

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**SEPTEMBER 29, 2020**

**MEMBERS PRESENT:** B. Arietta (Chair)\*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)\*,  
**(Via** S. Green, R. Hedges (joined at 4:39 pm), N. Hsu, K. Kuklin, S. Lang,  
**Teleconference)** J. Londer, D. Reed, M. Rendon

**MEMBERS ABSENT:** P. Ohtaki, O. O'Neill

**STAFF PRESENT:** J. Hurley, R. McCauley, P. Skinner, V. Baum, A. Chan, J. Williams,  
M. Cheung, A. Edwin, D. Srour, P. Gilster, J. Brook

\* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

**1) CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Vice Chair John Fox called the meeting to order at 4:30 pm and he led the Pledge of Allegiance.

**2) ROLL CALL**

CAC Secretary Jean Brook called the roll. A quorum was present.

**3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF SEPTEMBER 1, 2020**

Motion/Second: Bautista/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Green, Hsu, Kuklin, Lang, Londer, Reed, Rendon

Abstention: Chen

Absent: Hedges, Ohtaki, O'Neill

*Rich Hedges joined the meeting at 4:39 pm.*

**4) APPROVAL OF 2021 CAC MEETING CALENDAR**

Motion/Second: Arietta/Lang

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Reed, Rendon

Absent: Ohtaki, O'Neill

**5) PRESENTATION ON SMCTD WEBSITE REPLACEMENT PROJECT**

Jeremy Lipps, Digital Communications Manager, provided the presentation.

Joe Hurley asked how the CAC could get involved with the project. Mr. Lipps said a representative could interview with his group.

Sandra Lang asked if the bus schedules on the website would be in real time. Mr. Lipps said the new site will have enhanced bus route-finding capabilities.

Vice Chair Fox asked if the new site could give positional information based on the customer's actual location. Mr. Lipps said that it is currently based on the buses refresh rate of transmitting their location.

Jeff Londer asked about costs involved. Mr. Lipps said the total came to approx. \$1 million for a ten-year contract. He said he would get the numbers to him.

Ken Chin asked if there is any research showing if using Google Translate is effective. Mr. Lipps said they would not be using that service going forward. He said they are working on a process to translate individual pages.

## **6) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

There were no comments.

## **7) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR OCTOBER 1, 2020**

### **a) TA Board Item 9 (a) US 101/Produce Avenue Project Update**

Michelle Cheung, Project Manager, Capital Projects and Programs, introduced Ramsey Hissen, Consultant, AECOM, who provided the presentation.

Rich Hedges asked what would be gained by the project. Mr. Hissen said the project provides a better opportunity for traffic to redistribute itself throughout the area.

### **b) TA Board Item 9 (b) Paratransit Program Update**

Tina Dubost, Manager, Accessible Transit Services, provided the presentation.

Dave Reed asked about the average trips per year. Ms. Dubost said that the program provided 320,000 trips per year on average.

Ms. Lang noted that paratransit is a lifeline for the County's aging population. She said that inclusion of real-time passenger information in user software will be crucial in the future.

### **c) TA Board Item 10 (a) Allocation of \$16,597,344 in Measure A Funds to the San Mateo County Transit District for the SamTrans Paratransit Program and Caltrain**

Virginia Baum, Senior Budget Analyst, provided the staff report.

Chair Arietta asked about the reason for the difference of approximately \$1.5 million between \$7.5 million in Measure A funding that was originally allocated from Caltrain to SamTrans and the new number of roughly \$6 million. Mr. Skinner said that one of the contributing partners, VTA (Santa Clara Valley Transportation Authority), was unable to contribute the full \$7.5 million but was able to provide \$6 million. He said for that reason, the amount for each of the other partners, including SFMTA (San Francisco Municipal Transportation Agency) and the TA, was also reduced to \$6 million.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Reed, Rendon

Absent: Ohtaki, O'Neill

**d) TA Board Item 11 State and Federal Legislative Update**

Brent Tietjen, Government and Community Relations Officer, provided an overview of the latest developments in transportation-related state and federal legislation.

Diana Bautista asked about the recent MTC (Metropolitan Transportation Commission) request to employers to reduce people working from home and asked when they would vote on that. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said they likely already voted on that. She said Brent can bring some answers back to the CAC at the next meeting.

**e) TA Board Item 5 (b) Acceptance of Statement of Revenues and Expenditures for the Period Ending June 30, 2020**

**f) TA Board Item 5 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2020**

The CAC voted to accept both Items #7e and 7f in one motion:

Motion/Second: Kuklin/Arietta

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Reed, Rendon

Absent: Ohtaki, O'Neill

**g) TA Board Item 5 (d) Acceptance of Measure A Semiannual Program Status Report**

Motion/Second: Bautista/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Reed, Rendon

Absent: Ohtaki, O'Neill

**h) TA Board Item 5 (e) Approval of the 2021 Board of Directors Calendar**

Vice Chair Fox noted that the item was informational only.

**i) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of September 3, 2020**

There were no comments.

**8) REPORT OF THE CHAIR**

Chair Arietta announced that MTC and ABAG (Association of Bay Area Governments) are the lead agencies for a DEIR (Draft Environmental Impact Report) for Plan Bay Area 2050. Ms. Brook said that she would email the CAC members with details about how to submit comments on the report prior to the end of the public comment period on October 28, 2020.

## **9) REPORT FROM STAFF**

Mr. Hurley gave an update on the sound wall construction for the Express Lanes project. He announced the groundbreaking for the Wavecrest and SR 1 project.

He said that recruitment would begin for the Measure W Oversight Committee and that applications were due October 30, noting that Ms. Brook had emailed the CAC with details on how to apply.

Peter Skinner, Director of Grants and Funds Management, noted that the TA had received 19 applications for the bike/ped(bicycle/pedestrian) call for projects.

He announced that Patrick Gilster had come onboard as the new Manager of Programming and Monitoring. Mr. Gilster introduced himself and gave a brief background of his experience prior to joining the TA.

## **10) MEMBER COMMENTS/REQUESTS**

There were no comments.

## **11) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING**

Vice Chair Fox announced that the next meeting would be held on Tuesday, November 3, 2020 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

## **12) ADJOURNMENT**

The meeting adjourned at 5:57 pm.