

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

OCTOBER 5, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)*,
(Via R. Hedges, S. Lang, J. Londer, P. Ohtaki, D. Reed (joined at 5:09
Teleconference) pm), M. Rendon

MEMBERS ABSENT: N. Hsu, K. Kuklin

STAFF PRESENT: P. Skinner, A. Chan, J. Hurley, R. McCauley, P. Gilster, J. Williams,
J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:33 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF AUGUST 31, 2021

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Rendon

Abstention: Chen

Absent: Hsu, Kuklin, Reed

4) APPROVAL OF 2022 TA CAC MEETING CALENDAR

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Rendon

Absent: Hsu, Kuklin, Reed

5) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

6) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR OCTOBER 7, 2021

a) TA Board Item 11 (a) Program Report: South San Francisco Caltrain Station Project

Rob Barnard, Deputy Chief, Rail Development, provided the presentation.

Rich Hedges said that the project was a major improvement over the former station.

Public Comment:

Roland commented that an escalator and elevator would have been helpful to have included in the new station design.

Sandra Lang asked if the parking lot would have lighting. Mr. Barnard said the lighting and enhanced striping would be done after the slurry seal has been applied to the lot surface.

b) TA Board Item 11 (b) Program Report: Pedestrian and Bicycle Program

Jennifer Williams, Administrative Analyst II, provided the presentation.

Diana Bautista asked if the striped bike lane was slightly raised off the street, and Ms. Williams confirmed that it was.

Ken Chin said it appeared that there was a "grade separation" between the bike lane and the street and commended the project.

c) TA Board Item 11 (c) Program Report: Safe Routes to School

Ms. Williams introduced Theresa Vallez-Kelly, Safe Routes to School Program Coordinator, who provided the presentation.

Dave Reed joined the meeting at 5:09 pm.

An Chen said she was pleased that some of the new funding would go towards obtaining crossing guards. Ms. Vallez-Kelly shared how another school provided crossing guards.

Ms. Bautista, as an employee of Lucile Packard Children's Hospital, expressed her support for the program. Mr. Chin commended the program and Ms. Vallez-Kelly's work for the school district.

Vice Chair Fox said the program could positively impact the parents' behaviors and that of the larger community.

d) TA Board Item 12 State and Federal Legislative Update

Ryan McCauley, Government and Community Affairs Specialist, provided a summary of federal and state legislation. He said the President had signed a CR (continuing resolution) into law. He said that a vote had been delayed on the infrastructure bill.

On the state side, Mr. McCauley said that the most recent state budget contained significant funding for transportation.

Ms. Lang asked if Senate Bill (SB) 129 proposes other types of funding for historically disadvantaged communities. Mr. McCauley said he would investigate and get back to the CAC.

Chair Arietta commented that the latest date for the bills would be October 31.

e) TA Board Item 6 (b) Acceptance of Statement of Revenues and Expenditures for the Fiscal Year Ended June 30, 2021

Joe Hurley, TA Director, noted that the statement was unaudited. He said the additional \$100 million corresponds to the \$100 million loan for the 101 Express Lanes project.

Peter Ohtaki asked about expenditures related to the 101 project. Mr. Hurley said they had called out the 101 Express Lanes project at Mr. Ohtaki's request. He said the majority of those expenditures would occur after the end of the 2021 fiscal year.

Motion/Second: Arietta/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

f) TA Board Item 6 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2021

Motion/Second: Arietta/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

g) TA Board Item 6 (d) Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund

Mr. Hurley noted there had been no change made to the TA's investment policy.

Motion/Second: Reed/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

h) TA Board Item 6 (e) Authorize the Filing of Highway Program Call for Projects Applications and Adopt a Resolution in Support of Three Countywide Significant Projects

Mr. Hurley gave an overview of the three projects.

Vice Chair Fox asked if the call for projects was open. Mr. Hurley said it was closed and the TA as the sponsoring agency was asking for the Board's support for the application of these three projects.

Motion/Second: Lang/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

i) TA Board Item 6 (f) Proclamation Declaring the Month of October as Cybersecurity Awareness Month

Motion/Second: Bautista/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon
Absent: Hsu, Kuklin

j) TA Board Item 6 (g) Acceptance of Measure A and Measure W Semiannual Program Status Report

Mr. Ohtaki asked about the intent of the report. Mr. Hurley said it is just to show how much money is available for each of the projects.

Peter Skinner, Director, Grants and Fund Programming, explained that the report was a planning tool the TA uses for projects.

Motion/Second: Ohtaki/Reed

Ayes: Arietta, Bautista, Chen, Chin, Fox, Hedges, Lang, Londer, Ohtaki, Reed, Rendon

Absent: Hsu, Kuklin

k) TA Board Item 6 (h) Approval of the 2022 Board of Directors Calendar

There were no comments.

l) TA Board Item 6 (a) Approval of Minutes of the Board of Directors Meeting of September 2, 2021

There were no comments.

7) REPORT OF THE CHAIR

Chair Arietta provided an overview of the latest meeting on Caltrain governance on September 30.

Dave Reed asked what she thought the chances are that the JPB (Joint Powers Board) would not reach an agreement. Chair Arietta said she could not predict but hoped that they would be able to come to an agreement.

Mr. Hedges noted that San Mateo County needs to be repaid for their contribution to maintaining Caltrain.

8) REPORT FROM STAFF

Mr. Hurley provided a brief summary of ongoing projects.

He noted the ribbon-cutting ceremony for the 25th Avenue Grade Separation Project completion on September 17. He announced the upcoming ribbon-cutting for the State Route 1 Safety and Operational Improvement Project in Half Moon Bay on October 13.

9) MEMBER COMMENTS/REQUESTS

Mr. Reed asked if there was any difficulty in filling TA staff openings and Mr. Hurley noted that it was a competitive environment.

Vice Chair Fox proposed agenda items on consent, which received support from the Committee members. Mr. Hurley announced that starting in November, a Consent Calendar would be added to the TA CAC agenda to streamline the flow of the meetings.

10) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, November 2, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

11) ADJOURNMENT

The meeting adjourned at 6:28 pm.