



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor's Executive Orders N-25-20 and N-29-20](#).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <http://www.smcta.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

June 1, 2021 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Approval of Minutes from May 4, 2021
- 4) Public Comment For Items Not on the Agenda

MOTION

Public testimony by each individual speaker shall be limited to three (3) minutes

TA Citizens Advisory Committee Members 2021: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Olma O'Neill, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

5) **Transportation Authority Board Meeting Agenda for June 3, 2021**

- a) **TA Board Item 10 (a)** Adoption of Short Range Highway Plan MOTION
- b) **TA Board Item 11 (a)** Public Hearing: Adoption of Proposed Budget for Fiscal Year 2022 MOTION
- c) **TA Board Item 11 (b)** San Mateo County Express Lanes Joint Powers Authority's (SMCEL-JPA) Request to the Transportation Authority (TA) to Use the Credit Enhancement Fee Included in the July 2020 Loan Agreement for Specified Purposes INFORMATIONAL
- d) **TA Board Item 12** State and Federal Legislative Update INFORMATIONAL
- e) **TA Board Item 5 (b)** Acceptance of Statement of Revenues and Expenditures for the Period Ending April 30, 2021 MOTION
- f) **TA Board Item 5 (c)** Acceptance of Capital Projects Quarterly Status Report for 3rd Quarter Fiscal Year 2021 MOTION
- g) **TA Board Item 5 (d)** Establishing the Appropriations Limit for Fiscal Year 2021-22 MOTION
- h) **TA Board Item 5 (a)** Approval of Minutes of the Board of Directors Meeting of May 6, 2021 INFORMATIONAL

6) Report of the Chair

7) Report from Staff

8) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

9) Date/Time of Next Regular Meeting: Tuesday, June 29, 2021, 4:30 pm via Zoom Teleconference

10) Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电 1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

MAY 4, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)*, S. Green, R. Hedges, N. Hsu, K. Kuklin, S. Lang, J. Londer (left at 6:45 pm, rejoined at 6:52 pm), P. Ohtaki, D. Reed (joined at 5:03 pm), M. Rendon
(Via Teleconference)

MEMBERS ABSENT: O. O'Neill

STAFF PRESENT: J. Hurley, P. Skinner, A. Chan, P. Gilster, A. Linehan, J. Williams, D. Hansel, J. Sangha, M. Bouchard, R. Barnard, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:33 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF MARCH 30, 2021

Motion/Second: Bautista/Kuklin

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Rendon

Abstentions: Ohtaki

Absent: O'Neill, Reed

4) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

5) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR MAY 6, 2021

a) TA Board Item 10 (a) State and Federal Legislative Update and Approval of Legislative Proposal: Support AB 1499 (Daly)

Amy Linehan, Public Affairs Specialist, provided a recent federal and state legislation relevant to transportation.

She noted that the Board was being asked to support Assembly Bill 1499 for TA-sponsored projects.

Rich Hedges asked how the design bill would help the TA. Joe Hurley, TA Director, said that there were multiple options for project delivery, including having the contractor being part of the design team or having the project being designed in parallel with the construction.

Diana Bautista said that the fiscal effect of the bill is unclear. She asked if it would cost the state anything. Ms. Linehan said she would find out and get back to her.

Sandra Lang asked about the difference between Senate Bill (SB) 7 and SB 44 in terms of oversight. Mr. Hurley said that staff would respond later.

Motion/Second: Ohtaki/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Rendon

Noes: Green

Absent: O'Neill, Reed

b) TA Board Item 10 (b) TA Federal Advocacy Update

Ms. Linehan presented the staff report.

Dave Reed joined the meeting at 5:03 pm.

Peter Ohtaki asked about the availability of additional federal funding for grade separations. Ms. Linehan answered that the appropriations level could be increased. Mr. Ohtaki asked about earmarks. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said they were evaluating the most accessible option.

Mr. Hedges asked if earmarks were still in existence. Ms. Linehan said that a lot of the earmarks have disappeared.

c) TA Board Item 11 (a) San Mateo US 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation.

Vice Chair Fox said that the impact to traffic as a result of the pandemic has afforded the contract opportunities that otherwise would not have existed.

d) TA Board Item 11 (b) Program Report: 25th Avenue Grade Separation Project

Michelle Bouchard, Acting Executive Director, Caltrain, provided a background on the project and introduced Robert Barnard, Deputy Chief, Rail Development.

