



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA 94070

October 1, 2019 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Approval of Minutes from September 3, 2019 MOTION
- 4) Public Comment For Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes
- 5) **Transportation Authority Board Meeting Agenda for October 3, 2019:**
 - 10 (b) Award of Contracts to Provide On-Call Environmental Planning, Permitting, and Support Services MOTION
 - 10 (c) Award of Contract to Provide On-Call Construction Management Services for the US 101 Express Lanes Project MOTION
 - 11 (c) State and Federal Legislative Update INFORMATIONAL
 - 10 (a) Authorization of Loan to Partially Fund Fiscal Year 2020 Operations of San Mateo County Express Lanes Joint Powers Authority MOTION
 - 10 (d) Allocation of Construction Funds for SR 1 Safety and Operational Improvements in Half Moon Bay MOTION
 - 11 (a) 101/SR 92 Interchange Projects Update INFORMATIONAL

TA Citizens Advisory Committee Members 2019: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Jeff Londer, Olma O' Neill, Peter Ohtaki, Dave Reed, Mario Rendon, Daniel Ross-Jones

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

San Mateo County TA CAC Meeting
Agenda for October 1, 2019

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| 11 (b) | Minor Amendment of 2004 Transportation Expenditure Plan to Allow the TA to Sponsor the 101/SR 92 Interchange Projects | MOTION |
| 11 (d) | Update on the 2020-2024 TA Strategic Plan | INFORMATIONAL |
| 5 (b) | Acceptance of Statement of Revenues and Expenditures for June 2019 | MOTION |
| 5 (c) | Acceptance of Statement of Revenues and Expenditures for August 2019 | MOTION |
| 5 (d) | Acceptance of Measure A Semi-Annual Program Status Report | MOTION |
| 5 (e) | Reaffirmation of the San Mateo County Transportation Authority's Investment Policy and Reauthorization of the Investment of Monies with the Local Agency Investment Fund | MOTION |
| 5 (a) | Approval of Minutes of the Board of Directors Meeting of September 5, 2019 | INFORMATIONAL |
- 6) Report of the Chair
- 7) Report from Staff
- 8) Member Comments/Requests
- Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
- 9) Date/Time of Next Regular Meeting: Tuesday, November 5, 2019, 4:30 pm at San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070
- 10) Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the Authority Website at www.smcta.com. Communications to the Board of Directors can be e-mailed to board@smcta.com.

Location, Date and Time of Regular Meetings

Regular meetings are held at the San Mateo County Transit District Administrative Building located at 1250 San Carlos Ave., San Carlos, which is located one block west of the San Carlos Caltrain Station on El Camino Real. The building is also accessible by SamTrans bus routes ECR, FLX, 260, 295 and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5 p.m. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 p.m. at the San Mateo County Transit District Administrative Building.

Public Comment

If you wish to address the Board, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Board and included for the official record, please hand it to the Authority Secretary, who will distribute the information to the Board members and staff.

Members of the public may address the Board on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to one minute and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to the Authority Secretary at the San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306 or emailed to board@smcta.com; or by phone at 650-508-6279, or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

SEPTEMBER 3, 2019

MEMBERS PRESENT: B. Arietta (Chair), D. Bautista, K. Chin, S. Green, R. Hedges, J. Londer, P. Ohtaki, D. Reed, M. Rendon

MEMBERS ABSENT: A. Chen, J. Fox (Vice Chair), N. Hsu, K. Kuklin, O. O'Neill, D. Ross-Jones

STAFF PRESENT: Chan, J. Hurley, J. Slavitt, L. Low, J. Brook, C. Mobley-Ritter

Chair Barbara Arietta called the meeting to order at 4:31 pm and requested that Ken Chin lead the Pledge of Allegiance.

APPROVAL OF MINUTES OF THE TA CAC MEETING OF JULY 30, 2019

Motion/Second: Londer/Bautista

Ayes: Arietta, Bautista, Green, Hedges, Londer, Ohtaki, Reed

Abstentions: Chin, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR SEPTEMBER 5, 2019

11 State and Federal Legislative Update and Approval of Legislative Proposals

Lori Low, Public Affairs Officer, briefly summarized highlights of recent federal and state legislation. She said that Toks Omishakin had been appointed as the new Caltrans director. She provided updates on SB 277, SB 664, and the High-Speed Rail (HSR)/Federal Railroad Administration computation of environmental approvals for the San Francisco-to-Anaheim corridor.

Rich Hedges said that HSR was going forward with Plan A, which does not include passing tracks.

Ms. Low said more information about HSR could be found on www.caltrain2040.org.

Motion/Second: Hedges/Ohtaki

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

10 (a) Award of Contracts for On-Call Financial Consulting Services

Connie Mobley-Ritter, Director of Treasury, presented a staff report regarding renewal of contracts. She noted that they have added advisory services for Highway 101 express lanes but have reduced the value of contracts by half.

Jeff Londer asked why the value of contracts went down 50 percent. Ms. Mobley-Ritter said it was likely due to having new consultants and relying on in-house expertise.

Dave Reed asked how volatile the budget was. Ms. Mobley-Ritter said that they have not used all of the contract capacity in recent years.

Peter Ohtaki asked about the difference between the performance audit and the financial audit.

