

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**MARCH 3, 2020**

**MEMBERS PRESENT:** B. Arietta (Chair), D. Bautista, A. Chen, J. Fox (Vice Chair) (left at 6:10 pm), S. Green (left at 6:25 pm), R. Hedges, N. Hsu, K. Kuklin, J. Londer, P. Ohtaki, O. O'Neill (arrived at 4:36 pm; left at 6:18 pm), M. Rendon

**MEMBERS ABSENT:** K. Chin, D. Reed

**STAFF PRESENT:** J. Hurley, A. Linehan, D. Hansel, J. Funghi, D. Cordova, J. Brook

**1) CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Barbara Arietta called the meeting to order at 4:31 pm and led the Pledge of Allegiance.

**2) ROLL CALL**

CAC Secretary Jean Brook called the roll. A quorum was present.

**3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF FEBRUARY 4, 2020**

Motion/Second: Green/Hsu

Ayes: Arietta, Bautista, Chen, Fox, Green, Hedges, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Chin, O'Neill, Reed

**4) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**5) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR MARCH 5, 2020**

**a) TA Board Item 10 (a) Award of Contracts for On-Call Transportation Planning, Management and Support Service**

Deborah Cordova, Procurement Administrator, Contracts and Procurement, presented a staff report. She introduced her new manager, John Montenero.

Rich Hedges asked for clarification on the contract activities. Joe Hurley, TA Director, outlined the mandatory reports as outlined in the TA Strategic Plan.

*Olma O'Neill arrived at 4:36 pm.*

Motion/Second: Bautista/Londer

Ayes: Arietta, Bautista, Chen, Fox, Green, Hedges, Hsu, Kuklin, Londer, Ohtaki, O'Neill, Rendon

Absent: Chin, Reed

**b) TA Board Item 11 (b) Transit - Peninsula Corridor Electrification Program Update**

John Funghi, Chief Officer, CalMod, gave a presentation.

Jeff Londer inquired why the first train was not arriving for a year. Mr. Funghi said there is a year testing period for the prototype to highlight any potential weaknesses in the rail cars. He said that the rail cars will then go back to Salt Lake City for any needed repairs before coming back to California for FRA (Federal Railroad Administration)-mandated testing. He said that the first train set will be used to train the existing operators on how to operate an EMU (electric multiple unit) vehicle.

Mr. Hedges asked if there would be enough stock to do all the runs, saying that diesel locomotives will be used for express runs from San Jose into San Francisco. Mr. Funghi said that that has changed.

Steven Green noted slow progress on construction work for foundations. He said he had heard this is due to utility line placement problems and asked if production can be accelerated to meet the end of the year schedule. Mr. Funghi agreed that productivity has been low. He said that Balfour Beatty has been focusing on electrification activities lately. He said that Balfour will be asked to continue the foundation work. He said that completion as scheduled is doable but that the work is being monitored on a monthly basis.

Olma O'Neill asked if there was real estate to store trains. Mr. Funghi said Caltrain has space for approximately six train sets.

Vice Chair John Fox asked about plans for the Atherton station. Peter Skinner, Director, Grants and Fund Programming, said the Town of Atherton wants to close the station and redirect passengers to Menlo Park station, which has greater ridership potential. He said closure of Atherton, being a hold-out station, would have performance benefits for the whole corridor.

Karen Kuklin asked about the budget as related to unknown utility conditions. Mr. Funghi outlined the change management process.

Peter Ohtaki asked about the source of power for the new electrified system. Mr. Funghi said in the future, because Caltrain is such a large customer for PG&E (Pacific Gas and Electric), they can be a wholesaler and put bids out for others to buy power.

Mr. Hurley asked about safeguarding the paralleling station at Hillsdale station against vandalism. Mr. Funghi said there would be locked gates and other forms of security. He said redundancy is built into the design.

**c) TA Board Item 10 (b) Financial Projections for the San Mateo 101 Express Lanes Project**

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided a presentation.

Vice Chair Fox asked about the security plan. Mr. Scott said that there would be at least four CHP (California Highway Patrol) officers, paid overtime. Vice Chair Fox talked about the equity program.

Mr. Ohtaki asked about debt service numbers. Mr. Scott referred him to Derek Hansel, Chief Financial Officer. Mr. Hurley provided more details on the loan arrangement and expenditure plan.

Mr. Hedges talked about his experience using express lanes in other Bay Area corridors.

Mr. Hurley said the project's intent is not about money but about increasing person throughput.

Ms. Bautista encouraged early opening of the project as long as we are aligned with VTA (Santa Clara Valley Transportation Authority).

Mr. Hedges said entering and exiting the express lanes will be challenging. Mr. Scott said the congestion will change the algorithm due to slower speeds in the lane while entering or exiting.

**d) TA Board Item 10 (c) Disclosure Training**

Mr. Hurley said the TA will be floating a bond to make money available to the SMCEL JPA (San Mateo County Express Lanes Joint Powers Authority) for the express lanes project. He said the TA Board would have mandatory disclosure training at their March 5 meeting.

**e) TA Board Item 11 (a) State and Federal Legislative Update and Approval of Legislative Proposals**

Amy Linehan, Public Affairs Specialist, briefly summarized highlights of recent federal and state legislation.

*John Fox left the meeting at 6:10 pm.*

Mr. Hedges asked if the TA had taken a position on FASTER Bay Area. Ms. Linehan said they are closely tracking it but have not yet taken a formal position.

Naomi Hsu asked if other TAs would want to be on board to support FASTER Bay Area. Ms. Linehan said it depends on their respective boards whether or not they will support the bill.

Ms. Linehan requested approval of support of AB 2237 relating to agency procurement thresholds for transportation authorities.

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Bautista, Chen, Green, Hedges, Hsu, Kuklin, Londer, Ohtaki, O'Neill, Rendon

Absent: Chin, Fox, Reed

*Olma O'Neill left the meeting at 6:18 pm*

**f) TA Board Item 5 (b) Acceptance of Statement of Revenues and Expenditures for January 2020**

Motion/Second: Londer/Hedges

Ayes: Arietta, Bautista, Chen, Green, Hedges, Hsu, Kuklin, Londer, Ohtaki, , Rendon

Absent: Chin, Fox, O'Neill, Reed

**g) TA Board Item 5 (c) Acceptance of Capital Projects Quarterly Status Report 2<sup>nd</sup> Quarter FY 2020**

Motion/Second: Londer/Hedges

Ayes: Arietta, Bautista, Chen, Green, Hedges, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Chin, Fox, O'Neill, Reed

**h) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of February 6, 2020**

No comments.

**6) REPORT OF THE CHAIR**

Chair Arietta read from a report on a fare integration study task force.

**7) REPORT FROM STAFF**

Mr. Hurley said that construction for the express lanes contract north of Whipple is underway. He also gave an update on the shuttle call for projects.

**8) MEMBER COMMENTS/REQUESTS**

Mr. Hedges shared his experience riding the LA Metro system, describing it as having clean trains and low fare evasion.

*Steven Green left the meeting at 6:25 pm*

An Chen mentioned recruiting school crossing guards in Hillsborough.

Mr. Hurley noted that CAC member Daniel Ross-Jones has relocated to Sacramento.

**9) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING**

Chair Arietta announced that the next meeting would be held on Tuesday, March 31, 2020 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, CA.

**10) ADJOURNMENT**

The meeting adjourned at 6:27 pm.