Mr. Barnard provided his background and then provided the presentation.

Vice Chair Fox asked what the plan was going forward for the Hillsdale Station bicycle facilities and the 28th Avenue accommodations, which have generated a lot of discussion in the past. Mr. Barnard said there was a long-term vision to put a shared-use path on the north side of the facility.

Public Comment:

Drew questioned the fencing around the west side of the tracks, saying that it was not aesthetically appropriate or necessary. Mr. Barnard noted that it was important to have public comment from the community during the design phase so that the public has no surprises when improvements are built.

e) TA Board Item 11 (c) Short Range Highway Plan Update

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation.

Ms. Lang asked if there were a set-aside for Highway 82 - El Camino Real as part of the highway program; Mr. Gilster said no, but that there are five projects that would qualify for planning funds.

Dave Reed asked how the shortfall of 62 percent has held up historically. Mr. Gilster said that that was not completely normal and that the TA currently has some very large Countywide projects that represent 70 percent of its total funding need.

Public Comment:

Drew said that Draft Measure A, Appendix B indicated that some of the orientations of the project maps do not align, such as for the US 101/Produce Avenue Interchange Project. He suggested having all the north arrows be in the same place. He also said that the Poplar location map appeared to be off.

f) TA Board Item 12 (a) Preliminary Budget for Fiscal Year 2022

Derek Hansel, Chief Financial Officer, provided the presentation.

Mr. Ohtaki said he was pleased that the economy was recovering.

Mr. Hedges asked about the significance of the comparison of 2011 and 2020 sales tax revenue by industry. Mr. Hansel said the proportional source of revenue would likely change over time.

g) TA Board Item 5 (b) Acceptance of Statement of Revenues and Expenditures for the Period Ending March 31, 2021

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Reed, Rendon

Absent: O'Neill

h) TA Board Item 5 (c) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending March 31, 2021

Mr. Ohtaki noted that returns on the investment portfolio are lower than previous years due to the pandemic. He asked if the TA should be looking for better returns on the portfolio that is consistent with the TA's investment policy and maintaining the safety of

the portfolio. Mr. Hansel said they would be discussing their investment priorities with the investment manager. Mr. Ohtaki asked if the \$490 million was spoken for by previous projects. Mr. Hansel said the budget is not the same as the revenue process. He said the \$490 million is a mixture of funds not yet spent and allocated monies. Ms. Chan said a good portion of the funding in the portfolio is available for future projects.

Jeff Londer left the meeting at 6:45 pm

Motion/Second: Ohtaki/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Ohtaki, Reed, Rendon

Absent: Londer, O'Neill

i) TA Board Item 5 (d) Call for a Public Hearing at the June 3, 2021 Meeting on the Proposed Budget for Fiscal Year 2022

There were no comments.

j) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of April 1, 2021

There were no comments.

6) REPORT OF THE CHAIR

Chair Arietta spoke about a poll of registered voters regarding their support of merging Caltrain and BART.

Jeff Londer rejoined the meeting at 6:52 pm.

7) REPORT FROM STAFF

Mr. Hurley provided a brief summary of ongoing projects. He noted that there would be an informational meeting on the 101/92 improvement project at 6:00 pm on Wednesday, May 5, and said he would have Ms. Brook share Zoom login information with the Committee members.

He announced the open membership slots for the TA CAC and that the deadline to submit an application was Friday, June 4.

8) MEMBER COMMENTS/REQUESTS

Mr. Hedges said that a major challenge with both BART and Caltrain is how many board members they have representing San Mateo and Santa Clara Counties as opposed to San Francisco. He said he felt that the BART board was not interested in the ongoing safety issues, especially during off-peak times.

Karen Kuklin said she had attended a Reimagine SamTrans community meeting.

An Chen said she had heard that the Bay Trail was closed in Foster City. Mario Rendon said it was only a temporary closure due to construction. Vice Chair Fox asked Mr. Rendon to report back before the next meeting. Mr. Hedges said to contact the City of Foster City or the City of San Mateo for details about the detours. Vice Chair Fox said the advocacy groups would be good sources of information about the detours.

9) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, June 1, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

10) ADJOURNMENT

The meeting adjourned at 7:02 pm.