Motion/Second: Bautista/Hedges

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

10 (b) Authorize the Execution of a Four-Party Agreement to Provide Toll System Design Services Associated with the San Mateo County 101 Express Lanes Project

Joe Hurley, TA Director, presented a staff report. He outlined three components of the project: Santa Clara County line to Whipple Avenue, Whipple Avenue to I- 380, and the toll system infrastructure, which will be operated by Bay Area Infrastructure Financing Authority (BAIFA). He said that BAIFA brought \$95 million to the project through bridge toll revenue.

Motion/Second: Londer/Reed

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

10 (c) Authorize Loan of \$53 Million for the Construction of the San Mateo County 101 Express Lanes Project

April Chan, Chief Officer, Planning, Grants/Transportation Authority, noted that some changes had been made to the Funding Sources table in the staff report.

Mr. Londer asked if there was interest involved. Ms. Chan said that there was and that the TA would seek payback with interest.

Ms. Mobley-Ritter said that the TA has a stellar credit rating, which gives it the ability to borrow funds at a very low rate. She said that the TA will lend the funds to the San Mateo County Express Lanes JPA (SMCEL JPA) and repay the creditors with interest from future toll revenues.

Mr. Hedges asked if this loan would encumber funds that the TA could use for other projects, and Ms. Mobley-Ritter said no.

Ms. Chan said that once the facility opens in 2022, revenue will go first towards maintenance and operations.

Chair Arietta wanted to confirm that the TA was looking for a loan, and Ms. Chan confirmed that they were doing so.

Mr. Reed asked if the loan would set a precedent for the TA. Ms. Mobley-Ritter said that the TA is not in the business of lending money. She said that she would be able to present a more detailed picture of the loan structure in the future. She said the immediate intent of the proposed loan is to get the TA repaid as soon as possible. It was also pointed out that this is a revenue-generating project with a means of paying back the loan.

Ms. Chan said that other TA projects will not be negatively impacted by the loan.

Mr. Ohtaki asked about the loan structure. Ms. Mobley-Ritter said that first, the TA would borrow from a lending institution, then in turn loan that money to SMCEL JPA.

Mr. Reed asked what would happen if the TA did not loan SMCEL JPA the money. Ms. Chan answered that the State would not make available the funds needed to proceed with the project.

Motion/Second: Hedges/Ohtaki

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

5 (b) Acceptance of Statement of Revenues and Expenditures for July 2019

Mr. Ohtaki noted that there was a considerable increase in expenditures since July 2018 based on the change from accruals to cash accounting. Ms. Mobley-Ritter said that in July, the member agencies paid their annual insurance premiums.

Mr. Hedges asked about the percentage increase of sales tax revenue. Ms. Mobley-Ritter said that she would get back to him.

Mr. Londer had questions about the sales tax figures on Page 10 of 11.

Chair Arietta asked how long was the TA accounting done on an accruals basis. Ms. Mobley-Ritter said that it was done on a cash basis until 2015 when it switched to accruals. She said that they are now returning to cash accounting because it is more efficient.

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

5 (c) Acceptance of Capital Projects Quarterly Status Report 4th Quarter Fiscal Year 2019

Mr. Hurley pointed out the Gray Whale Cove pedestrian access project and noted that they had adjusted the baseline of the project in April. He said that they are now on track to meet the November schedule.

Mr. Londer asked if meetings concerning the Peninsula Avenue/Highway 101 interchange were being set up with the City of Burlingame. Mr. Hurley said that a study was being done on traffic impacts resulting from the proposed project.

Mr. Hedges said that the new Facebook facility in San Mateo will have a major impact on the interchange.

Mr. Reed asked if the design for the Gray Whale Cove crosswalk was finalized, and Mr. Hurley said yes.

Motion/Second: Hedges/Reed

Ayes: Arietta, Bautista, Chin, Green, Hedges, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Fox, Hsu, Kuklin, O'Neill, Ross-Jones

5 (d) Information on Statement of Revenues and Expenses for June 2019

No comments.

5 (a) Approval of Minutes of the Board of Directors Meeting of August 1, 2019

No comments.

REPORT OF THE CHAIR

Chair Arietta said that Virgin Trains USA would be building a high-speed railroad from Victor Valley, CA to Las Vegas starting January 2020. She said another line was being planned in the Miami area.

She related that the Foster City Council announced they had approved funding for a transportation management association (TMA) to help with reducing traffic congestion. She said the funding would consist of dues paid by businesses that are members of the TMA. Mr. Chin commented that the City of San Mateo also has a TMA.

REPORT FROM STAFF

Mr. Hurley announced that a ribbon-cutting ceremony was coming up to open the Highway 101/Willow Road Interchange on September 24 at 11:00 am in the northeast quadrant of the interchange.

He said that the Highway 101/Holly Street Interchange project was coming up and that the TA was trying to work with the City of San Carlos to avoid conflicts with the 101 Express Lanes Project.

He said that an update on the 2020-2024 TA Strategic Plan would be on the October meeting agenda.

Ms. Bautista asked if the TA was participating in the development of the Faster Bay Area mega-measure. Mr. Hurley said it was still in the planning phases.

Mr. Hedges pointed out that Los Angeles (LA) has gotten a lot of transportation funding.

Mr. Green said that LAX (Los Angeles International Airport) now has a people mover.

Mr. Hedges mentioned LA's light rail and express buses.

Mr. Reed talked about the TA's relationship with TMAs (transportation management associations).

MEMBER COMMENTS/REQUESTS

Mr. Green said that he had heard positive feedback about the new Foster City Express route.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, October 1, 2019 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 5:44 pm.