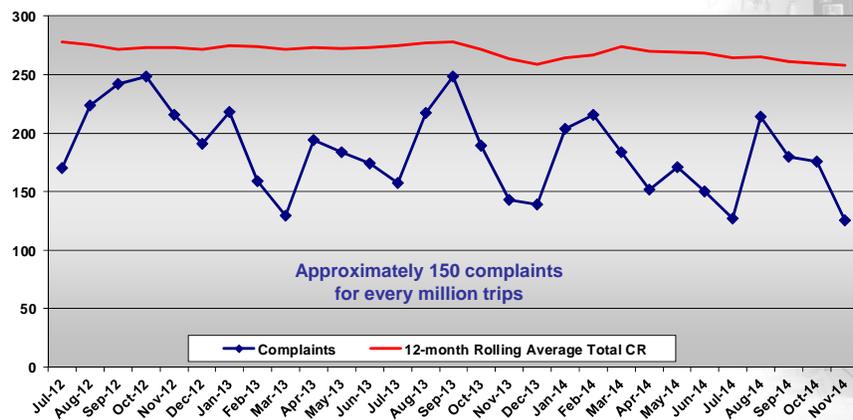


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Missed Schedules



Consumer Reports



Employee Development & Training

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<u>Hours</u>	<u>Training During CY2014</u>
13,793	New Bus Operators (42 graduates)
664	Part-time to Full-time Bus Operator Training
96	New Supervisor Training
1,908	New Maintenance Orientation
3,236	DMV-mandated
1,883	Bus Operator Retraining
1,732	Professional Development
<u>5,906</u>	Maintenance Technical
29,218	Total hours

(19,327 hours in 2012 and 27,355 hours 2013)



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Apprenticeship Program

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Final Program in Development

- **Joint Apprenticeship Committee**
 - Meets weekly establishing Apprenticeship Standards:
 - 4-year program
 - State-certified Apprenticeship program for Bus Mechanics
- **Classroom & on-the-job-training, 17 modules:**
 - 11 based on Core Curriculum
 - 6 to address future needs
- **Minimum capacity of 5 Apprentices per year for the next 4 years**

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Bus Inventory

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<u>Number</u>	<u>Year</u>	<u>Model</u>	<u>Length</u> (feet)
55	2002	NABI	60
60	2003	Gillig	40
91	2009	Gillig	40
40	2009	Gillig	35
4	2009	Gillig	29
25	2013	Gillig (hybrid)	40
4	2013	Gillig	29
21	2014	Gillig	40
12	2014	Gillig	29



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Summary

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- Ridership is increasing
- Farebox revenue is moderately increasing
- Service quality is high
- Human Capital Investment is a high priority
- Mechanic Apprenticeship Program development underway
- Next bus replacement projects will be for 2002 NABI 60-foot articulated buses and 2003 Gillig 40-foot buses

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