



**BOARD OF DIRECTORS 2022**

RICO E. MEDINA, CHAIR  
CARLOS ROMERO, VICE CHAIR  
EMILY BEACH  
CAROLE GROOM  
DON HORSLEY  
JULIA MATES  
MARK NAGALES

CARTER MAU  
ACTING EXECUTIVE DIRECTOR

# AGENDA

## CITIZENS ADVISORY COMMITTEE MEETING

### SAN MATEO COUNTY TRANSPORTATION AUTHORITY

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).**

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/whats happening/boardofdirectors/video.html>.

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats happening/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**February 1, 2022 – Tuesday**

**4:30 pm**

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Report of the Nominating Committee for 2022 Chair and Vice Chair MOTION

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

**Staff Liaison:** Joe Hurley, Transportation Authority Director

**CAC Secretary:** Jean Brook

San Mateo County TA CAC Meeting  
Agenda for February 1, 2022

4) Public Comment For Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

5) Consent Calendar

- a) Approval of Minutes of the CAC Meeting of January 4, 2022 MOTION

**TA Board Meeting Agenda for February 2, 2022**

- b) **TA Board Item 6 (a)** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person MOTION
- c) **TA Board Item 6 (c)** Acceptance of Statement of Revenues and Expenditures for the Period Ending December 31, 2021 MOTION
- d) **TA Board Item 6 (d)** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook MOTION
- 6) **TA Board Item 6 (b)** Approval of Minutes of the Board of Directors Meeting of January 6, 2022 INFORMATIONAL
- 7) **TA Board Item 11 (a)** Program Report: Peninsula Corridor Electrification Project Update INFORMATIONAL
- 8) **TA Board Item 11 (b)** San Mateo 101 Express Lanes Quarterly Project Update INFORMATIONAL
- 9) **TA Board Item 12** State and Federal Legislative Update INFORMATIONAL
- 10) Report of the Chair
- 11) Report from Staff
- 12) Member Comments/Requests
- Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
- 13) Date/Time of Next Regular Meeting: Tuesday, March 1, 2022, 4:30 pm via Zoom teleconference (additional location, if any, to be determined)
- 14) Adjourn

## **INFORMATION FOR THE PUBLIC**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

### **Location of Meeting**

\*Should Zoom not be operational, please check online at [https://www.smcta.com/whats happening/board\\_of\\_directorscalendar.html](https://www.smcta.com/whats happening/board_of_directorscalendar.html) for any updates or further instruction.

### **Public Comment**

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Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)  
MEETING MINUTES**

**JANUARY 4, 2022**

**MEMBERS PRESENT:** B. Arietta (Chair)\*, A. Chen, K. Chin, J. Fox (Vice Chair), R. Hedges,  
**(Via** K. Kuklin, S. Lang, J. Londer, P. Ohtaki, M. Rendon  
**Teleconference)**

**MEMBERS ABSENT:** D. Bautista, N. Hsu, D. Reed

**STAFF PRESENT:** P. Skinner, A. Chan, J. Hurley, D. Hansel, H. El-Guindy, A. Linehan,  
P. Gilster, J. Brook

\* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

**1) Call to Order/Pledge of Allegiance**

Vice Chair John Fox called the meeting to order at 4:31 pm and led the Pledge of Allegiance.

**2) Roll Call**

CAC Secretary Jean Brook called the roll. A quorum was present.

**3) Public Comment for Items Not on the Agenda**

There were no comments.

**4) Consent Calendar**

**a) Approval of Minutes of the CAC Meeting of November 30, 2021**

**TA Board Meeting Agenda for January 4, 2022**

**b) TA Board Item 7 (a) Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person**

**c) TA Board Item 7 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending November 30, 2021**

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**5) TA Board Item 7 (b) Approval of Minutes of the Board of Directors Meeting of December 2, 2021**

There were no comments.

**6) TA Board Item 14 (a) Program Report: Peninsula Corridor Electrification Project Update**

This item was removed from the agenda prior to the meeting.

**7) TA Board Item 15 (a) Amendment of the Fiscal Year 2022 Budget to Increase Total Expenditures from \$148,893,304 to \$162,834,813**

Derek Hansel, Chief Financial Officer, presented the staff report.

Sandra Lang asked if the true-up was a requirement. Mr. Hansel said it allows the TA to recognize the actual revenue and the availability of funding for the various programs.

Vice Chair Fox asked if the way the TA applies the revenues has been already decided, and Mr. Hansel said that this was the case guided by the proportional distribution in the expenditure plans.

Peter Ohtaki asked if the motion could include the projected increase in tax revenues. Mr. Hansel said it was included in the staff report and in the first clause of the resolution.

Chair Arietta said she thought that the amendment of the budget could be presented more clearly for the public and suggested saying increasing total expenditure "capacity." Mr. Hansel clarified that when the financial expenditure is allocated to the various buckets, it is already deemed budgeted.

Motion/Second: Lang/Arietta

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**8) TA Board Item 15 (b) Adoption of Alternative Congestion Relief and Transportation Demand Management Plan; Programming and Allocation of Funds for TDM Monitoring and Equity Programs**

Patrick Gilster, Manager, Programming and Monitoring, presented the staff report.

Vice Chair Fox asked what had changed since the public comment period, and Mr. Gilster said there were only minor changes. He added that unspent funds for this plan could be rolled over to be spent on other projects or categories if available.

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**9) TA Board Item 15 (c) Authorize the Filing of a Letter of No Prejudice Request for Regional Measure 3 Funding in the Amount of \$2.025 Million for the State Route 92/US 101 Direct Connector and Area Improvements Projects**

Peter Skinner, Director, Grants and Fund Programming, presented the staff report.

Mr. Hedges said RM 3 (Regional Measure 3) was being held up and thus wasting taxpayer dollars since costs would go up in the interim.

Motion/Second: Arietta/Hedges

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

### **10)TA Board Item 12 State and Federal Legislative Update**

Amy Linehan, Public Affairs Specialist, provided a summary of federal and state legislation. She said the Senate returned to Washington; the House will start session next week. She said they were awaiting President Biden's first State of the Union Address in February or March. She said a priority item is funding the federal government and that current funding expires February 18. She said the Build Back Better Act is currently stalled.

Ms. Linehan said on the state side that February 18 is the introduction deadline for new bills. She said that the Governor will release his new Fiscal Year 2023 budget next week and a \$30 billion surplus is anticipated, which includes transportation funding.

### **11)TA Board Item 13 Adoption of 2022 Legislative Program**

Ms. Linehan presented the staff report.

Ms. Lang asked what the process was for unforeseen issues, such as an emerging transportation situation. Ms. Linehan said the plan lays out mechanisms for the Board to handle issues outside of the Board meeting process.

Mr. Hedges asked if the Board had made any changes to the draft legislative plan, and Ms. Linehan said they did not.

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

### **12)REPORT OF THE CHAIR**

Chair Arietta expressed her thanks to Vice Chair Fox for chairing the meetings on her behalf.

#### **a) Appointment of Nominating Committee for 2022 Chair and Vice Chair**

Mr. Hedges, Ms. Kuklin, and Ken Chin volunteered to be on the Committee.

### **13)REPORT FROM STAFF**

Joe Hurley, TA Director, said that the southern segment of the express lanes from the Santa Clara County line to Whipple Avenue is scheduled to open the first quarter of calendar year 2022. He said the northern segment going from Whipple Avenue to I-380 is scheduled to open the fourth quarter of this year. He said the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) entered into an agreement with Samaritan House to administer the initial phase of the equity program, which is scheduled to go live early this year. He announced the upcoming TA-sponsored Complete Streets webinar on January 25 and said that the TA would offer complete streets technical training following the webinar.

Jeff Londer asked what was happening with the Express Lanes project north of I-380. Mr. Hurley said it was in the midst of the environmental process. He said the release of the draft EIR (environmental impact report) was scheduled for January 2023. Mr. Londer asked if equity were one of the variables. Mr. Hurley said that equity would be considered but that it was not included as one of the project goals.

Ms. Lang asked when the South San Francisco Caltrain station would be open to the public. Mr. Skinner said there had been a soft opening of the station and the center platform was open. He said the east-west tunnel was anticipated to be open by the time of the ribbon cutting. Chair Arietta said she received information that South San Francisco Councilmember and TA Director Mark Nagales had agreed to January 13, 10:00 am for the ribbon cutting, and April Chan, Chief Officer, Planning, Grants/Transportation Authority, concurred. *(Note: this event was postponed until April due to COVID concerns.)*

#### **14) MEMBER COMMENTS/REQUESTS**

Mr. Hedges said he had enjoyed the meetings from the previous year.

Chair Arietta said that she and her husband had recently driven on US 101 and had the opportunity to observe the Express Lanes Project in progress.

Vice Chair Fox thanked staff for their patience and thoughtfulness in conducting the meetings virtually over the past year.

#### **15) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING**

Vice Chair Fox announced that the next meeting would be held on Tuesday, February 1, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

#### **16) ADJOURN**

The meeting adjourned at 5:29 pm.